

# BUSINESS CONTROL

Order submission and workflow management made easy



# ATTRACT, PRINT, DELIVER



Océ PRISMAccess workflow management software helps transform your print shop into a print order magnet. Fast and easy job submission and automated communications help to increase productivity while keeping customers up to date on order status.

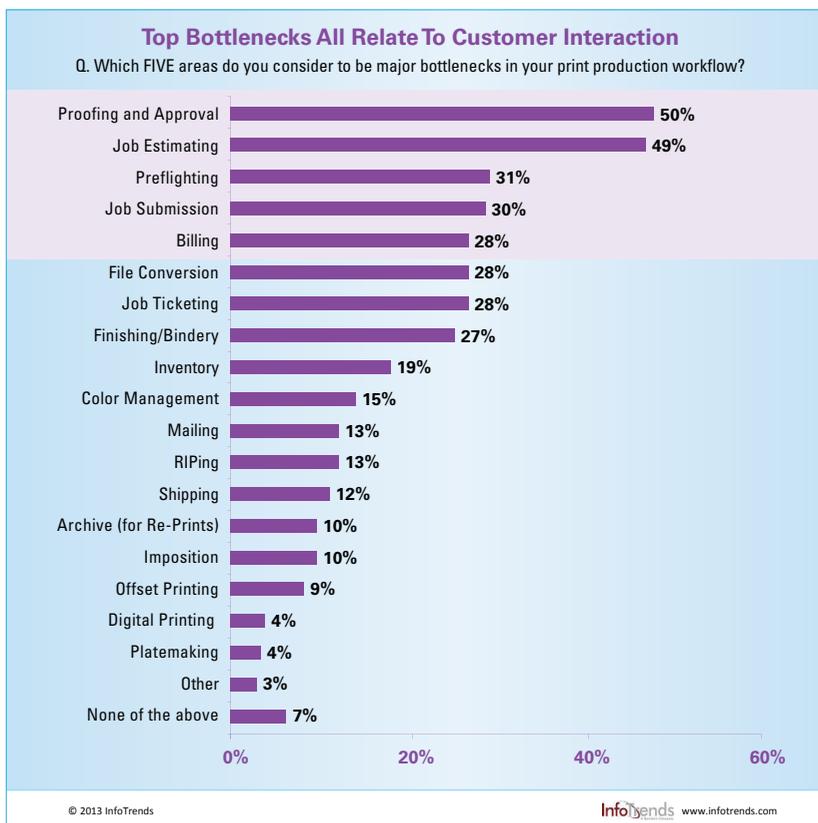
Whether you want to market your print shop services, attract more orders, or grow your print volumes, Océ PRISMAccess software helps you take on more short-run jobs and

commit to faster turnaround with confidence. By accelerating your workflow and providing high-quality service, you'll keep customers coming back again and again.

### Océ PRISMAccess software helps you to:

- Attract and retain customers with a simplified submission process
- Support flexible order handling and preflighting of PDFs
- Improve customer satisfaction with order tracking and reporting
- Control print costs with advanced print cost control capabilities
- Leverage digital submission to expand your services and capabilities

Streamlining customer interactions is top priority for print services providers as noted in a recent InfoTrends survey.\*



