Setting Up Your MX420 In Default Mode (Tel Priority Mode) Without An Answering Machine
Connecting The Phone Lines
Fax to Phone Line Connection

**Before**

Wall Jack  
(Existing Phone Cord)  
Hand Set (Phone)

**After**

Wall Jack  
(Phone Cord included with Canon printer)  
Fax to Phone Line Connection  
Hand Set (Phone)

(Existing Phone Cord)
Fax to Phone Line Connection

- Plug the provided phone cord into the wall jack

Wall Jack

(Phone Cord included with Canon printer)

(Existing Phone Cord)

Hand Set (Phone)
Fax to Phone Line Connection

- Plug the provided phone cord into the “L” jack located on the rear of the multifunction

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Remove the white plug (D) from the upper jack.
Fax to Phone Line Connection

- Plug the second phone cord into the “telephone” jack located on the rear of the multifunction

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the second phone cord into the phone
Setting Up The Receive Mode
Step 1

Turn on the MX420 by pressing the **ON** button.

Step 2

Press the **FAX** button.
Step 3
The fax standby screen will appear.

Step 4
Press the center FUNCTION button.
Step 5

The Receive mode settings screen will appear.

Step 6

Use the UP or DOWN button to select “TEL priority mode”.

Previous

Next
Step 7
Press the right FUNCTION button under the Advanced label.

Step 8
Use the UP or DOWN button to select “User-friendly reception”.

Previous  Next
Step 9

Ensure “User-friendly reception” is selected

Step 10

Press the OK button
Step 11

The “User-friendly reception” screen will appear

Step 12

Use the **UP** or **DOWN** button to select “ON”
Step 13
Ensure “ON” is selected

Step 14
Press the OK button
Step 15
A confirmation screen will appear briefly

Step 16
You will return to the “Advanced” selection screen
Step 17
Press the **BACK** button

Step 18
You will return to the “Receive mode setting” screen. Confirm that “Tel priority mode” is selected
Step 19
Press the **OK** button

Step 20
You will return to the “Fax standby screen”. The MX420 is ready to receive a fax
Receiving A Fax

To receive a fax:
• Pick up the handset on the phone connected to the MX420.
• Listen for fax tones.
• When the tones stop hang up the handset.
• The MX420 will receive the fax document.

IMPORTANT: In order to receive a fax, you must pick up the handset on a phone that is connected to the multifunction.