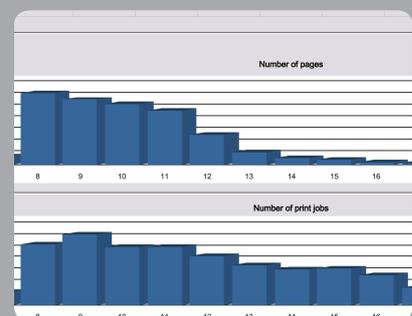
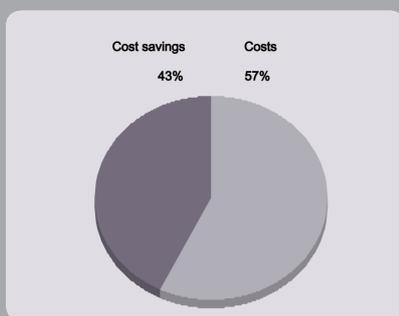


Track Printing and Copying Costs: Statistics Module

All organizations need to understand how their printing budget is being spent in order to control costs and cut waste. uniFLOW can track all printing, copying, faxing and scanning made in an organization on any printer or MFD regardless of manufacturer, including those connected directly to the user's PC. Over 60 standard reports allow the finance department to view and monitor how the printing and copying budget is being used.



Multi-level Cost Centers

As well as being able to associate printing and copying costs with a specific user or department, uniFLOW allows organizations to assign the costs to a multi-level cost center to allow chargeback to the appropriate customer or project code. When sending a job to print, a pop-up screen appears on the user's PC allowing them to select which cost center to charge the job to. A similar screen is displayed on the MFD control panel when the user sends a copy job.

Track Cost Saving

uniFLOW allows the finance department to track the savings made through improved printing practices currently used by the organization. With this information, better printing rules can be established and the true return on investment from using a managed printing system in the organization can be shown. Examples of savings that can be tracked include secure print jobs that users have not printed and jobs that have been routed from an expensive printer to a cheaper multifunctional device.

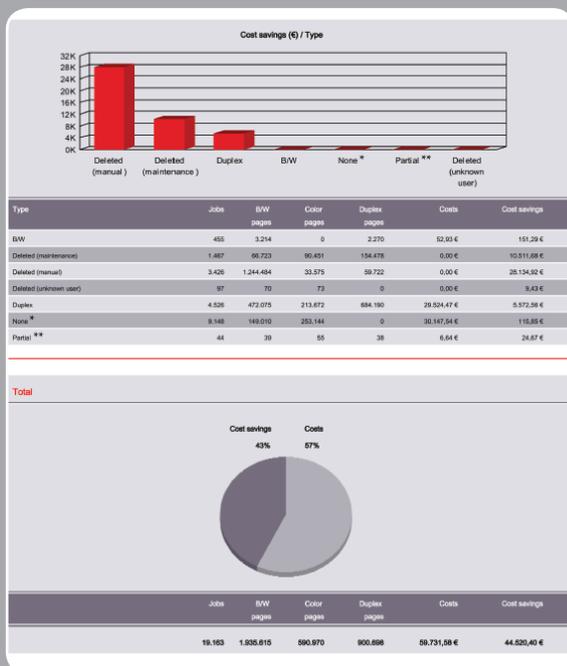
Environmental Benefits

Being able to accurately monitor usage and savings is also important to organizations wanting to support international standards. Not only can uniFLOW monitor the environmental impact made by printing and copying but it can also show this information for example, by illustrating how many trees have been saved or how many grams of CO2 have been saved by not having printed some jobs. These reports can show how the environmental impact has changed over time.





Prints/copies per department



Cost savings report

Features & Benefits

■ **Track all usage** – uniFLOW can store all print, scan, fax and copy related data in a database together with all the relevant information on users, departments or multi-level cost centers.

■ **Multiple charging options** – uniFLOW can apply different charges to each job depending on customer demand. The organization may want to track both their internal and external costs on a single job or apply discounts to certain customers.

■ **Scheduled creation of reports** – uniFLOW includes over 60 different standard reports that can be generated on demand or on a regular basis. Regular reports can be emailed automatically to an appropriate person at a scheduled time, for example, every month.

■ **Customized reporting** - Customers can add their own custom reports to uniFLOW by using the industry standard Crystal Reports program.

■ **Easy integration with other systems** – uniFLOW can export data in a number of different formats, including XML, for integration with back office accounting systems.

■ **Enforce budgets** – uniFLOW can force users to pay in advance for their printing or copying and stop their access when they have run out of funds.

■ **External Chargeback** – The multi-level cost center feature in uniFLOW allows for organizations to assign costs to customers or projects for accurate chargeback.

■ **Show cost savings** – Cost savings reports can be automatically generated showing savings made through secure job deletion, rule based routing, and authorization workflows.

■ **Show environmental benefits** – uniFLOW can show historical and trends of environmental impact such as the number of trees saved and the amount of CO2 gas used.

