



imageRUNNER
ADVANCE
C2230/C2225

Setup Guide



How This Manual Is Organized

Chapter 1

Operations Required to Use the Machine

Describes the initial settings required, such as logging in to the machine, and connecting to a network.

Chapter 2

Starting to Use the Various Functions of the Machine

Uses general examples to describe the setup required before using the functions of the machine.

Chapter 3

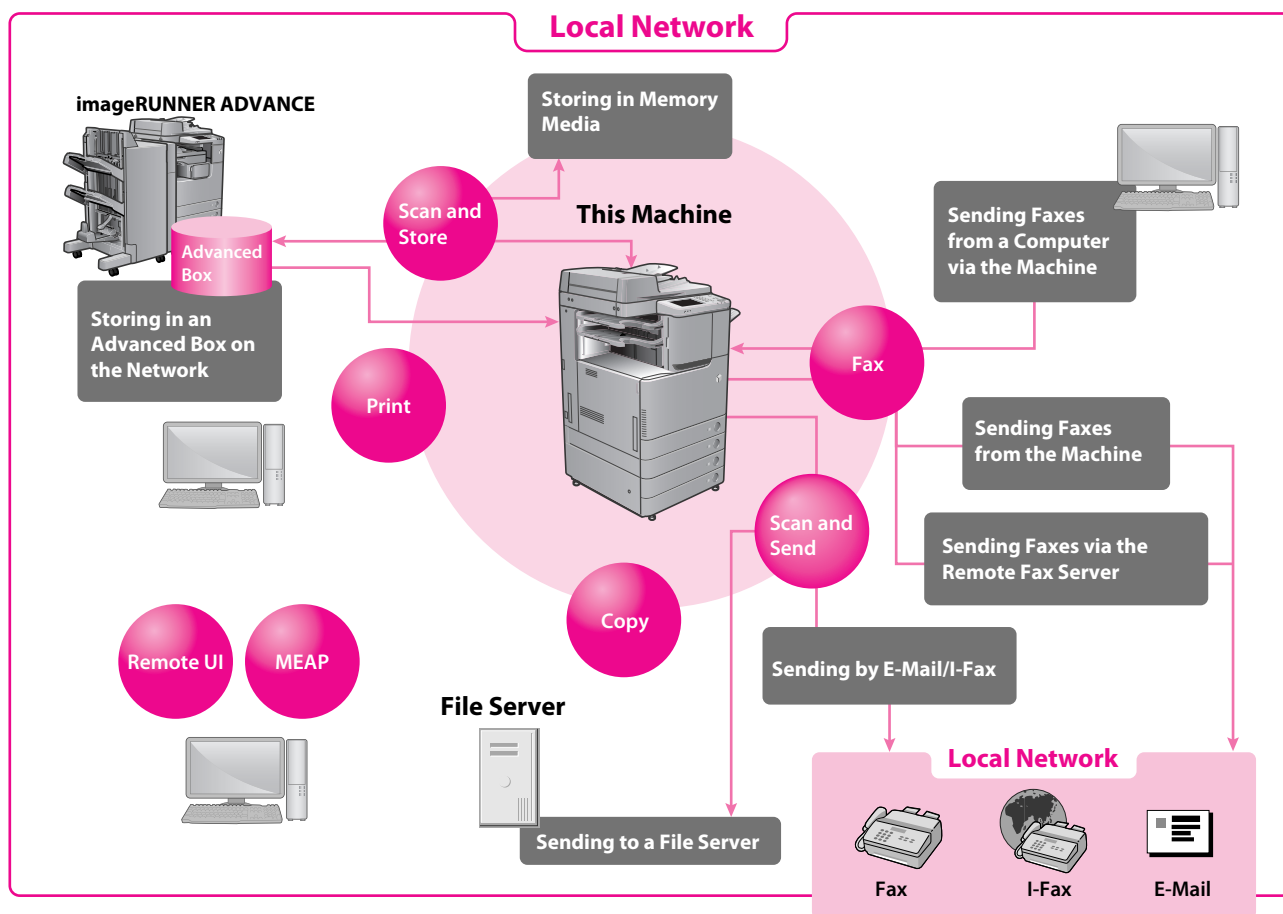
Using the System Options/MEAP Applications

Describes the procedure for installing system options and MEAP applications using the Register/Update Software function, and the procedure for using system options and MEAP applications.

- As we are constantly improving our products, if you need an exact specification, please contact Canon.
- Screen shots used in this manual may differ from the ones you actually see.

Preface

It is necessary to specify settings in advance to use some functions of the machine. Refer to "Flow of Settings for Using the Desired Functions," on p. 4 in this manual to check the flow of the required operations.



Symbols Used in This Manual

The following symbols are used in this manual to explain procedures, restrictions, handling precautions, and instructions that should be observed for safety.



IMPORTANT

Indicates operational requirements and restrictions. Be sure to read these items carefully to operate the machine correctly, and avoid damage to the machine or property.



NOTE

Indicates a clarification of an operation, or contains additional explanations for a procedure. Reading these notes is highly recommended.

Keys and Buttons Used in This Manual

The following key and button names are a few examples of how keys to press and buttons to click are expressed in this manual:

- Touch Panel Display Keys: [Key Name]

Examples: [Cancel]/[Close]

- Control Panel Keys: Key Icon (Key Name)

Examples:  (Start) /  (Stop)

- Buttons on Computer Operation Screens: [Button Name]

Examples: [OK]/[Add]

Flow of Settings for Using the Desired Functions

This flowchart indicates the flow of settings required for using each function of the machine. After checking the flow of settings required, refer to the detailed page in this manual or the e-Manual to perform the actual setting procedure.

First, refer to "Logging In as an Administrator," on p. 10.

These functions can be used by default (no settings are required).

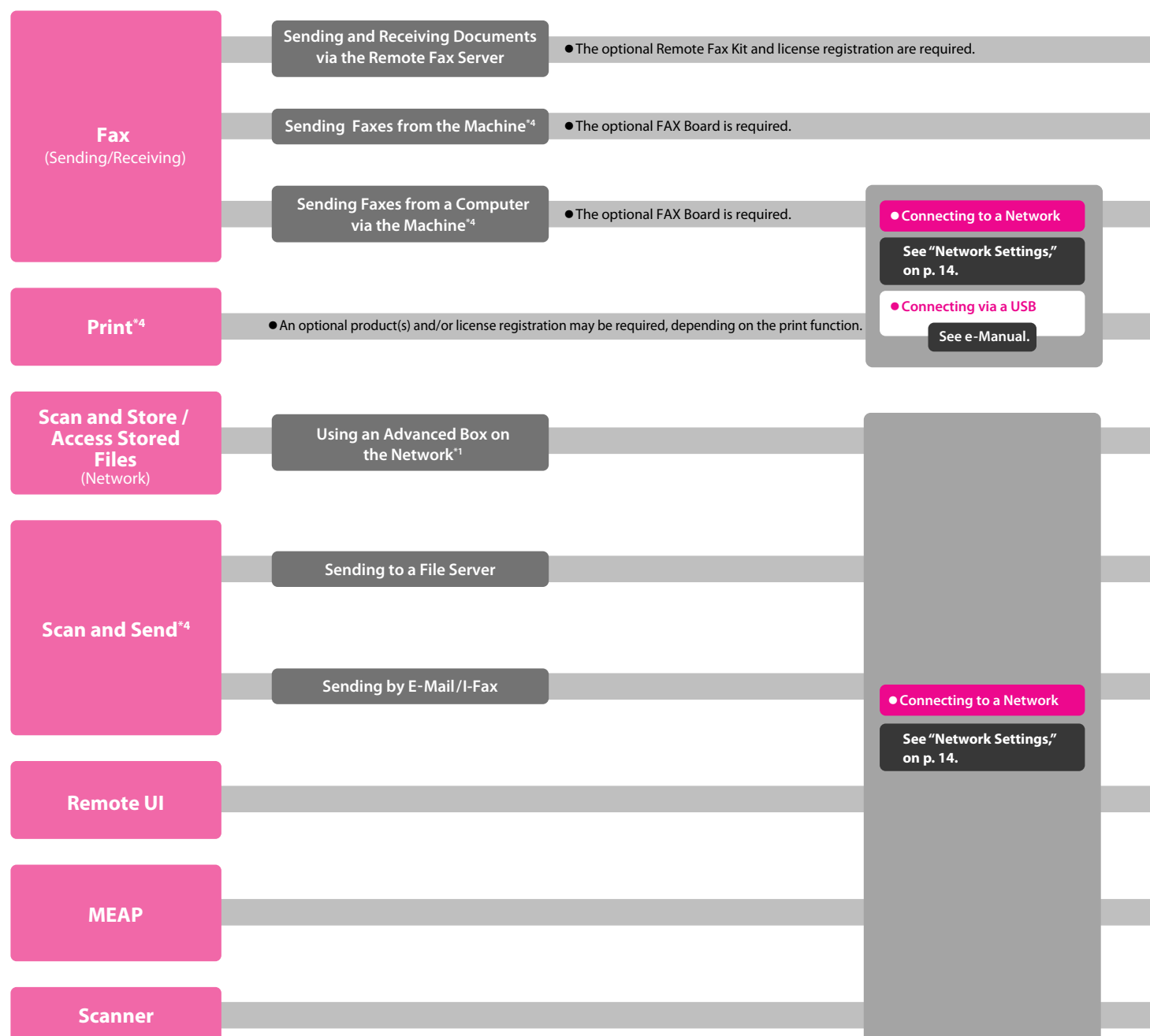
Copy

Fax
(Receive on the Machine)

Scan and Store^{*1}/
Access Stored Files^{*1*2}
(Memory Media)

Register/Update
Software^{*3}

● The optional FAX Board is required.



