Setting Up Your MX922 In Default Mode (Tel Priority Mode) Without An Answering Machine
Fax Easy Setup

Click **Next** to step through this image-friendly version of **Fax Easy Setup**.

If you started **Fax Easy Setup**, on the fax machine’s operation panel, and prefer to go through this image-friendly version…

**Step 1**
Press the **FAX** button at any screen to go to fax standby mode.

**Step 2**
Click **Next** to proceed through the setup.
Connecting The Phone Lines
Fax to Phone Line Connection

**Before**
- Wall Jack
- Hand Set (Phone)
- (Existing Phone Cord)

**After**
- Wall Jack
- (Phone Cord included with Canon printer)
- Hand Set (Phone)
- (Existing Phone Cord)
Fax to Phone Line Connection

- Plug the provided phone cord into the wall jack
Fax to Phone Line Connection

- Plug the provided phone cord into the “LINE” jack located on the rear of the multifunction
Fax to Phone Line Connection

- Remove the white plug from the upper jack labeled “EXT.”
Fax to Phone Line Connection

- Plug the second phone cord into the “EXT.” jack located on the rear of the multifunction
Fax to Phone Line Connection

- Plug the second phone cord into the phone
Setting Up The Receive Mode
Step 1

Turn on the MX922 by pressing the ON button if the machine is not powered on already.

Step 2

Press the FAX button.
Step 3
The fax standby screen will appear.

Step 4
Press the center **FUNCTION** button.
Step 5

The **Receive mode settings** screen will appear.

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Step 6

Use the **UP** or **Down** button to highlight “TEL priority mode”.

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Step 7

Press the right FUNCTION button under the Advanced label.

Step 8

The Advanced screen will appear.
Step 9

Use the **UP** or **DOWN** button to select “User-friendly reception”.

Step 10

Press the **OK** button.
Step 11
The **User-friendly reception** screen will appear.

Step 12
Use the **UP** or **DOWN** button to select “ON”.

![User-friendly reception screen](image1)

![User-friendly reception screen](image2)
Step 13
Press the **OK** button.

Step 14
The screen will quickly flash “User-friendly reception ON”.
Step 15
The screen will return to the Advanced window.

Step 16
Press the Back button to return to Receive mode settings window.
Step 17
Confirm “TEL priority mode” is highlighted and then press the OK button.

Step 18
You will return to the “Fax standby screen” and ‘TEL priority’ will appear on the screen.
Receiving A Fax

To receive a fax:
• Pick up the handset on the phone connected to the MX922.
  • Listen for fax tones.
  • When the tones stop hang up the handset.
  • The MX922 will receive the fax document.

IMPORTANT: In order to receive a fax, you must pick up the handset on a phone that is connected to the multifunction.