\* Source: Production Software Investment Outlook, InfoTrends, 2011

# SIMPLIFY JOB SUBMISSION



## Make ordering easy for your customers

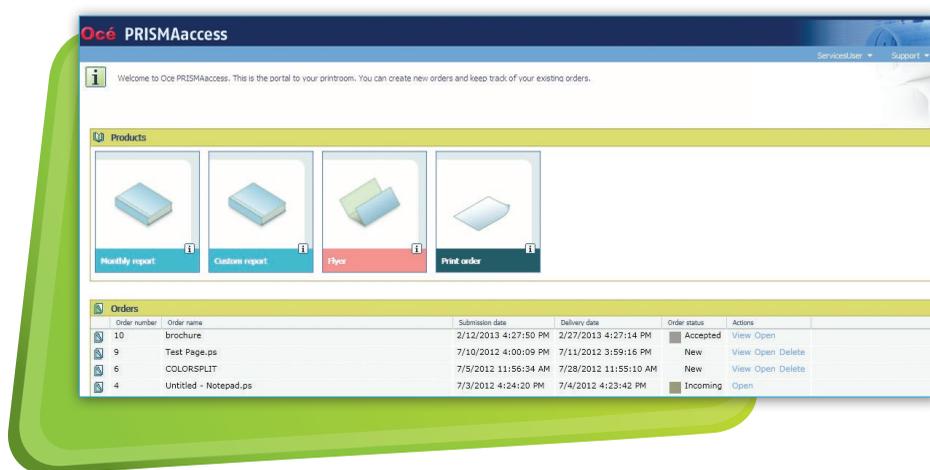
Customers can order a wide range of print and non-print products with the Océ PRISMAccess 5.4 software. This includes the submission of new print orders, predefined print items, office supplies, and promotional items. The new variable data printing (VDP) option allows you to design on-line templates that customers can use to create customized items such as business cards. Customers can even upload databases to personalize print runs and mailings.

There are three ways for your customers to submit jobs to your print shop: using a Web interface, a downloadable driver, or simply by e-mail, all of which make job submission as easy as printing to a local printer.

The job submission process and tickets can be tailored to specific customers or groups. With customizable job tickets, clients can view all available production services at a glance. And the structured submission process allows them to order by product type, such as booklets, folded documents, reports, pens, mugs, etc.

Customers can request a variety of communication information, such as cost estimation, quotation, delivery information, and e-mail notifications. They can also request PDF proofs before jobs go into production, thereby helping to eliminate the cost and time associated with hard proofs.

Customers can pay using a direct payment process during job submission, or invoices can be generated from the system for billing clients.



JOB SUBMISSION - WEB INTERFACE

# PRODUCTIVITY



## Automate job processing

Processing of print orders is simple and streamlined with Océ PRISMAccess software. The operator console provides a single overview of all jobs received, and it alerts you when new orders arrive. Plus, PDFs can be merged and viewed, further increasing your efficiency. To help minimize errors and save even more time, job ticket settings are automatically transferred to the optional Océ PRISMAprepare software. It's even possible to call automation templates—created in Océ PRISMAprepare—straight from the Operator Console to further automate the document preparation process.

Preflighting is also faster and easier with Océ PRISMAccess software, which integrates the core functions of Enfocus PitStop Pro. Now you can easily check PDFs for problems like missing fonts or low-resolution images, without having to open a separate application. After preflighting, the software generates an overview with all the encountered problems.

You can also send customers personalized e-mails that include links to the job preview. All this gives you control over production while enabling your customers to maintain ownership of their jobs.

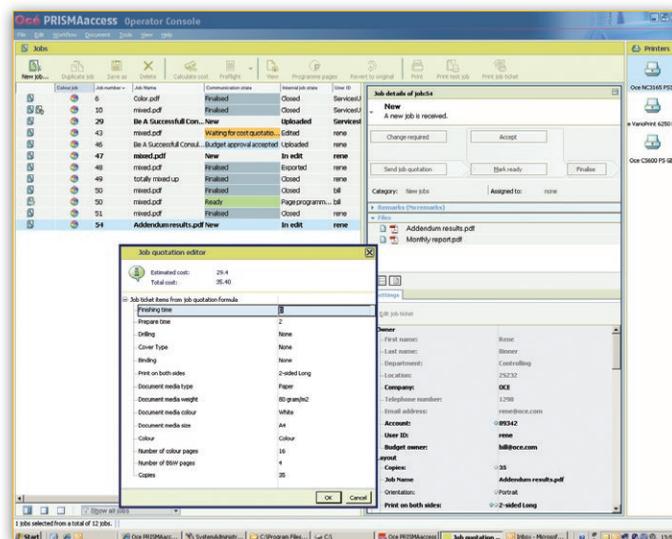
## Handle orders with flexibility

Océ PRISMAccess software provides a flexible and scalable solution for handling orders. Even when jobs are submitted with attachments via e-mail, processing is quick and easy. E-mail integration allows the operator to open the message and create job tickets within Microsoft® Outlook®. Basic information, like the job owner's name and location, is already filled in, so the operator only needs to add the job requirements.