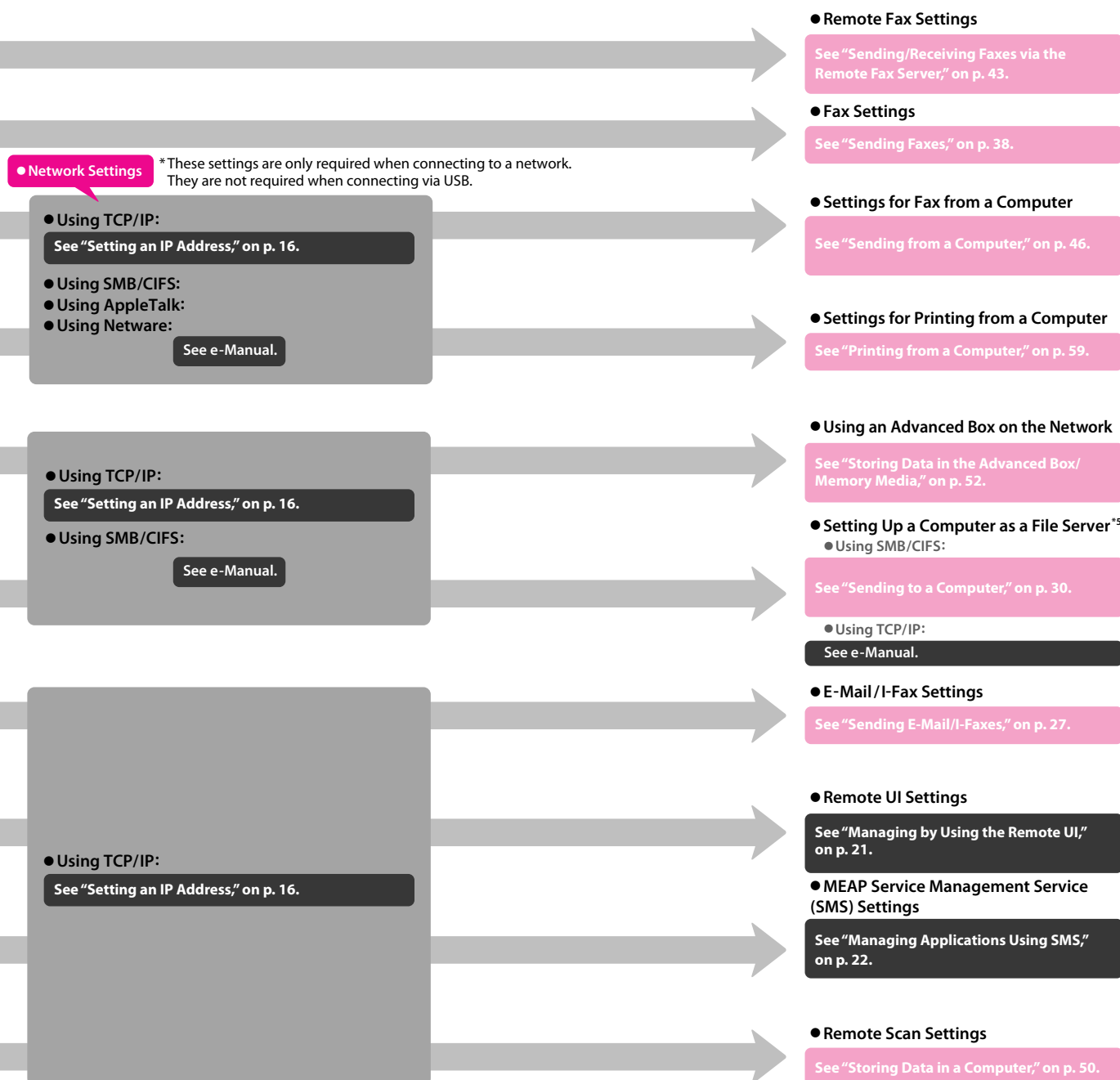
*1 The default setting for displaying memory media is 'OFF'. To use the memory media, press [Display Settings] in [Preferences] (Settings/Registration) → press [Store Location Display Settings] → [Memory Media] → [On].

*2 You can print PDF files stored in memory media or the Advanced Box of another machine on the network. To perform printing, the PS Printer Kit or Direct Print Kit (for PDF/XPS) is required. (Both the PS Printer Kit and Direct Print Kit (for PDF/XPS) require license registration.)

*3 To access a distribution server to register/update software, it is necessary to perform the "Connecting to a Network" and "Network Settings" operations indicated in this flowchart. To register/update software using the Remote UI, it is necessary to perform the "Connecting to a Network," "Network Settings," and "Remote UI Settings" operations.

*4 For information on the system requirements, see e-Manual > Optional Products/Software .

*5 The file servers you can use depend on your network. For details on the file servers you can use, see e-Manual > Network.



Contents

Preface	3
Symbols Used in This Manual	3
Keys and Buttons Used in This Manual	3
Flow of Settings for Using the Desired Functions	4

Chapter 1 Operations Required to Use the Machine

Logging In as an Administrator	10
Logging In from the Machine	11
Logging In from a Computer	12
Connecting to the Network	13
Network Settings	14
Setting an IP Address	16
Managing the Machine from a Computer	20
Managing by Using the Remote UI	21
Preparations for Using the Remote UI	21
Managing Applications Using SMS	22
Preparations for Using SMS	22

Chapter 2 Starting to Use the Various Functions of the Machine

Sending Data	26
Sending E-Mail/I-Faxes	27
Preparations for Sending E-Mail/I-Faxes	27
Specifying E-Mail/I-Fax Settings	27
Sending E-Mail/I-Faxes	28
Storing New Addresses	28
Sending an E-Mail Message	30
Sending to a Computer	30
Preparations for Sending to a Computer	30
Setting a Computer	30
Sending to a Computer	34
Storing New Addresses	34
Sending Data to a Computer	35
Sending a Fax	37
Sending Faxes	38
Preparations for Sending a Fax	38
Registering User Data	38

Printing the TX Terminal ID	40
Sending Faxes	41
Storing New Addresses	41
Sending Faxes	42
Sending/Receiving Faxes via the Remote Fax Server.....	43
Preparations for Sending a Remote Fax.....	43
Setting the Server Machine	43
Setting the Client Machine	43
Sending Faxes via the Remote Fax Server.....	44
Preparations for Receiving a Remote Fax	45
Setting the Server Machine	45
Setting the Client Machine	45
Sending from a Computer.....	46
Preparations for Sending.....	46
Installing the Fax Driver	46
Sending Faxes from a Computer	47
Scanning an Original	49
Storing Data in a Computer	50
Preparations for Scanning.....	50
Installing the Printer Driver.....	50
Setting Scanning Online	50
Scanning an Original	51
Storing Data in the Advanced Box/Memory Media	52
Preparations for Scanning.....	52
Setting Up an Advanced Box on the Network	53
Using Memory Media	55
Scanning an Original	56
Printing an Original.....	58
Printing from a Computer	59
Preparations for Printing	59
Installing the Printer Driver.....	59
Printing from a Computer.....	60
Print Data Stored In the Advanced Box and Memory Media.....	61
Preparations for Printing	61
Printing Stored Data	61

Chapter 3 Using the System Options/MEAP Applications

Installing the System Options/MEAP Applications	64
System Options/MEAP Applications	65
Installing the System Options/MEAP Applications	65
Installing by Connecting This Machine to an Outside Network.....	65
Using the Touch Panel Display to Install (Delivery)	66
Using the Remote UI to Install (Delivery).....	67
Installing by Not Connecting This Machine to an Outside Network.....	68

Installing a System Option Using the Touch Panel Display	68
Installing the System Options Using the Remote UI (Manual)	69
Installing the MEAP Applications Using the Remote UI (Manual)	69
Starting the MEAP Applications	70
Downloading the Manuals and Related Software	71
Managing Register/Update Software	72
Managing by Using the Touch Panel Display	73
Displaying the Installation/Update Log Using the Touch Panel Display	73
Using the Touch Panel Display	73
Managing by Using the Remote UI	74
Displaying the Installation/Update Log Using the Remote UI	74
Using the Remote UI	75
Updating the Firmware	76
Using the Remote UI to Update (Delivery)	77

Operations Required to Use the Machine

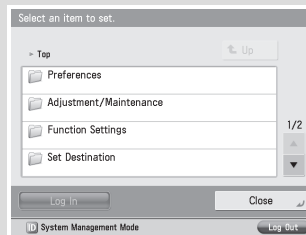
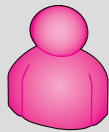
1

Logging In as an Administrator.....	10
Logging In from the Machine	11
Logging In from a Computer.....	12
Connecting to the Network	13
Network Settings.....	14
Setting an IP Address	16
Managing the Machine from a Computer	20
Managing by Using the Remote UI	21
Managing Applications Using SMS	22

Logging In as an Administrator

To specify the settings, you must log in to the machine as an administrator. There are two methods for logging in; logging in from the touch panel display of the machine and logging in from a computer using the Remote UI.

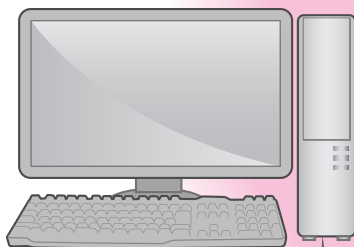
Logging In from the Machine (p. 11)



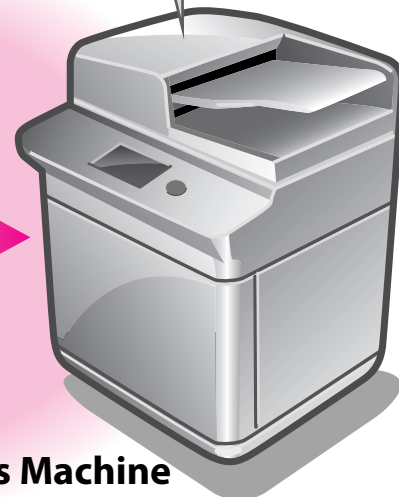
Touch Panel Display

Enter the System Manager ID and PIN in [System Manager ID] and [System PIN] from the touch panel display of the machine to log in as an administrator.

Network

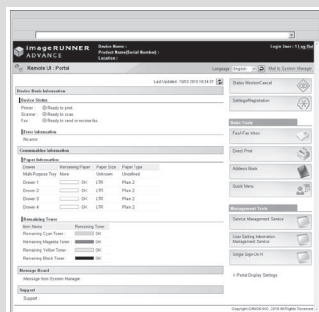
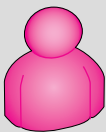


Computer



This Machine

Logging In from a Computer (p. 12)



Remote UI

The Remote UI is software that enables you to access the machine from your computer's Web browser to check the status of jobs, perform operations on jobs, and specify various settings. Enter the System Manager ID and PIN in [System Manager ID] and [System PIN] from the Remote UI screen to log in as an administrator.

Logging In from the Machine

To log in as the administrator using the touch panel display, enter the System Manager ID and System PIN as follows:

System Manager ID
7654321

System PIN
7654321

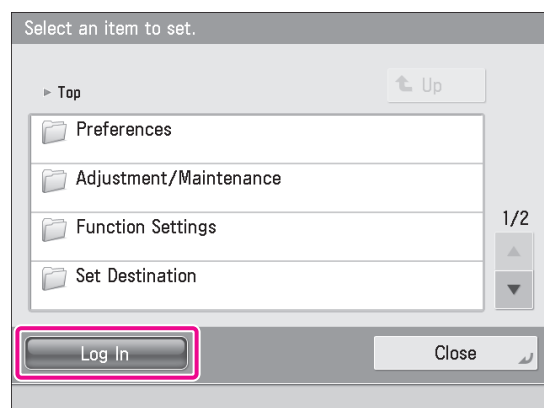
IMPORTANT

The default setting for both the System Manager ID and System PIN is '7654321'. We recommend that you change the password after logging in to the machine.

In this example, the default System Manager ID and System PIN are used to log in.

1 Press  (Settings/Registration).

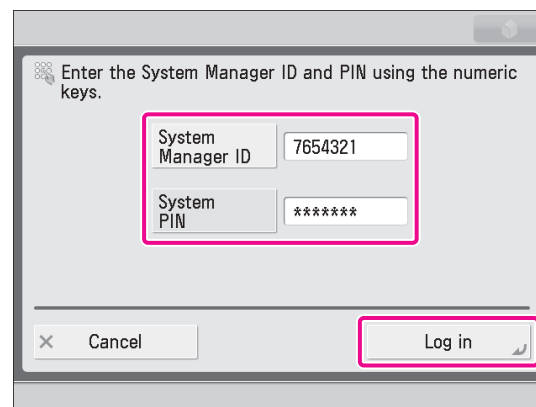
2 Press [Log In].




