Setting Up Your MX922 In Default Mode (Tel Priority Mode) With An Answering Machine DSL/Cable Modem Connection
Fax Easy Setup

Click Next to step through this image-friendly version of Fax Easy Setup.

If you started Fax Easy Setup, on the fax machine’s operation panel, and prefer to go through this image-friendly version…

**Step 1**
Press the FAX button at any screen to go to fax standby mode.

**Step 2**
Click Next to proceed through the setup.
Connecting The Phone Lines
Connecting Your Phone/Answering Machine

Is your answering machine built into your phone?

YES
Click Here or Go To Page 13

NO
Click the Next Button
Fax to Phone Line Connection

**Before**

- Wall jack
- (Existing Phone Cord)
- DSL/Cable Modem
- (Existing Phone Cord)
- Answering Machine
- Hand Set (Phone)

**After**

- Wall jack
- (Existing Phone Cord)
- DSL/Cable Modem
- (Existing Phone Cord)
- (Phone Cord included with Canon printer)
- (Existing Phone Cord)
- Answering Machine
- Hand Set (Phone)

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the provided phone cord into the DSL/Cable Modem.
Fax to Phone Line Connection

- Plug the provided phone cord into the “LINE” jack located on the rear of the multifunction.
Fax to Phone Line Connection

- Remove the white plug from the upper jack labeled “EXT.”
Fax to Phone Line Connection

- Plug the second phone cord into the “EXT.” jack located on the rear of the multifunction
Fax to Phone Line Connection

• Plug the second phone cord into the answering machine.
Fax to Phone Line Connection

• Plug the third phone cord into the answering machine.
Fax to Phone Line Connection

- Plug the third phone cord into the phone.
Fax to Phone Line Connection

Before

Wall jack

DSL/Cable Modem

(Existing Phone Cord)

(Existing Phone Cord)

Hand Set (Phone)

After

Wall jack

DSL/Cable Modem

P C

(Phone Cord included with Canon printer)

Hand Set (Phone)

(Existing Phone Cord)
Fax to Phone Line Connection

- Plug the provided phone cord into the DSL/Cable Modem.
Fax to Phone Line Connection

- Plug the provided phone cord into the “LINE” jack located on the rear of the multifunction.
Fax to Phone Line Connection

- Remove the white plug from the upper jack labeled “EXT.”
Fax to Phone Line Connection

- Plug the second phone cord into the “EXT.” jack located on the rear of the multifunction.
Fax to Phone Line Connection

- Plug the second phone cord into the phone.
Setting Up The Receive Mode
Step 1

Turn on the MX922 by pressing the **ON** button if the machine is not powered on already.

Step 2

Press the **FAX** button.
Step 3

The fax standby screen will appear.

Step 4

Press the center FUNCTION button.
Step 5
The **Receive mode settings** screen will appear.

Step 6
Use the **UP** or **Down** button to highlight “TEL priority mode”.
Step 7

Press the right **FUNCTION** button under the **Advanced** label.

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Step 8

The **Advanced** screen will appear.
Step 9

Use the **UP** or **DOWN** button to select “User-friendly reception”.

Step 10

Press the **OK** button.
Step 11

The **User-friendly reception** screen will appear.

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Step 12

Use the **UP** or **DOWN** button to select “ON”.

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Step 13
Press the OK button.

Step 14
The screen will quickly flash “User-friendly reception ON”.

Following setting complete.

User-friendly reception ON
Step 15

The screen will return to the Advanced window.

Step 16

Press the **Back** button to return to Receive mode settings window.
Step 17

Confirm “TEL priority mode” is highlighted and then press the **OK** button.

Step 18

You will return to the “Fax standby screen” and “TEL priority” will appear on the screen.
Receiving A Fax

To receive a fax:
• Pick up the handset on the phone connected to the MX922.
• Listen for fax tones.
• When the tones stop hang up the handset.
• The MX922 will receive the fax document.

To receive a fax while you are away:
• The answering machine will answer the call.
• If fax tones are heard by the MX922 it will take over the call and receive the fax document.

**IMPORTANT:** In order to receive a fax, you must either pick up the handset on a phone that is connected to the MX922 or let your answering machine answer the call.