Dedicated Fax Line
Setup Guide

MX922
Fax Easy Setup

Click **Next** to step through this image-friendly version of **Fax Easy Setup**.

If you started **Fax Easy Setup**, on the fax machine’s operation panel, and prefer to go through this image-friendly version…

---

**Step 1**

Press the **FAX** button at any screen to go to fax standby mode.

---

**Step 2**

Click **Next** to proceed through the setup.

---
Connecting The Phone Lines
Connecting The Phone Lines

Before

Wall jack

After

Wall jack

(Phone Cord included with Canon printer)
If Your Wall Plate Has Two Jacks

Use the jack that supports the fax line.
If your wall jack provides one jack for two phone lines, it would be best to use a “2 Line 3 Way Adapter.” This adapter can be purchased at most stores that sell electronics. This device creates three plugs where there was one. One jack will be for your voice line. The other jack can be used for your fax transactions. In most cases, line 1 (L1) is used for phone calls; L2 is used for faxing. The third jack (L1+L2) allows access to both lines. This is where you would plug in a 2-line telephone, if available.

The L1 jack is usually your voice line

The L2 jack is usually your fax line
Fax to Phone Line Connection

First, connect one end of the supplied telephone cord to the telephone jack on the wall.

Wall jack

(Phone Cord included with Canon printer)
Fax to Phone Line Connection

Next, connect the other end of the supplied telephone cord to the lower jack (labeled “LINE”) on the MX922.
Setting Up The Receive Mode
Step 1

Turn on the MX922 by pressing the **ON** button if the machine is not powered on already.

Step 2

Press the **FAX** button.
Step 3

The fax standby screen will appear.

Step 4

Press the center **FUNCTION** button.
Step 5
The **Receive mode settings** screen will appear.

Step 6
Use the **UP** or **Down** button to highlight “FAX only mode”.

![Receive mode settings screen](image)

![Menu options](image)
Step 7

Press the **OK** button.

![Image of MX922 control panel showing 'OK' button highlighted.]

Step 8

Your MX922 is now set to FAX only mode. Notice that the mode is listed on the fax standby screen.

![Image of MX922 fax standby screen showing 'FAX only' highlighted.]

Next
To Receive A Fax

When a call comes in on the fax line, the MX922 will answer the call and begin receiving the fax.

You do not have to be home or interact with the MX922 to receive a fax.