3 Enter the System Manager ID and System PIN → press [Log In].

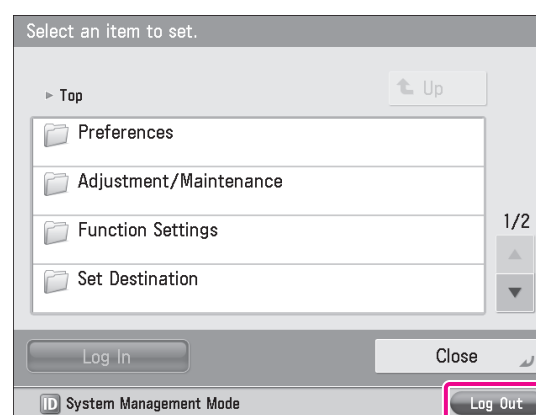
[System Manager ID]: 7654321

[System PIN]: 7654321 (the number you enter is masked with asterisks)



You are now logged in to the machine as an administrator. Next, refer to Chapter 2, "Starting to Use the Various Functions of the Machine" to specify the settings for using each function.

When you are finished with the operation, press [Log Out] or  (Log In/Out) on the control panel to log out.



To return to the Main Menu screen, press [Main Menu].

Logging In from a Computer

To log in as the administrator using the Remote UI, enter the System Manager ID and System PIN as follows:

System Manager ID
7654321

System PIN
7654321

IMPORTANT

The default setting for both the System Manager ID and System PIN is '7654321'. We recommend that you change the password after logging in to the machine.

NOTE

- To log in as the administrator using the Remote UI, you must specify the network connection settings in advance. For instructions on specifying the network connection settings, see "Connecting to the Network," on p. 13.
- If you are using a login service, see e-Manual > MEAP.
- For information on necessary system environment and preparation to start the Remote UI, see e-Manual > Remote UI.

In this example, the default System Manager ID and System PIN are used to log in.

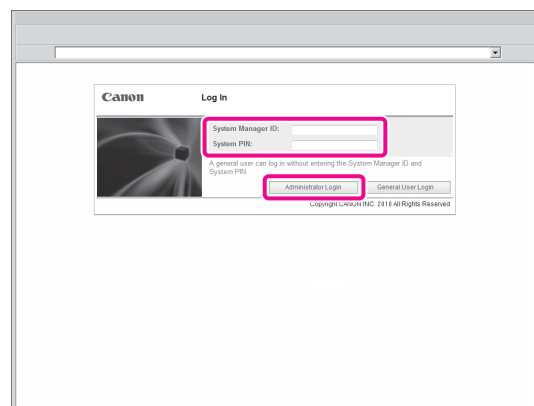
1 Start the Web browser on your computer.

2 Enter 'http://<IP address or host name of the machine>' in [Address].

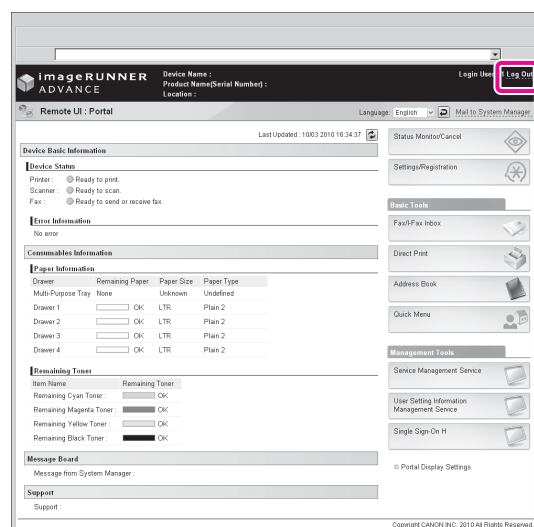
3 Enter the System Manager ID and System PIN → click [Administrator Login].

[System Manager ID]: 7654321

[System PIN]: 7654321



You are now logged in to the machine as an administrator. Next, refer to Chapter 2, "Starting to Use the Various Functions of the Machine" to specify the settings for using each function. When you have finished specifying settings and performing operations, press [Log Out] to log out.



Connecting to the Network

To use functions such as printing and sending faxes from a computer, it is necessary to first specify the settings to connect to the network on the machine. In this example, a TCP/IP network environment is used.

Network Settings (p. 14)

Specify settings so that functions such as printing and sending faxes from a computer can be used.

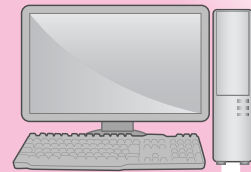


This Machine

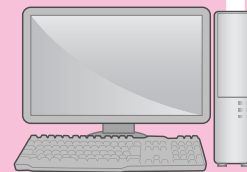
Network



Another Machine



Computer



Computer

Setting an IP Address (p. 16)

Use a TCP/IP network environment.

Network Settings

To connect to the network from the machine, specify the following settings:

[Confirm Network Connection Set. Changes]: [On]

[Ethernet Driver Settings]

<Auto Detect>: [On]

[SNMP Settings]

<Use SNMP v. 1>: [On]

<Get Printer Mgmt Info from Host>: [On]

[Dedicated Comm. Settings]

<Dedicated Community>: [On]

<MIB Access Permission>: [Read Only]

[Dedicated Port Settings]: [On]

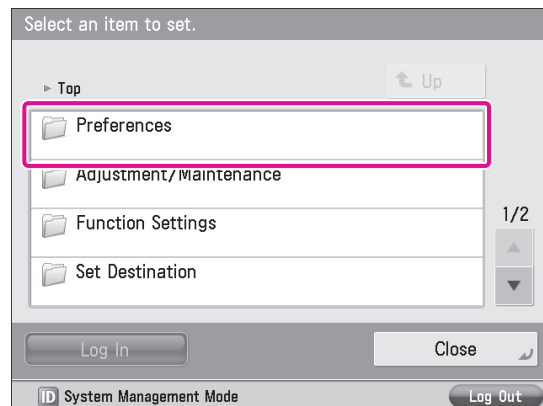
[Use Spool Function]: [On]

NOTE

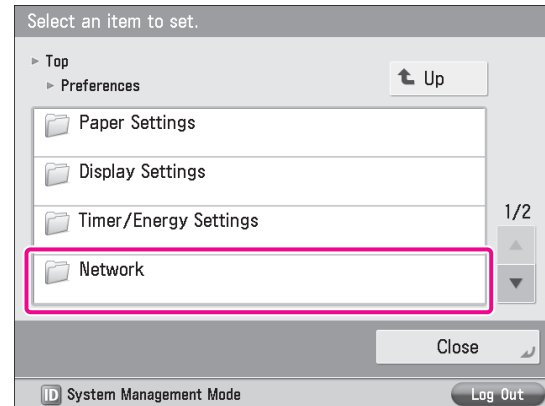
Before setting the network connection, it is necessary to connect the machine and the computer with a network cable. For details, see e-Manual > Network > Connecting the Machine to a Computer or Network.

1 Press  (Settings/Registration).

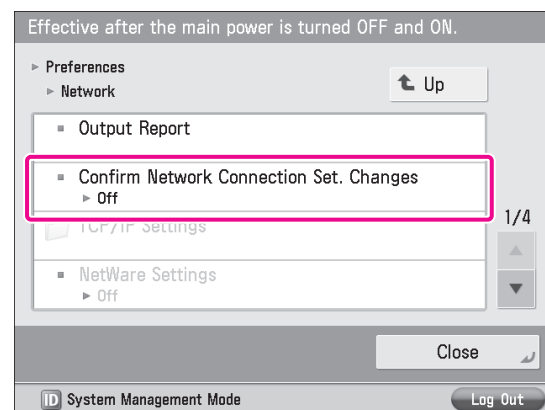
2 Press [Preferences].



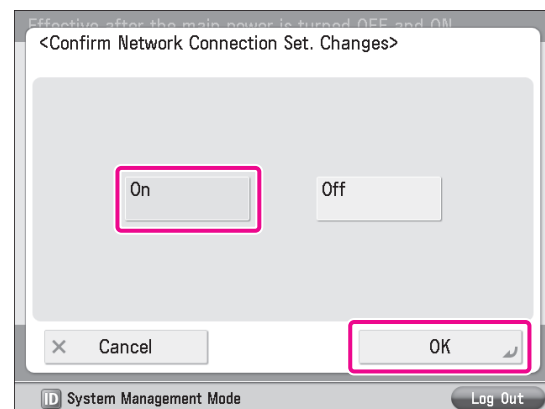
3 Press [Network].



4 Press [Confirm Network Connection Set. Changes].

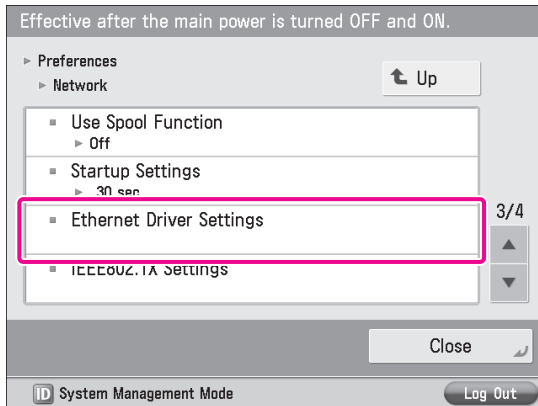


5 Press [On] → [OK].

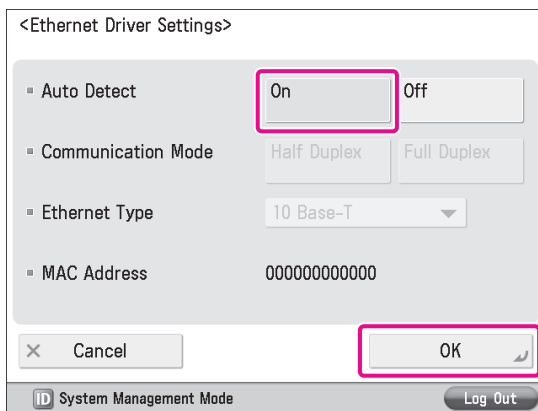


6 Press [Ethernet Driver Settings].

If the desired setting is not displayed, press ▲ or ▼ to scroll to the desired setting.

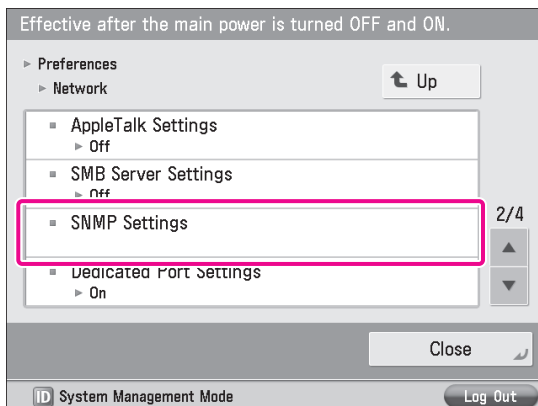


7 Press [On] for <Auto Detect> → [OK].

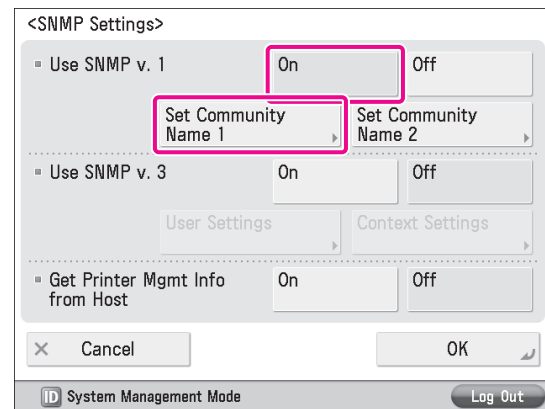


The interface settings are now specified. Next, set the communication environment for the machine and the computers on the network.

