Setting Up Your MX340 In Default Mode (Tel Priority Mode) With An Answering Machine
Connecting The Phone Lines
Connecting Your Phone/Answering Machine

Is your answering machine built into your phone?

YES
Click Here or Go To Page 12

NO
Click the Next Button
Fax to Phone Line Connection

Before

Wall Jack  
(Existing Phone Cord)  
Answering Machine  
(Existing Phone Cord)  
Hand Set (Phone)

After

Wall Jack  
(Existing Phone Cord)  
(Phone Cord included with Canon printer)  
Answering Machine  
(Existing Phone Cord)  
Hand Set (Phone)
Fax to Phone Line Connection

- Plug the provided phone cord into the wall jack
Fax to Phone Line Connection

- Plug the provided phone cord into the “L” jack located on the rear of the multifunction.

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Remove the white plug (D) from the upper jack

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the second phone cord into “telephone” jack located on the rear of the multifunction.
Fax to Phone Line Connection

• Plug the second phone cord into the answering machine
Fax to Phone Line Connection

• Plug the third phone cord into the answering machine
Fax to Phone Line Connection

• Plug the third phone cord into the phone
Fax to Phone Line Connection

Before

Wall Jack  (Existing Phone Cord)  Hand Set (Phone)

After

Wall Jack  (Existing Phone Cord)  Hand Set (Phone)

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

• Plug the provided phone cord into the wall jack
Fax to Phone Line Connection

• Plug the provided phone cord into the “L” jack located on the rear of the multifunction

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Remove the white plug (D) from the upper jack.

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the second phone cord into the “telephone” jack located on the rear of the multifunction

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

- Plug the second phone cord into the phone

(Phone Cord included with Canon printer)
Setting Up The Receive Mode
Step 1

Turn on the MX340 by pressing the **ON** button.

Step 2

Press the **FAX** button.
Step 3
Press the **Menu** button

Step 4
Use the **Left** or **Right** Arrow button to select “Receive mode set”.

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**Previous**

**Next**
Step 5

Press the **OK** button

Step 6

The “Receive mode set” screen will appear
Step 7

Use the **Left** or **Right** arrow button to select “TEL priority mode”

Step 8

Ensure that “TEL priority mode” is displayed
Step 9

Press the **OK** button

Step 10

Your MX340 is now set to TEL priority mode. Notice that the mode is listed on the fax standby screen.
Receiving A Fax

To receive a fax when you are home you will:
- Pick up the handset on the phone connected to the MX340.
- Listen for fax tones.
- When the tones stop hang up the handset.
- The MX340 will receive the fax document.

To receive a fax while you are away:
- The answering machine will answer the call.
- If fax tones are heard by the MX340 it will take over the call and receive the fax document.

IMPORTANT: In order to receive a fax, you must either pick up the handset on a phone that is connected to the MX340 or let your answering machine answer the call.