If necessary, all incoming files can be automatically converted into PDFs, so they can be directed to any available printers.

For easy reprints, operators can create their own local archive from within the operator console. As an optional bonus, a searchable reprint archive can also be created with access rights for customers and other operators.

Up to 10 operators can access the central server at the same time, so production won't slow down during busy periods. With Océ PRISMAccess software, you'll be better equipped for accepting rush orders, prioritizing jobs, and responding to last-minute changes.



OPERATOR CONSOLE INTERFACE

# MANAGE COSTS



## **Take control of print costs**

What if your job submission and workflow management software could help you manage and reduce your organization's document management expenses? When it comes to costs, Océ PRISMAccess software gives you complete transparency.

The Océ PRISMAccess price estimation tool makes it easy to estimate job costs. And when customers request jobs that need to print in both color and black and white, you can offer them alternate pricing for printing color only or monochrome only.

Customers looking for a formal estimate can request a job cost quote. The Océ PRISMAccess operator console offers an integrated calculator, featuring PDFTron technology. This helps the operator to develop quotes based on job requirements. After that, he or she can e-mail the quote to the customer, who can then either accept the price or adjust the job specifications.

For tighter cost monitoring in corporate environments, budget approval limits can be set for individual users or user groups. If a job is submitted and exceeds a predefined cost, Océ PRISMAccess software automatically sends an e-mail to the budget owner for approval. Once it's approved, the job can be processed. Total quotas can also be set for groups of users, and when that quota is reached or exceeded, the budget owner is automatically notified.

All billing is based on job ticket information. Extended accounting functions and customized reports help make it easy to allocate appropriate costs.

## **Expand your service offering**

Océ PRISMAccess software is designed to help you expand as your client base grows and customer requirements change.

You can connect up to five Web servers to your central server. This enables you to grow without any disruption, whether you're offering internal clients more services or winning new customers.

Optional archiving capabilities, based on Océ PRISMArchive software, provide the flexibility customers need to create their own local archives and set access rights. Customers can retrieve archived documents for use or to share with colleagues. For added flexibility, they can use the Web submission tool to search document archives and specify job ticket settings for reprints.

Océ PRISMAccess software integrates with other PRISMA software products, enabling you to streamline your workflow and offer customers valuable new services. Océ PRISMA software interface is based on the award-winning Océ OCEAN® user interface, which makes it easy for operators to switch from one application to another.

What's more, Océ PRISMAccess software features an open JDF/JMF interface that connects to certain third-party software, so you can add even more services in the future.

# Océ PRISMAaccess 5.4 Specifications

## HARDWARE

- CENTRAL SERVER
- WEB SERVER
- OCÉ PRISMAaccess ARCHIVE MODULE AND REMOTE OPERATOR CONSOLE

### HARDWARE PREFERRED

#### Processor

>= Intel® Pentium Core® 2 Duo 3.0 GHz, or equivalent

#### Operating System

64-bits OS

#### Memory

>= 6 GB DDR3

Add 1 GB if optional Océ PRISMAaccess Archive Module is installed

Add 1 GB if optional Océ PRISMAprepare is installed

#### Hard Disk

>= 200 GB (UDMA, SATA or SCSI U320)

RAID-0 (striping)

A redundant disk configuration is recommended for the Océ PRISMAaccess Archive Module.

For example: RAID-1, 5, 10...) The size of the hard disk depends on the size and number of jobs in the archive.

#### DVD Reader

Required

#### Video Card

>= 1280 x 1024, True Colors (24/32-bit)

#### Screen

19"

#### Network

TCP/IP (IPv4)

100/1000 Mbit/s

- CENTRAL SERVER
- WEB SERVER
- OCÉ PRISMAaccess ARCHIVE MODULE

### VIRTUAL HARDWARE INSTALLATION PREFERRED

#### Processor

One processor with two cores, or two processors with one core each  
Frequency >= 2 Ghz

#### Memory

>= 6 GB

Add 1 GB if optional Océ PRISMAaccess Archive Module is installed

Add 1 GB if optional Océ PRISMAprepare is installed

#### General Performance

PassMark Rating >= 800

Use the "Performance Test 7.0" tool

#### Hard Disk Performance

Disk Mark >= 1000

Use the "Performance Test 7.0" tool.

