



Expense Automation Solution

Data Sheet

The Canon Expense Automation Solution enables employees, contractors and professionals to easily capture and process paper receipts right at the point of transaction, to expedite and simplify business expense processing within organizations, leveraging artificial intelligence / machine learning technologies. Using a mobile phone, a user can capture a receipt and automatically classify the expense type. The receipt image along with the extracted data is saved in an expense report, easy to submit to the company for approval.

Solution Capabilities

- **Mobile capture** – allows for capturing printed and email receipts on the go and intelligently processing information.
 - o Single and multi- page receipt capture
- **Automatic classification and extraction of key fields** from the receipt. The key fields include:
 - o Expense type (meal, lodging, airfare, car rental, ground transportation, mileage, miscellaneous)
 - o Date and location of the expense
- **Artificial intelligence and machine learning** – based recognition and classification.
- **Ability to add notes** to further describe the expense
- **Expense allocation** to a specific project, to track spend relevant to the project
- **Creates a record of the expenses** as an Excel or XML file - easy to upload into the company's financial system when the expense report is submitted. The record includes images of the receipts and associated extracted data.
- **Image and data can be easily saved** in the user's cloud content repository.
- **Automatic fraud alert** – signals expenses that appear to be outside of the company policy

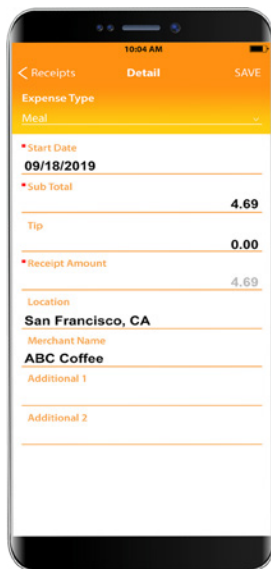
CAPTURE

Capture receipt image with HIGH ACCURACY!



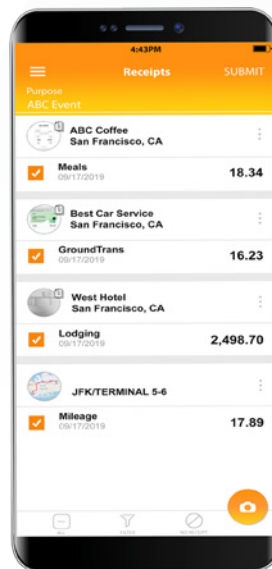
EXTRACT

Data is automatically extracted and classified!



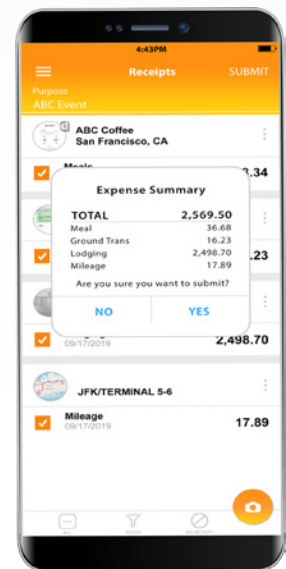
SELECT

Expenses are organized, receipts' images saved.



SUBMIT

Expense report is saved, ready to submit.



Solution Capabilities

Mobile App	The primary interface for the user to capture and submit expenses on the go.
Processing Platform	To classify and extract the expense report and submit to the company's finance & accounting system.

The solution offers **multiple ways to capture receipts** such as:

1. Printed receipt capture and extraction with iPhone or Android phone
2. Capture from email or email attachment

Benefits

- **Capture receipts on-the-go**, no need to keep track and organize them manually.
- **Capture with a mobile device, email** – any way that's convenient for you.
- **Record and organize all your expenses** and receipt images in a single file – easy to submit immediately and get reimbursed faster.
- **Provide visibility to project-related spend**– so that the expenses can be immediately allocated to the right project.
- **Improve compliance** with company policy and regulatory requirements.

Supported Devices	The mobile application is available for iOS and Android*
Processing Platform	Microsoft Azure

Supported devices include: iPhone (starting with version 7) and Android phones. *Limitations apply. Contact us for more details.



For more information, please contact the Digital Imaging Solutions Division at Canon at info@cusa.canon.com or visit www.ciis.canon.com.

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