Installing Your Multifunction to Your Network for the First Time
MAXIFY MB2020

Windows OS
Wireless Setup Using Standard Setup
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Preparation to Connect the Multifunction To the Network

**Network Requirements**
Before connecting the machine to the network, make sure that configuration of the computer and access point or router is complete, and that the computer is connected to the network.

**Wireless Connection**
Before connecting the machine to the network, the computer needs to be connected to the network. Make sure that configuration of the computer and access point or router is complete.
Preparing to Connect the Multifunction To the Network

Notes on Network Connection

- The configuration, router functions, setup procedures and security settings of the network device vary depending on your system environment. For details, refer to your device's instruction manual or contact its manufacturer.

- In an office setup, consult your network administrator

- If you connect to a network that is not protected with security measures, there is a risk of disclosing data such as your personal information to a third party.

- Place the machine and computer on the same network segment.
Software Installation

To use the machine by connecting it to a computer, software including the drivers needs to be copied (installed) to the computer's hard disk. Installation time varies depending on the computer environment or the number of application software to be installed.

**IMPORTANT**

- Log on as the administrator (or a member of the Administrators group).

- Quit all running applications before installation.

- Do not switch users during the installation process.

- Internet connection may be required during the installation. Connection fees may apply. Consult the internet service provider.

- It may be necessary to restart your computer during the installation process. Follow the on-screen instructions and do not remove the Setup CD-ROM during restarting. The installation resumes once your computer has restarted.

- If the firewall function of your security software is turned on, a warning message may appear that Canon software is attempting to access the network. If such a warning message appears, set the security software to always allow access.
To begin setup of your MAXIFY MB2020 on your wireless network, insert the Setup CD-ROM* in your computer.

The setup program will start automatically. The setup instructions presented in this document describe the “Standard Setup”. This setup method is used if your computer’s operating system is Windows XP or the printer is not detected using other methods.

*If you don’t have or cannot use the Setup CD-ROM, follow the steps below to start the setup.

- Download the software (click the link to download)
- Double-click the downloaded .exe file.

If the User Account Control dialog box appears during the setup, click Yes or Continue.
Click **Next** on the initial screen.

You can select whether to use this printer via USB connection or LAN connection. Follow the on-screen instructions to select the connection method.

Network setup is required when using the printer via LAN connection. If the setup is already completed, the connection is confirmed automatically. If the setup is not completed, follow the on-screen instructions to set up the printer.
On the following screen, select **Wireless LAN Connection**, then click **Next**.

Select the printer connection method.

- **Wireless LAN Connection**
- **USB Connection**
Setting Up the Network Connection

On the following screen, select **Access Point Connection**, then click **Next**.

Select the wireless LAN connection method.

- **Access Point Connection (recommended)**
  Connect the computer and the printer via wireless LAN router.

- **Direct Connection**
  Directly connect the computer and the printer.

To switch between Access Point Connection and Direct Connection or for more details on the connection method, click [Instructions].
Continue following on-screen instructions. On the **Printers on Network List** screen, check the **Setting printer could not be found on the list** checkbox and click **Next**.

1. To set a printer on the network, select one from the above printers list, and then click [Next]. Serial number can be found on the back of the printer or the Letter of Guarantee.
2. If the setting printer could not be found on the above list, turn on the printer and click [Update].
3. If the printer could not still be found, select [Setting printer could not be found on the list], and then click [Next].
Setting Up the Network Connection

Follow the instructions on the **Printer Setup** screens (1-1 and 1-2) to select **Wireless LAN setup**.

1. Press the **HOME** button (A) on the printer.
   
   **Click Next** to proceed to the next step.

2. Use the ▲▼◄► buttons (A) to select **WLAN**.
3. Press the **OK** button.
4. Select **Wireless LAN setup**, then press the **OK** button.
Setting Up the Network Connection

Continue to follow on-screen instructions.

Select **Other Methods** on the **Setup Procedure Selection** screen (2-1).

*Note: If your printer’s display looks like the screen shown above **Push Button Method** in the **Setup Procedure Selection** screen (2-1), push the **Stop** button on the printer before proceeding to the next instruction.*
Setting Up the Network Connection

Continue to follow on-screen instructions.

Select **Standard setup** on the **Setup Procedure Selection** screen (2-2).
Continue to follow on-screen instructions.

Select **Standard setup**, then press the printer’s **OK** button. Click **Next** on the **Connection via Standard setup** screen (3-1).
Follow On-screen instructions. When you get to Step 3-2 and later in Step 3-4 (screens shown below) you will need to know your Access Point and password information*.

**Step 3-2**

1. Select your access point, then press the OK button.
   - If another screen appears, refer to "Troubleshooting" on the right.

   *Unless you are absolutely certain of this information, please continue to the next page for information on locating / verifying this information before entering on the machine.

   Continue to follow the on-screen instructions.

**Step 3-4**

1. Enter the network password (WEP key or passphrase).
   - Character entry is case-sensitive so be sure to confirm.
   - Click here for details on how to enter characters and how to change the character type.

   *Unless you are absolutely certain of this information, please continue to the next page for information on locating / verifying this information before entering on the machine.

   Continue to follow the on-screen instructions.
Setting Up the Network Connection

If you don't know your Access Point / Router name, or the Network password for your wireless network, you can find this information during Standard setup using the Setup CD-ROM or the downloaded file.

Look for the **Confirm the access point name** or the **Confirm the network password (automatic display)** buttons during the setup procedure.

Clicking either of these buttons will give the needed information. On a Mac OS X system you may need to click 'Allow' on one or more windows after clicking either of the above buttons. See example below of the Wireless Lan Setup Information window. (appearance varies depending on Operating System). Use the provided information when selecting the Access Point / Router and for entering the Network Password (Steps 3-2 and 3-4 on the previous page).
Continue following on-screen instructions. When you get to the Printers on Network List, verify that your printer’s Serial Number is listed and the box to the left of the serial number is checked. Click Next.
Click **Next** on the **Connection completed** screen.
Installing the Drivers & Software

Continue following on-screen instructions. On the Software Installation List, select *software to install and click Next.

*MP Drivers is required and cannot be deselected. We recommend installing Quick Toolbox to take full advantage of the printer’s features.

Software Installation List

The selected software will be installed. Make sure that the software you want to install is selected, and then click [Next].

<table>
<thead>
<tr>
<th>Software</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>MP Drivers</td>
<td>260 MB</td>
</tr>
<tr>
<td>User's Manual</td>
<td>20 MB</td>
</tr>
<tr>
<td>My Printer</td>
<td>14 MB</td>
</tr>
<tr>
<td>Speed Dial Utility</td>
<td>18 MB</td>
</tr>
<tr>
<td>Quick Toolbox</td>
<td>10 MB</td>
</tr>
<tr>
<td>Easy-Web Print EX</td>
<td>110 MB</td>
</tr>
<tr>
<td>XPS Driver</td>
<td>130 MB</td>
</tr>
<tr>
<td>Additional Dictionaries for OCR (Chinese/Korean)</td>
<td>40 MB</td>
</tr>
</tbody>
</table>

Drive C: 65711 MB free space
Total used space: 432 MB

Estimated installation time: 10 to 15 minutes
Installing the Drivers & Software

Continue following on-screen instructions.

When the **Setup Completion** dialog box appears, click **Complete**.

![Setup Completion dialog box](image)

At this point, setup of the printer and network is complete. Continue to follow any remaining on-screen instructions to finish and exit the setup program.