8 Press [SNMP Settings].

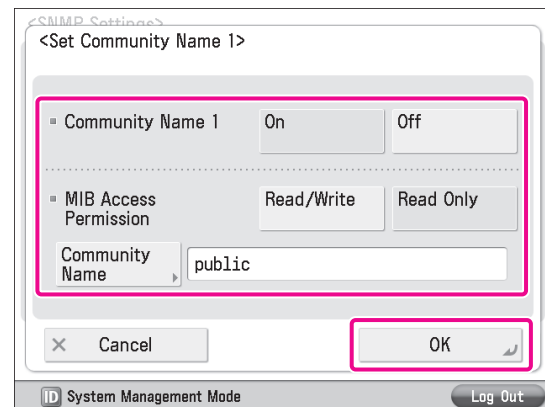


9 Press [On] for <Use SNMP v. 1> → [Dedicated Comm. Settings].

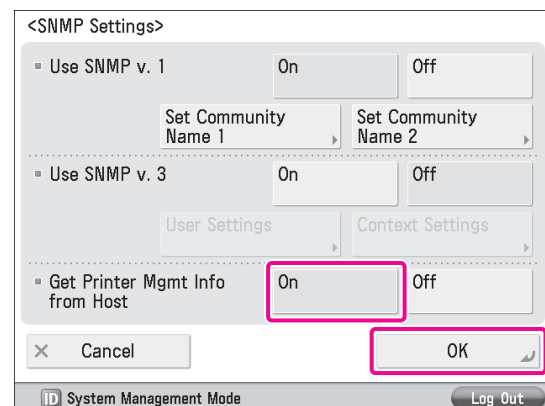


10 Specify the following settings → press [OK].

In this example, the following settings are specified:
<Dedicated Community>: [On]
<MIB Access Permission>: [Read Only]

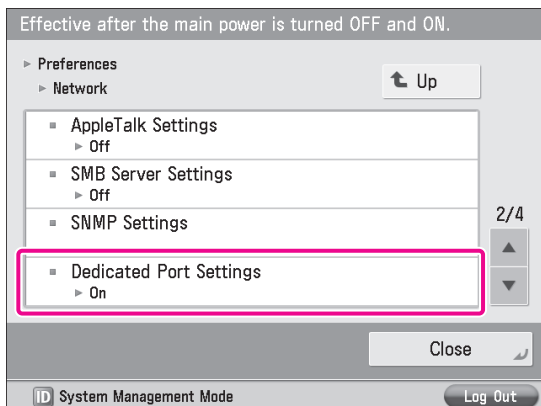


11 Press [On] for <Get Printer Mgmt Info from Host> → [OK].

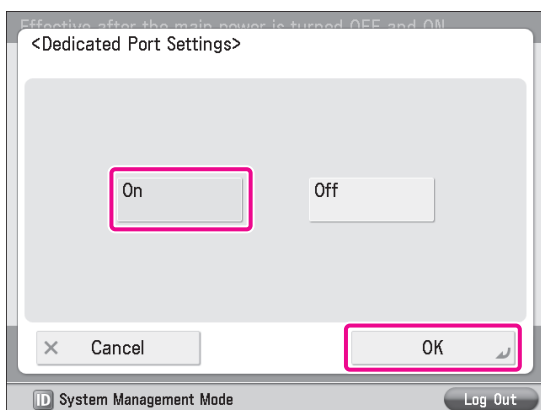


1

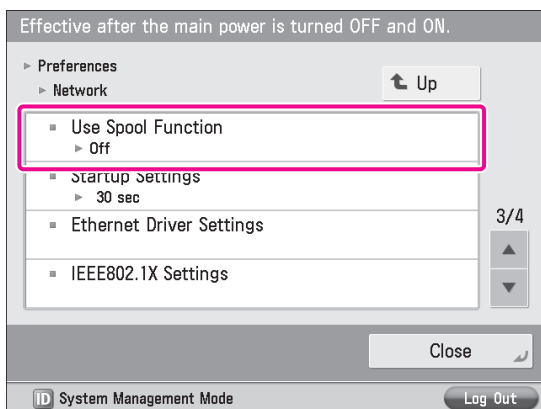
12 Press [Dedicated Port Settings].



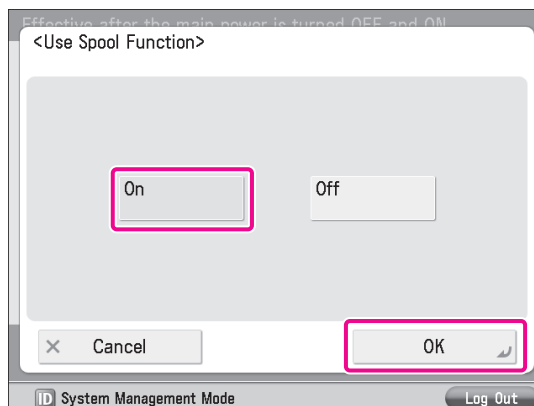
13 Press [On] → [OK].



14 Press [Use Spool Function].



15 Press [On] → [OK].



The communication environment settings are now specified. Next, refer to "Setting an IP Address" on p. 16 to specify the settings to use the network.

Setting an IP Address

After connecting the machine to the network, you must specify the settings on your machine. In this example, a TCP/IP type network is used.

TCP/IP Settings

[Use IPv4]: [On]

[IP Address Settings]: 192.168.1.21

DNS Settings

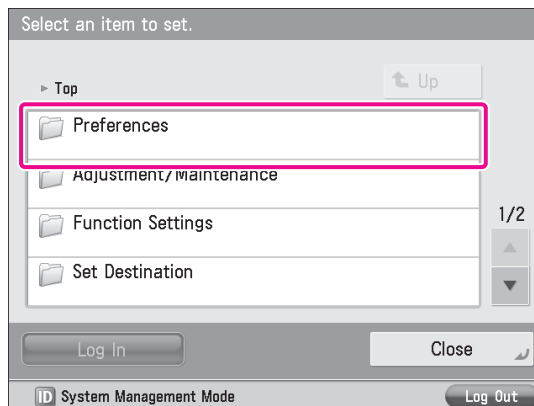
[DNS Server Address Settings]: 192.168.1.22

[Host Name]: host-name

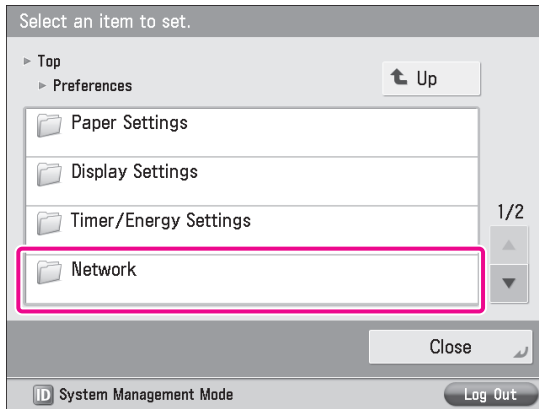
[Domain Name]: organization.company.com

1 Press (Settings/Registration).

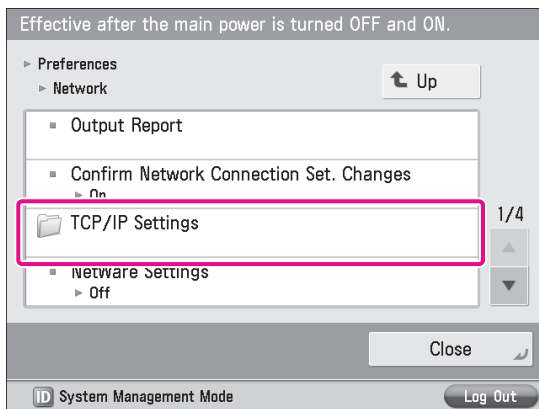
2 Press [Preferences].



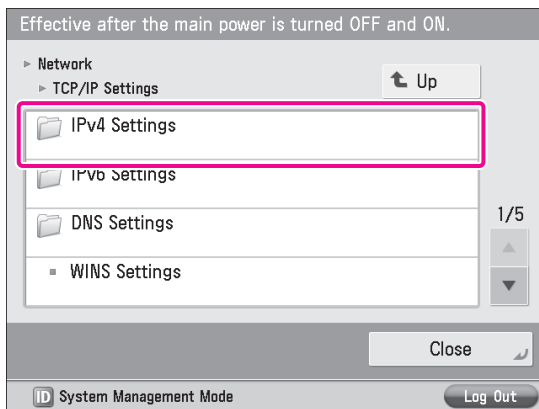
3 Press [Network].



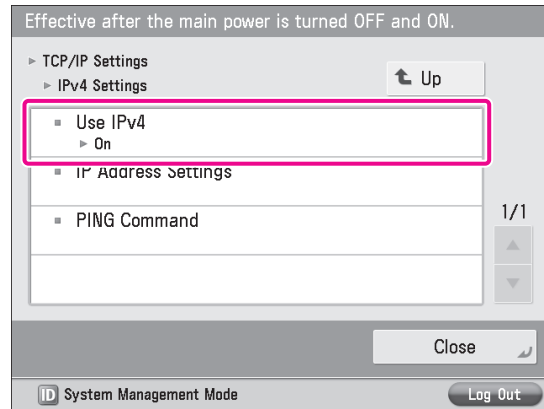
4 Press [TCP/IP Settings].



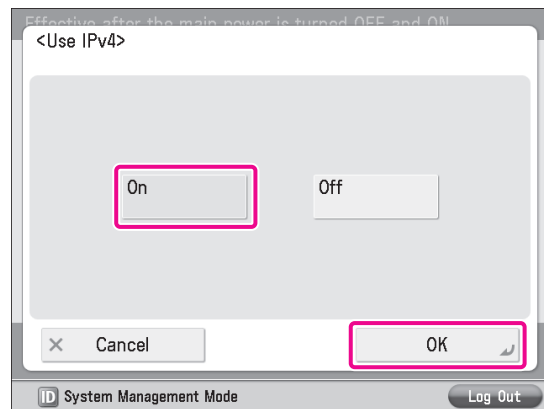
5 Press [IPv4 Settings].



