

# CLOUD AND DASHBOARD REPORTING

## Track Print, Scan, and Copy Activity



uniFLOW Online allows administrators to track printing, copying, faxing, and scanning activity, enabling allocation of costs to individual users, devices, and departments. Reports include:

- User details
- Device details
- Department details
- Department summary
- Sampling by:
  - User
  - Device
  - Department



### Types of Tracking



**Cost Centers.** Allow print, scan, or copy charges to be allocated to different projects or cases. They can be assigned on a per-job selection at the device or by default according to user, device, or location.



**Budgeting.** After logging on to the device, users see their remaining budget at the top of their print queue. uniFLOW Online calculates which jobs can be printed with that amount and it will reject any jobs that exceed the balance. All incurred costs will be deducted from a user's budget.



**Reporting Data.** Different graphical reports enable businesses to collect print, copy, fax, and scan usage data as well as accounting information. Report content can be modified instantly by selecting filters, such as specific users, groups, printers, or date ranges.

### Cloud and Dashboard Reporting Benefits



Improved cost control through precise tracking and allocation.



Real-time report generation.



Pinpoint areas where costs can be charged back for prompt and efficient billing.



Prevent printing and copying if users do not have available budget.



In pay-as-you-go environments, get simple and easy account replenishment using PayPal®.

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Outstanding Cloud Output Management Solution