A redundant disk configuration is recommended for the Océ PRISMAaccess Archive Module.

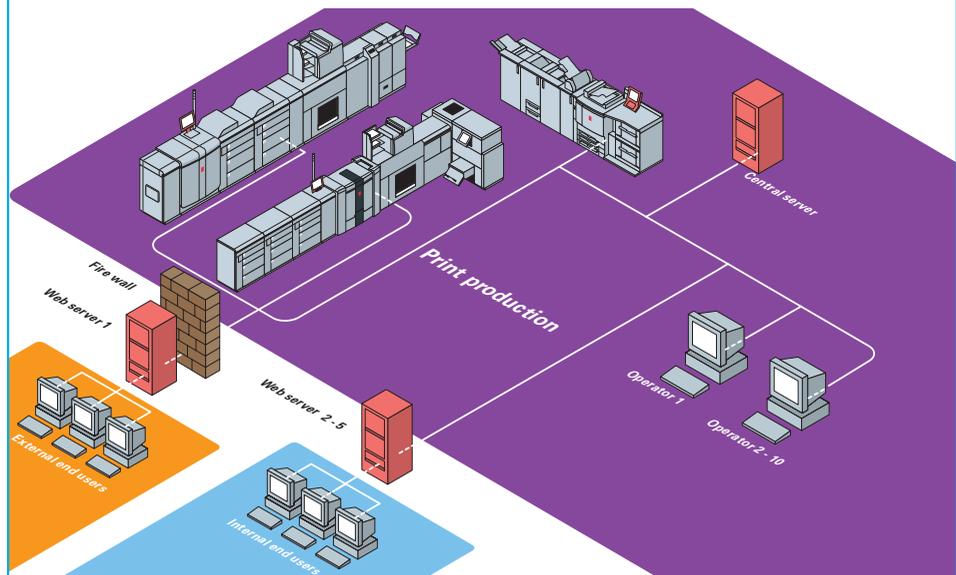
For example: RAID-1, 5, 10...) The size of the hard disk depends on the size and number of jobs in the archive.

#### Hard Disk Latency

DPC Latency <= 1000 µs

Use the "DPC Latency Checker V1.30" tool

Configuration flexibility  
For production cutsheet printer environments



## SOFTWARE

### CENTRAL SERVER

#### INFRASTRUCTURE

##### Operating System

**32-bit:**

Windows® Server® 2003 (Standard, Enterprise) R2± SP2

Windows Server 2008 (Standard, Enterprise) SP2

**For Configurations Without Job Submission (Configuration E):**

Windows XP SP3, Vista® SP2, Windows 7 SP1, or Windows 8

**64 bits:**

Windows Server 2008 (Standard, Enterprise) R2 SP1

Windows Server 2012 (Datacenter, Standard, Essential, Foundation)

For configurations without submission (E):  
Windows 7 SP1 or Windows 8

##### Windows Components

Microsoft® .NET® Framework v3.5 SP1 and 4.5 IIS 6.0, or Higher  
ASP.NET

##### Microsoft SQL Server®

**Local installation, 32-bit/64-bit:**

Microsoft SQL Server 2005 Express Edition with Advanced Services SP3

Microsoft SQL Server 2008 Express Edition with Advanced Services SP2 or SP3

Microsoft SQL Server 2008 R2 Express Edition with Advanced Services

Microsoft SQL Server 2012 Express Edition with Advanced Services

**Required Applications:**

- Windows Installer 4.5 or higher
- Windows PowerShell

**Remote installation, 32-bit/64-bit:**

Microsoft SQL Server 2005, All Editions

Microsoft SQL Server 2008, All Editions

Microsoft SQL Server 2008 R2, All Editions

Microsoft SQL Server 2013, All Editions

**Note:**

For a remote SQL server, you must enable:  
Remote Connections, Reporting Services and SQL Server Browser.

Named instances and default instances are supported.