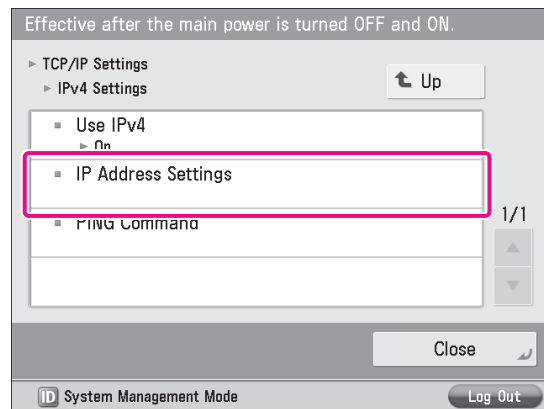
6 Press [Use IPv4].



7 Press [On] → [OK].



8 Press [IP Address Settings].



9 Specify the following settings → press [OK].

In this example, the following values are entered:

[IP Address]: 192.168.1.21

[Subnet Mask]: 255.255.255.0

[Gateway Address]: 192.1.254.0

Effective after the main power is turned OFF and ON.

<IP Address Settings>

Enter by the numeric keys.

DHCP ☐ IP Address 192.168.1.21

RARP ☐ Subnet Mask 255.255.255.0

BOOTP ☐ Gateway Address 192.1.254.0

Backspace

Cancel OK

ID System Management Mode Log Out

If [DHCP] is set to 'On' in [IP Address Settings], follow the procedure below to set the DHCP options.

If [DHCP] is set to 'Off', proceed to step 12.

10 Press [DHCP Option Settings].

Effective after the main power is turned OFF and ON.

> TCP/IP Settings

> IPv4 Settings

Use IPv4 ☐ On

IP Address Settings

DHCP Option Settings

PING Command

Close

ID System Management Mode Log Out

11 Specify the following settings → press [OK].

In this example, the following settings are specified:

<Acquire Host Name>: 'On'

<DNS Dynamic Update>: 'Off'

<DHCP Option Settings>

Acquire Host Name On Off

DNS Dynamic Update On Off

Cancel OK

ID System Management Mode Log Out

The IP address settings are now specified. Next, specify the DNS settings.

12 Press [DNS Settings].

Effective after the main power is turned OFF and ON.

> Network

> TCP/IP Settings

IPv4 Settings

IPv6 Settings

DNS Settings

WINS Settings

Close

ID System Management Mode Log Out

13 Press [DNS Server Address Settings].

Effective after the main power is turned OFF and ON.

> TCP/IP Settings

> DNS Settings

DNS Server Address Settings

DNS Host/Domain Name Settings

DNS Dynamic Update Settings

Close

ID System Management Mode Log Out

14 Enter the IP address in [Primary DNS Server] for <IPv4> → press [OK].

In this example, '192.168.1.22' is entered.

<DNS Server Address Settings>

IPv4

Primary DNS Server 192.168.1.22

Secondary DNS Server 0.0.0.0

IPv6

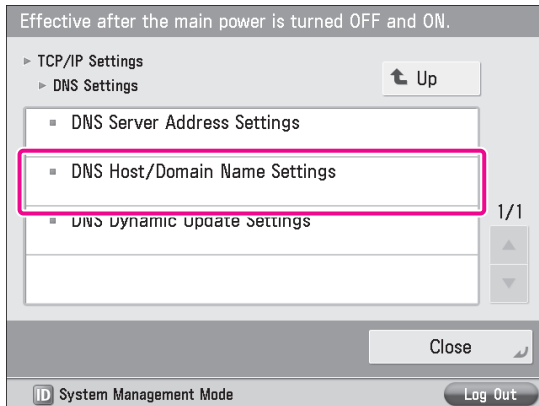
Primary DNS Server

Secondary DNS Server

Cancel OK

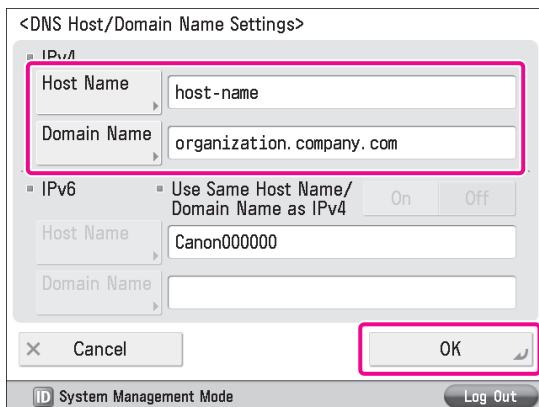
ID System Management Mode Log Out

15 Press [DNS Host/Domain Name Settings].



16 Enter a host name and domain name for <IPv4> → press [OK].

In this example, the following values are entered:
[Host Name]: host-name
[Domain Name]: organization.company.com



17 Turn OFF the main power of the machine, and then turn ON the main power again.

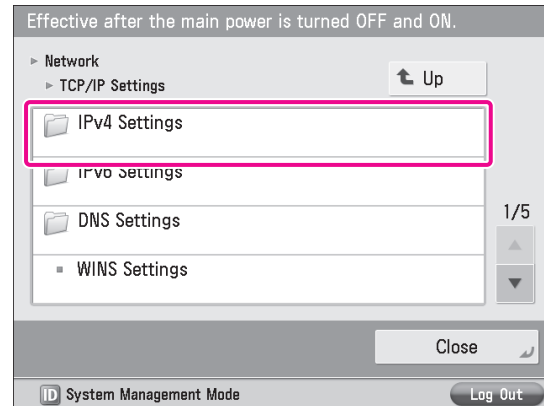
The DNS setting becomes effective only after turning the machine's main power OFF, and then ON.

The DNS settings are now specified.
Next, confirm whether the network is correctly set.

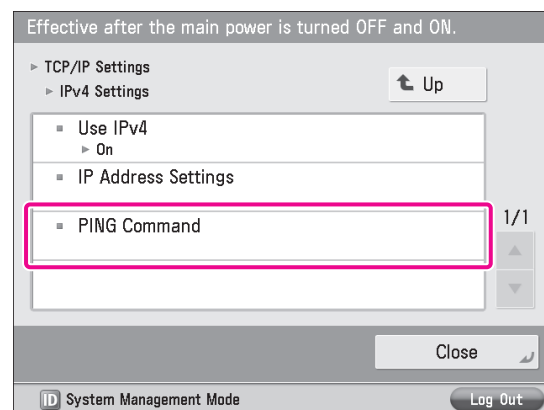
18 Press (Settings/Registration).

19 Press [Preferences] → [Network] → [TCP/IP Settings].

20 Press [IPv4 Settings].

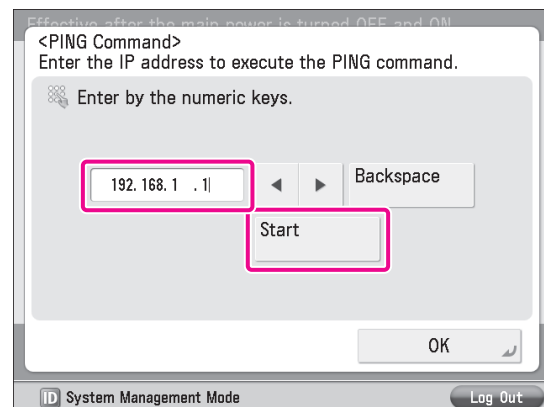


21 Press [PING Command].



22 Enter an IPv4 address that exists on the network → press [Start].

In this example, '192.168.1.1' is entered.



23 Confirm the response → press [OK].

The communication environment settings are now specified.
Next, refer to "Managing the Machine from a Computer," on p. 20 to specify the settings for using the management functions from a computer.

Managing the Machine from a Computer

This section describes the operations that the administrator must perform to enable the machine to be managed from a computer screen.

The Remote UI or SMS is used to manage the machine from a computer.

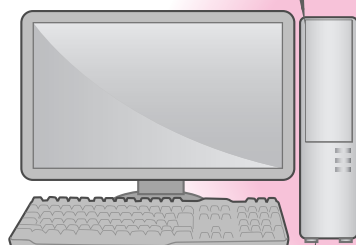
Managing by Using the Remote UI (p. 21)



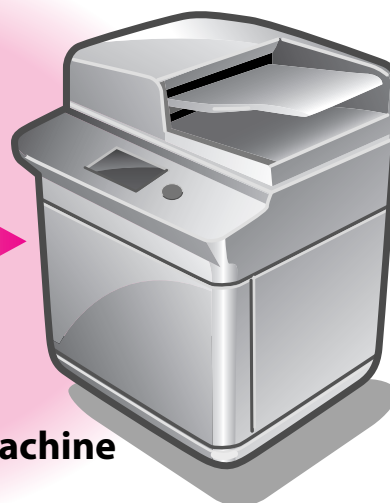
Access the Remote UI to check the status of jobs, manage the Address Book, check the remaining amount of paper/toner, and perform other management/setting operations.

Remote UI

Network

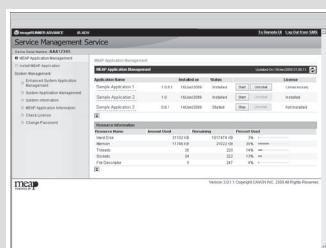


Computer



This Machine

Managing Applications Using SMS (p. 22)



SMS

Access SMS (Service Management Service) to manage and install/uninstall MEAP applications from a computer.

Managing by Using the Remote UI

If you use the Remote UI, you can access the machine using a Web browser to manage the machine and check its status from a computer.

Preparations for Using the Remote UI

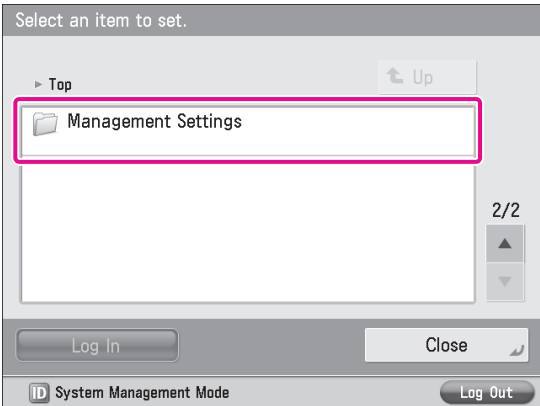
To start the Remote UI, it is necessary to enable it on the machine.

Remote UI

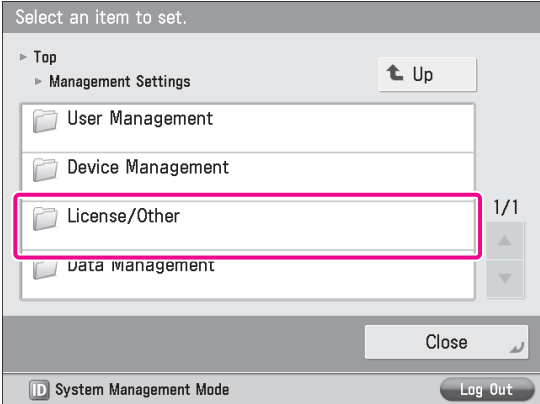
[Remote UI]: [OK]

1 Press  (Settings/Registration).

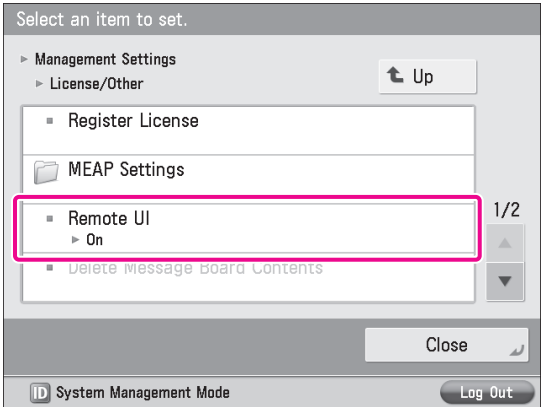
2 Press [Management Settings].



