Dedicated Fax Line Setup Guide

MX420
Connecting The Phone Lines
Connecting The Phone Lines

Before

Wall jack

After

Wall jack

(Phone Cord included with Canon printer)
If Your Wall Plate Has Two Jacks

Use the jack that supports the fax line.
If your wall jack provides one jack for two phone lines, it would be best to use a “2 Line 3 Way Adapter.” This adapter can be purchased at most stores that sell electronics. This device creates three plugs where there was one. One jack will be for your voice line. The other jack can be used for your fax transactions. In most cases, line 1 (L1) is used for phone calls; L2 is used for faxing. The third jack (L1+L2) allows access to both lines. This is where you would plug in a 2-line telephone, if available.
Fax to Phone Line Connection

First, connect one end of the supplied telephone cord to the telephone jack on the wall.
Fax to Phone Line Connection

Next, connect the other end of the supplied telephone cord to the lower jack (labeled “L”) on the MX420.

(Phone Cord included with Canon printer)
Setting Up The Receive Mode
Step 1

Turn on the MX420 by pressing the **ON** button.

Step 2

Press the **FAX** button.
Step 3

The fax standby screen will appear.

Step 4

Press the center **FUNCTION** button.
Step 5

The Receive mode settings screen will appear.

Step 6

Use the **UP** or **DOWN** button to select “FAX only mode”.
Step 7

Ensure that “FAX only mode” is highlighted.

Step 8

Press the OK button.
Step 9

Your MX420 is now set to FAX only mode. Notice that the mode is listed on the fax standby screen.
To Receive A Fax

When a call comes in on the fax line, the MX420 will answer the call and begin receiving the fax.

You do not have to be home or interact with the MX420 to receive a fax.