##### Microsoft Office Excel®

Microsoft Office Excel 2003 with KB 907417 installed, 2007 SP2, 2010 or Microsoft Office Excel 2013

**Note:**

Required for Job Cost Settings Editor

##### File System

NTFS

>= 40 GB free space

##### Miscellaneous

Latest Microsoft Windows updates

### WEB SERVER

#### INFRASTRUCTURE

##### Operating System

**32-bit:**

Windows Server 2003 (Standard, Enterprise) R2± SP2

Windows Server 2008 (Standard, Enterprise) SP2

**64-bit:**

Windows Server 2008 (Standard, Enterprise) R2 SP1

Windows Server 2012 (Datacenter, Standard, Essential, Foundation)

##### Windows Components

Microsoft .NET Framework v3.5 and 4.5 Installed  
Microsoft Message Queuing (MSMQ) IIS 7.0, or Higher

ASP.NET

IIS 7.0 or Higher

##### Microsoft Office Excel

Microsoft Office Excel 2003 with KB 907417 installed, 2007 SP2, or 2010

**Note:**

Required for Job Cost Settings Editor

##### Native Document Conversion

OpenOffice.org 2.4 Novell Edition

OpenOffice 3.1 - 3.3

Neevia® Document Converter Pro 5.2 or 6.2x

### REMOTE OPERATOR CONSOLE

#### INFRASTRUCTURE

##### Operating System

**32-bit:**

Windows Server 2003 (Standard, Enterprise) R2± SP2

Windows Server 2008 (Standard, Enterprise) SP2

Windows XP Professional SP3

Windows Vista® (Enterprise, Business, Ultimate) SP2

Windows 7 (Professional, Enterprise, Ultimate) SP1

Windows 8 (Professional, Enterprise)

**64-bit:**

Windows 7 (Professional, Enterprise, Ultimate) SP1

Windows 8 (Professional, Enterprise)

Windows Server 2008 (Standard, Enterprise) SP1

Windows Server 2012 (Datacenter, Standard, Enterprise, Foundation)

##### Windows Components

Microsoft .NET Framework v3.5 SP1 and v4.5

##### Network

Enable the LPR protocol

##### Microsoft Office®

Microsoft Office 2003, 2007 SP2, 2010

Microsoft Office Outlook 2003, 2007 SP2, 2010 or 2013

**Note:**

Microsoft Office must be installed when you use native document conversion for Office documents.

Microsoft Office Outlook must be installed when you use e-mail submission.

##### Adobe® Acrobat® Professional

Version 9.3, or Higher

Version X, XI

Software requirements for installing the Point-and-Print Web Driver on the Print Server

**INFRASTRUCTURE**

**Operating System**

**32-bit:**

Windows Server 2003 (Standard, Enterprise) R2± SP2  
 Windows Server 2008 (Standard, Enterprise) SP2

**64-bit:**

Windows Server 2003 (Standard, Enterprise) SP2  
 Windows Server 2008 (Standard, Enterprise) R2± SP1  
 Windows Server 2012 (Datacenter, Standard, Essential Foundation )

**Network**

TCP/IP (IPv4)  
 100/1000 Mbit/s  
 LPR protocol-enabled  
 LPR port of the Point and Print Web driver of the print server must be configured to print jobs to the queue of the Web driver of the PRISMAccess server.

Customers can submit documents via the Océ PRISMAccess Point-and-Print Web Driver, Web Submission, or e-mail. Web Driver/Web Submission requires PRISMAccess Client.

OPERATING SYSTEM	BROWSER			
	INTERNET EXPLORER®		SAFARI®	FIREFOX®
	9.x	10	5.1x	23.0x
Windows 2003 R2 SP2	✓		✓	✓
Windows 2008 R1 SP2	✓		✓	✓
Windows 2008 R2 SP1 (64-bit)	✓	✓	✓	✓
Windows 2012		✓		
Windows XP SP3			✓	✓
Windows Vista SP2 (32-bit)	✓		✓	✓
Windows 7 SP1 (32-64-bit)	✓	✓	✓	✓
Windows 8 (32-/64-bit)		✓	✓	✓
Windows XP SP3	✓		✓	✓
Mac OSX 10.5, 10.6			✓	✓
Linux 2.4, 2.6 (both 32-bit)			✓	✓
Citrix 3.x and up	✓			✓



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