3 Press [License/Other].

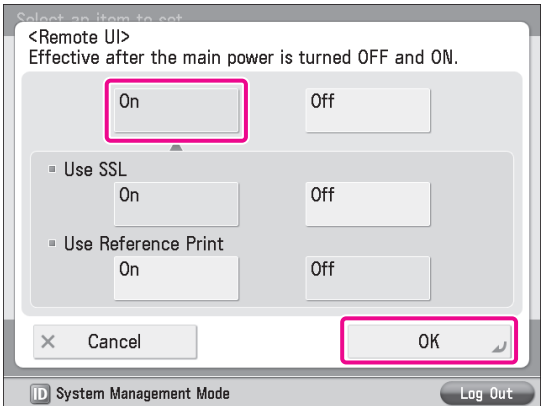


4 Press [Remote UI].



5 Press [On] for <Remote UI> → [OK].

You can specify the desired settings for <Use SSL>.



6 Press [Close].

7 Turn OFF the main power of the machine, and then turn ON the main power again.

The [Remote UI] setting becomes effective only after turning the machine's main power OFF, and then ON.

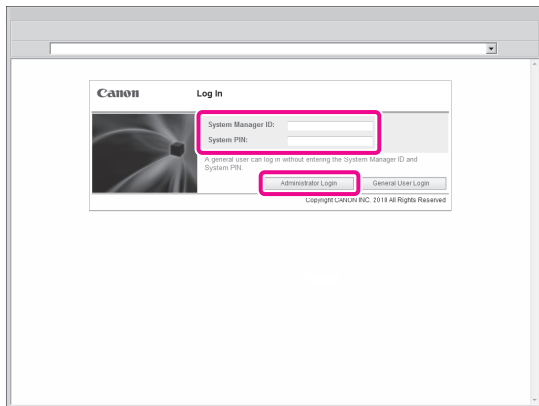
The Remote UI can now be used. Next, access the Remote UI from a computer.

8 Start the Web browser on your computer.

9 Enter 'http://<IP address or host name of the machine>' in [Address].

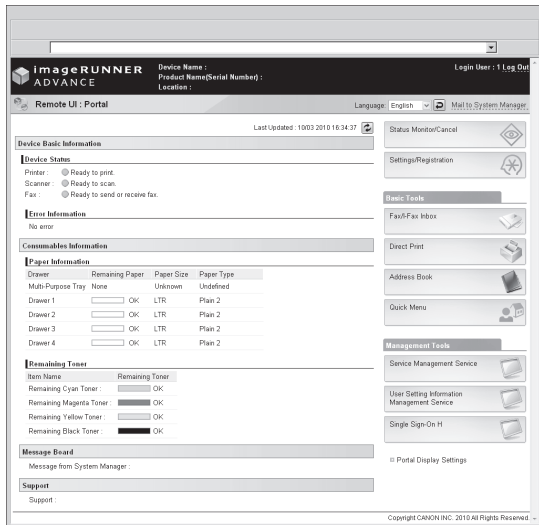
10 Enter the System Manager ID and System PIN → click [Administrator Login].

[System Manager ID]: 7654321
[System PIN]: 7654321



You are now logged in to the Remote UI.

11 You can check job statuses, consumable levels, and change various settings.



Managing Applications Using SMS

If you use SMS, you can manage the MEAP applications installed in the machine from the Web browser on your computer.

NOTE

MEAP applications are software used for customizing and expanding the functionality of the machine.

Preparations for Using SMS

To start SMS, it is necessary to enable your computer to access the machine.

SSL Settings

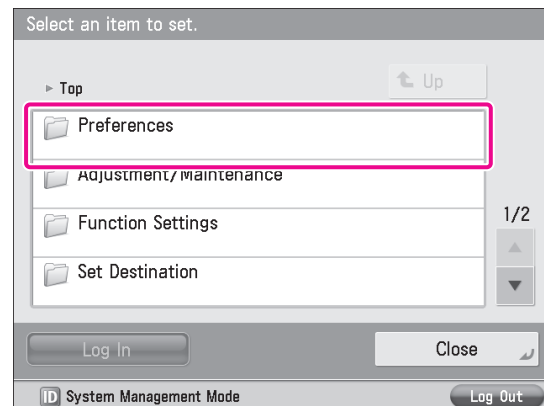
Setting Default Key as the Default Key

TCP/IP Settings

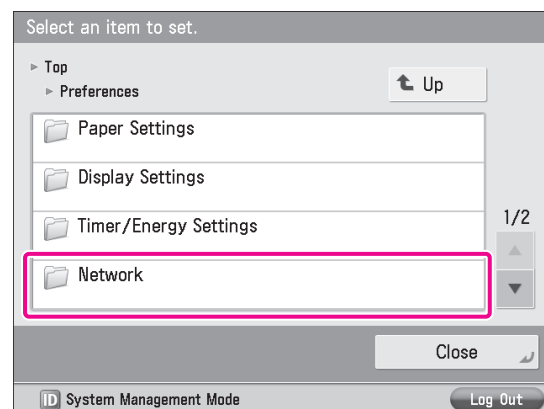
[Use HTTP]: [On]

1 Press (Settings/Registration).

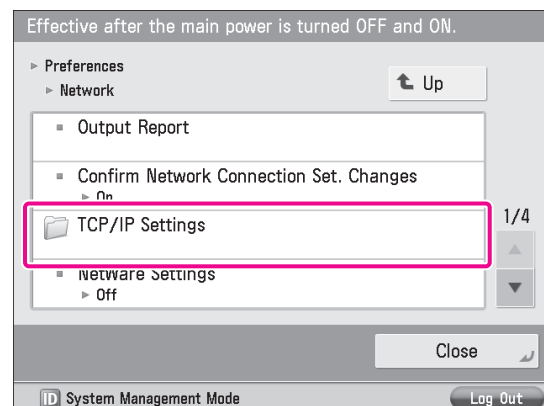
2 Press [Preferences].



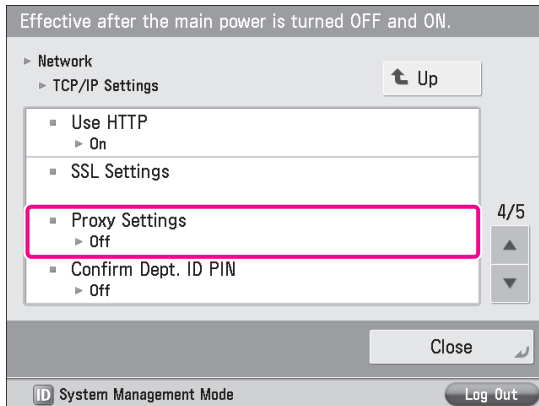
3 Press [Network].



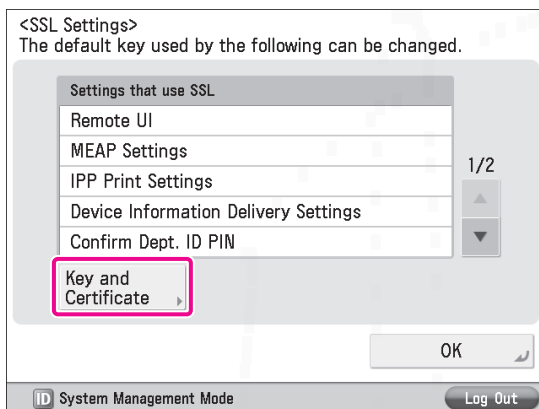
4 Press [TCP/IP Settings].



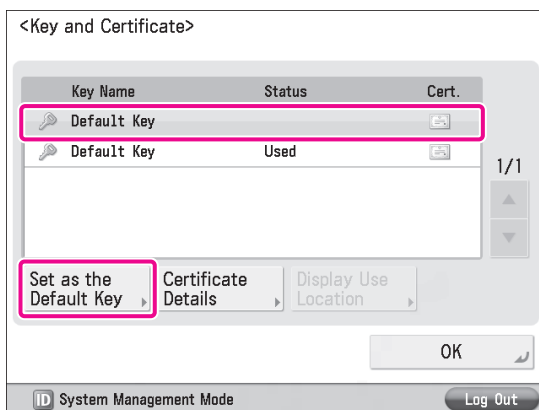
5 Press [SSL Settings].



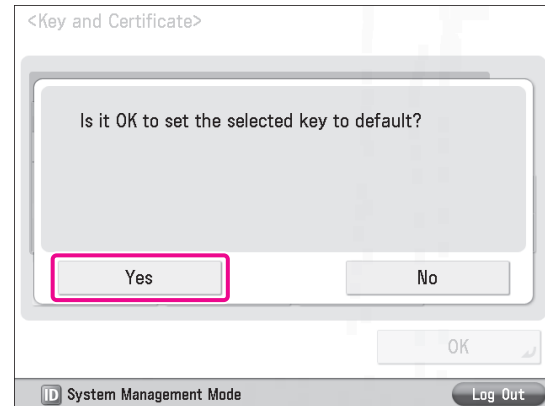
6 Press [Key and Certificate].



7 Select [Default Key] → press [Set as the Default Key].



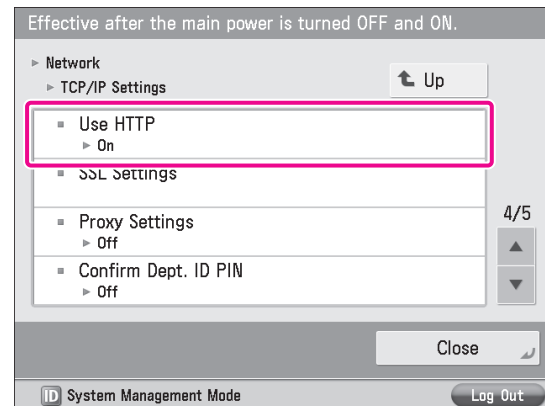
8 Press [Yes].



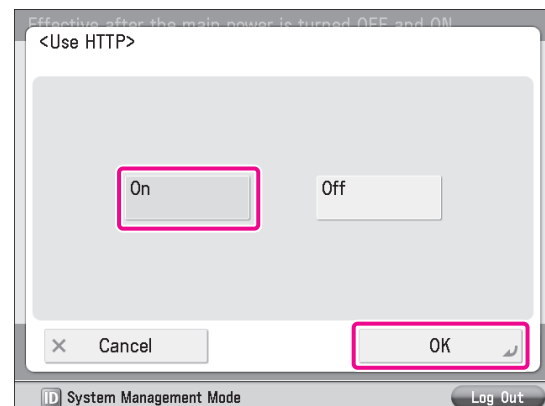
9 Press [OK] → [OK].

The SSL settings are now specified.
Next, specify the TCP/IP settings.

