Setting Up Your MX420 In Default Mode (Tel Priority Mode) With An Answering Machine
Connecting The Phone Lines
Connecting Your Phone/Answering Machine

Is your answering machine built into your phone?

**YES**
Click Here or Go To Page 12

**NO**
Click the Next Button
Fax to Phone Line Connection

**Before**

Wall Jack  \(\rightarrow\) (Existing Phone Cord)  \(\rightarrow\) Answering Machine  \(\rightarrow\) Hand Set (Phone)

**After**

Wall Jack  \(\rightarrow\) (Existing Phone Cord)  \(\rightarrow\) (Phone Cord included with Canon printer)  \(\rightarrow\) Answering Machine  \(\rightarrow\) Hand Set (Phone)
Fax to Phone Line Connection

- Plug the provided phone cord into the wall jack

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

• Plug the provided phone cord into the “L” jack located on the rear of the multifunction
Fax to Phone Line Connection

• Remove the white plug (D) from the upper jack

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

• Plug the second phone cord into “telephone” jack located on the rear of the multifunction.

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the second phone cord into the answering machine
Fax to Phone Line Connection

- Plug the third phone cord into the answering machine

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the third phone cord into the phone
Fax to Phone Line Connection

Before

Wall Jack

(Existing Phone Cord)

Hand Set (Phone)

After

Wall Jack

(Phone Cord included with Canon printer)

Fax to Phone Line Connection

Hand Set (Phone)

(Existing Phone Cord)
Fax to Phone Line Connection

- Plug the provided phone cord into the wall jack
Fax to Phone Line Connection

• Plug the provided phone cord into the “L” jack located on the rear of the multifunction

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Remove the white plug (D) from the upper jack.
Fax to Phone Line Connection

• Plug the second phone cord into the “telephone” jack located on the rear of the multifunction

Wall Jack

(Existing Phone Cord)

(Phone Cord included with Canon printer)

Hand Set (Phone)
Fax to Phone Line Connection

- Plug the second phone cord into the phone
Setting Up The Receive Mode
Step 1

Turn on the MX420 by pressing the ON button.

Step 2

Press the FAX button.
Step 3

The fax standby screen will appear.

Step 4

Press the center **FUNCTION** button.
Step 5
The Receive mode settings screen will appear.

Step 6
Use the UP or DOWN button to select “TEL priority mode”.

Previous
Next
Step 7
Press the right FUNCTION button under the **Advanced** label

Step 8
Use the UP or DOWN button to select “User-friendly reception”.
Step 9

Ensure “User-friendly reception” is selected

Step 10

Press the OK button
Step 11
The “User-friendly reception” screen will appear

Step 12
Use the UP or DOWN button to select “ON”
Step 13
Ensure “ON” is selected

Step 14
Press the OK button
Step 15
A confirmation screen will appear briefly

Step 16
You will return to the “Advanced” selection screen
Step 17
Press the BACK button

Step 18
You will return to the “Receive mode setting” screen. Confirm that “Tel priority mode” is selected
Step 19
Press the **OK** button

Step 20
You will return to the “Fax standby screen”. The MX420 is ready to receive a fax
Receiving A Fax

To receive a fax when you are home you will:
• Pick up the handset on the phone connected to the MX420.
• Listen for fax tones.
• When the tones stop hang up the handset.
• The MX420 will receive the fax document.

To receive a fax while you are away:
• The answering machine will answer the call.
• If fax tones are heard by the MX420 it will take over the call and receive the fax document.

IMPORTANT: In order to receive a fax, you must either pick up the handset on a phone that is connected to the MX420 or let your answering machine answer the call.