10 Press [Use HTTP].



11 Press [On] → [OK].



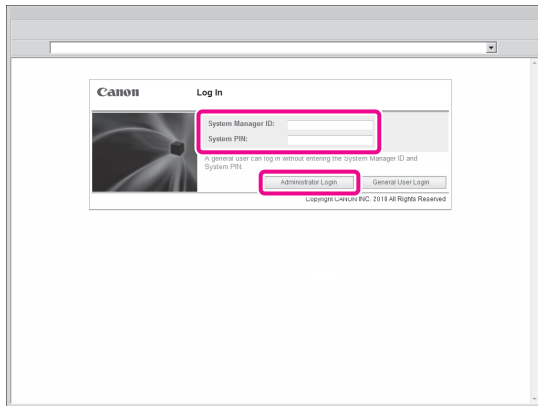
12 Press [Close].

13 Turn OFF the main power of the machine, and then turn ON the main power again.

The default key settings and the setting for [Use HTTP] are only effective after you restart the machine.

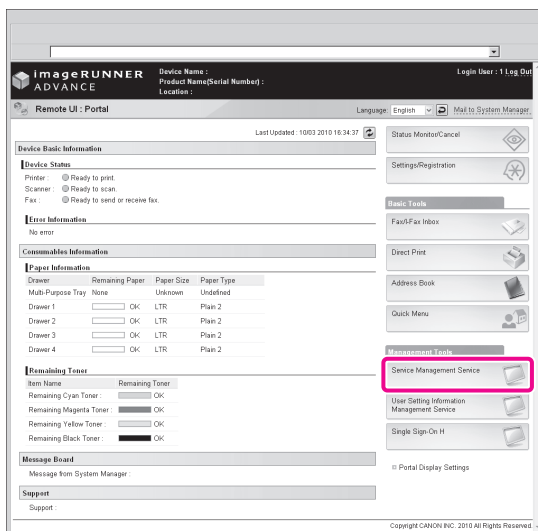
SMS can now be used. Next, access SMS from a computer.

- 14 Start the Web browser on your computer.
- 15 Enter 'http://<IP address or host name of the machine>' in [Address].
- 16 Enter the System Manager ID and System PIN → click [Administrator Login].
[System Manager ID]: 7654321
[System PIN]: 7654321



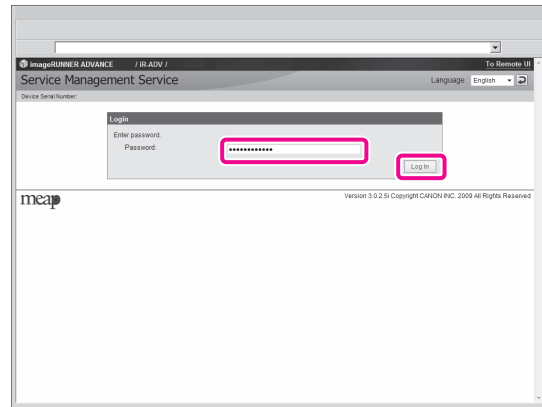
You are now logged in to the Remote UI.

- 17 Click [Service Management Service].



The [Login] page of SMS is displayed.

- 18 Enter the password → press [Log In].
In this example, 'MeapSmsLogin' is entered.

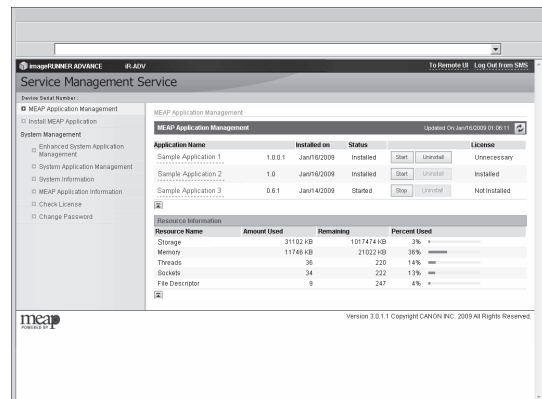


IMPORTANT

The default password is 'MeapSmsLogin' (case sensitive). We recommend that you change the password after logging in to SMS.

The SMS screen appears.

- 19 Perform MEAP application management by confirming and installing the MEAP applications.
For information on each operation, see the e-Manual.



Starting to Use the Various Functions of the Machine

2

Sending Data26

Sending E-Mail/I-Faxes.....	27
Sending to a Computer.....	30

Sending a Fax37

Sending Faxes.....	38
Sending/Receiving Faxes via the Remote Fax Server.....	43
Sending from a Computer.....	46

Scanning an Original49

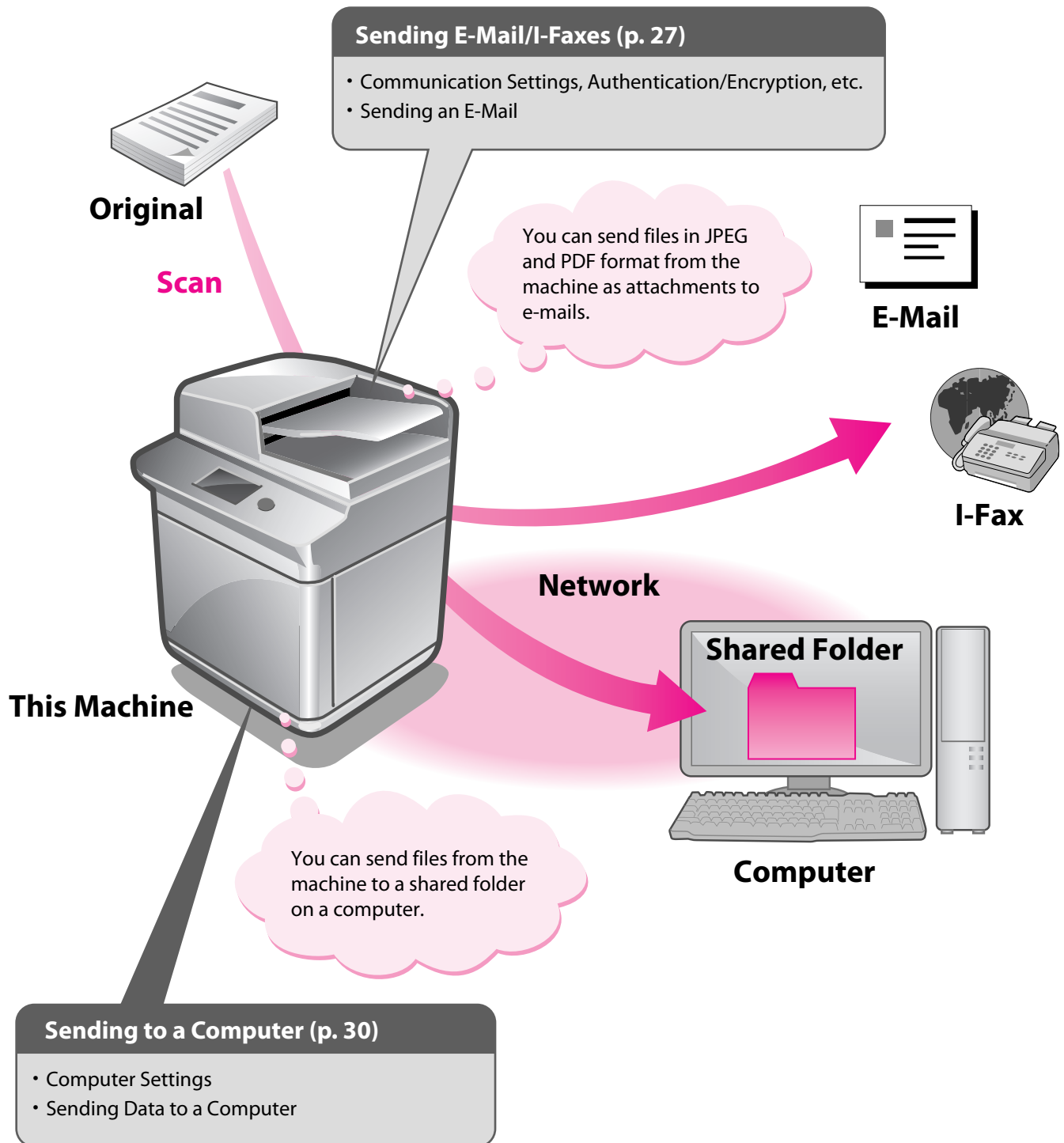
Storing Data in a Computer.....	50
Storing Data in the Advanced Box/Memory Media.....	52

Printing an Original58

Printing from a Computer.....	59
Print Data Stored In the Advanced Box and Memory Media.....	61

Sending Data

You can send originals scanned on the machine using e-mail or internet fax (I-fax). In addition, you can send a scanned original to a shared computer folder.



Sending E-Mail/I-Faxes

This example describes the procedure for sending a design proposal in PDF format.



NOTE

Settings for receiving e-mail/I-faxes must also be specified. For information on the settings, see e-Manual > Settings/Registration > Common Communication Settings for E-Mail/I-Fax.

Preparations for Sending E-Mail/I-Faxes

Communication settings must be specified to send e-mail/I-faxes.

In this example, the following settings are specified:

Communications Settings

[SMTP Server]: 192.168.1.2

[E-Mail Address]: xxx01@example.com

Authentication/Encryption

<SMTP Authentication (SMTP AUTH)>: [On]

[User Name]: user_name*1

[Password]: password*1

*1 The user name and password for logging in to the SMTP server.

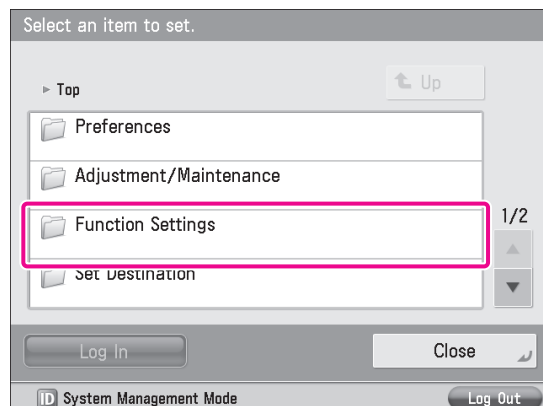
Specifying E-Mail/I-Fax Settings

1

Press (Settings/Registration).

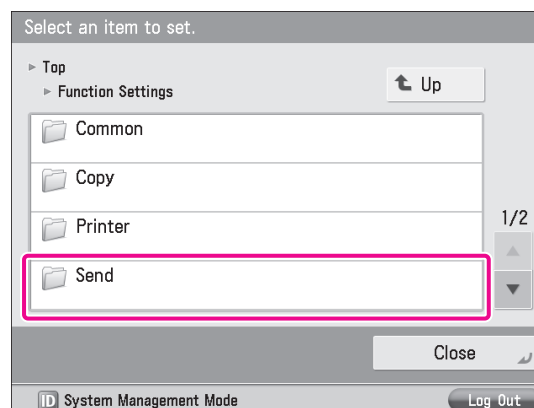
2

Press [Function Settings].



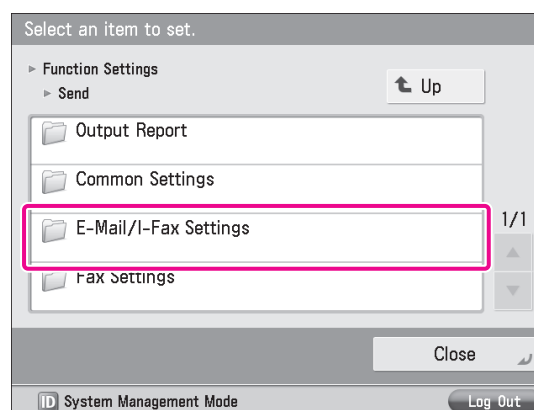
3

Press [Send].



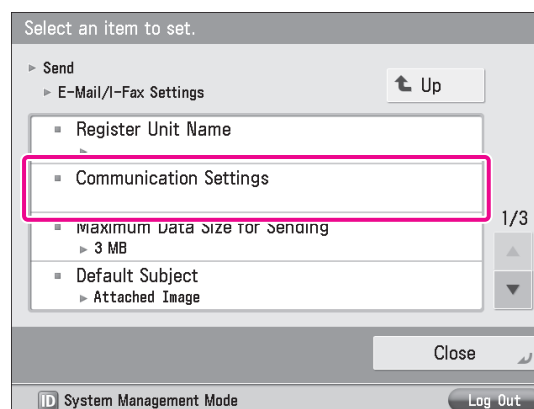
4

Press [E-Mail/I-Fax Settings].



5

Press [Communication Settings].



2

Starting to Use the Various Functions of the Machine

6 Specify the following settings.

In this example, the following settings are specified:
[E-Mail Address]: xxx01@example.com
[SMTP Server]: 192.168.1.2

<Communication Settings: Basic Settings>

Effective after the main power is turned OFF and ON.

NOTE

You can specify the desired settings for <Use SMTP RX> and <Use POP RX>. For information on the settings, see e-Manual > Settings/Registration > Common Communication Settings for E-Mail/I-Fax.

7 Press [Next] → [Next] → [Next].

8 Specify the following settings → press [OK].

In this example, the following settings are specified:
<SMTP Authentication (SMTP AUTH)>: [On]
[User Name]: user_name
[Password]: password

The settings for sending e-mail/I-faxes are now set.

Sending E-Mail/I-Faxes

Register e-mail/I-fax destinations in the Address Book before sending e-mail.

Storing New Addresses

When sending a scanned original using e-mail, register the information for the destination.

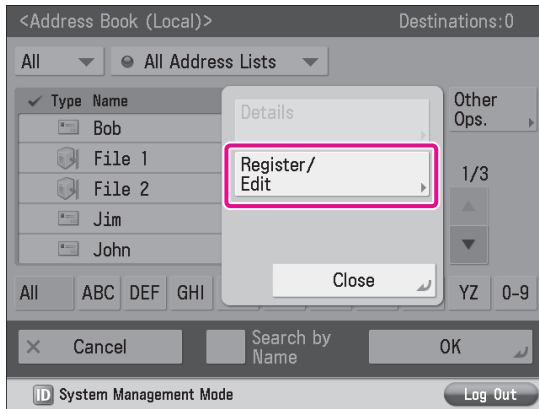
In this example, the e-mail address for the planning department is registered as the destination.

1 Press [Scan and Send].

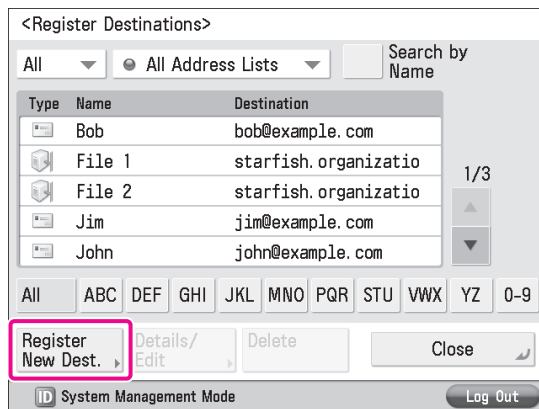
2 Press [Address Book].

3 Press [Other Ops.].

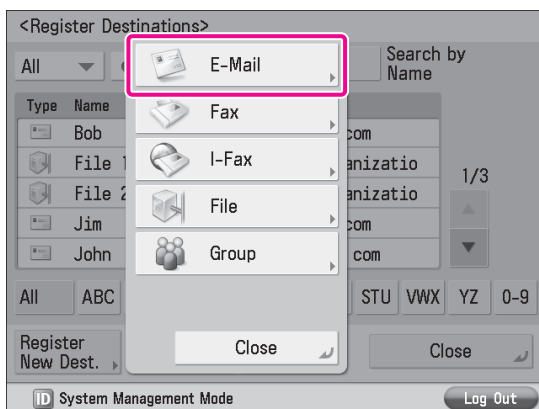
4 Press [Register/Edit].



5 Press [Register New Dest.].

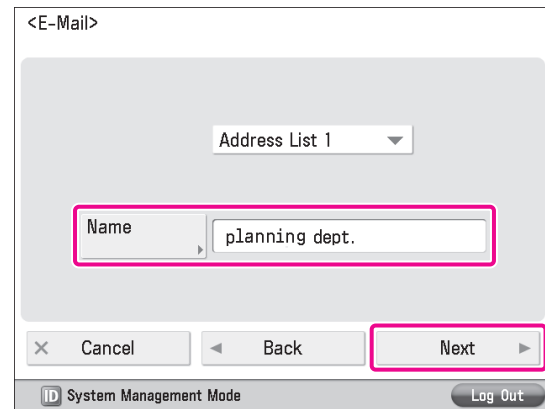


6 Press [E-Mail].



7 Enter a name → press [Next].

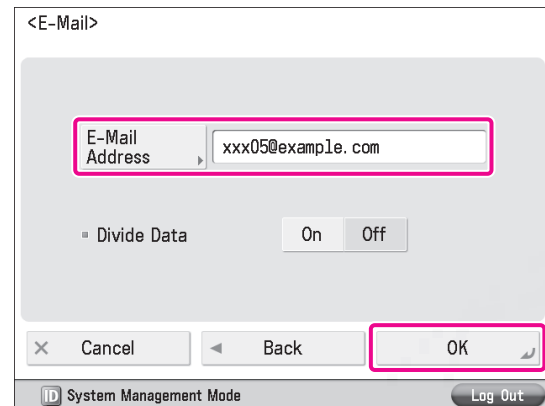
In this example, <planning dept.> is entered.



The registered name will be used as the display name for the e-mail address.

8 Enter the e-mail address → press [OK].

In this example, 'xxx05@example.com' is entered.



9 Press [Close].

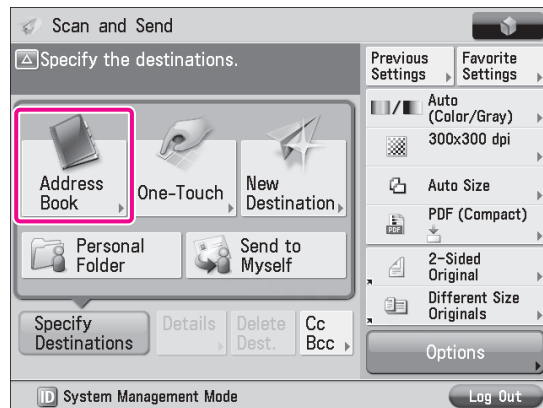
10 Press [OK].

Sending an E-Mail Message

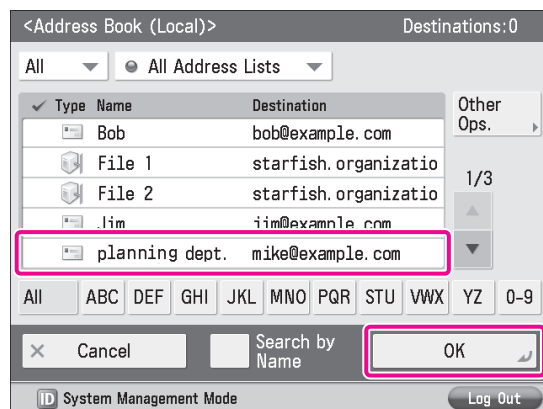
The scanned data is sent to a destination registered in "Storing New Addresses," on p. 28 as an e-mail attachment.

1 Place your originals.

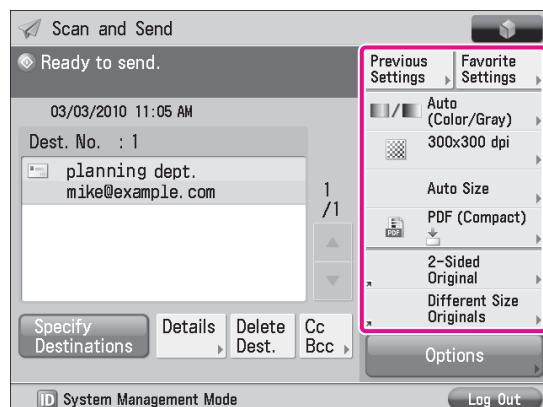
2 Press [Address Book].



3 Select [planning dept.] → press [OK].



4 Change the settings as necessary.

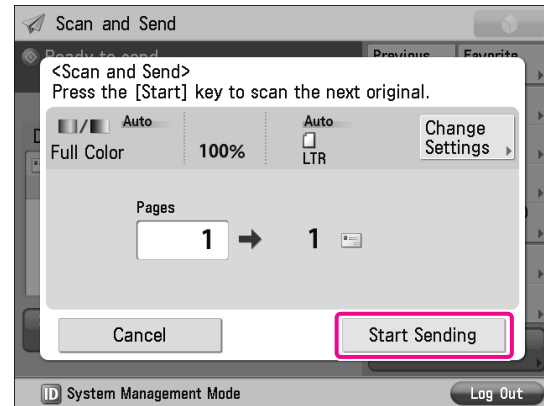


5 Press **(Start)**.

If the [Set SMTP Authentication] screen is displayed, enter the user name and password → press [OK].

If the <Original Size> screen is displayed, specify the size of the original → press [OK].

6 Press [Start Sending].



The data is attached to the e-mail and sent.

Sending to a Computer

This example describes the procedure for scanning an original and sending it to a file server (computer) in PDF format.

Preparations for Sending to a Computer

To send data to a computer, you must specify settings for the shared folder.

In this example, the following settings are specified:

● Computer Settings

TCP/IP Settings

Enable NetBIOS over TCP/IP

Adding users

[User Name]: user_name


[Password]: password

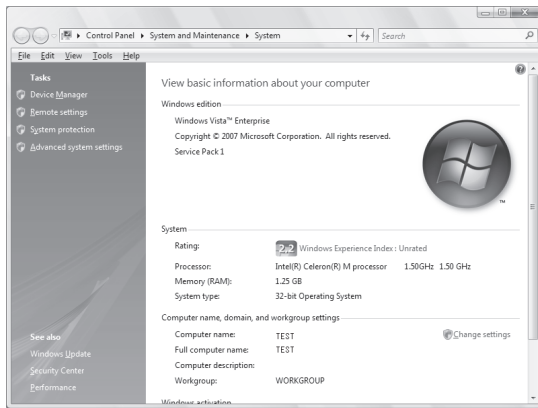
Creating a shared folder

[Share Name]: share

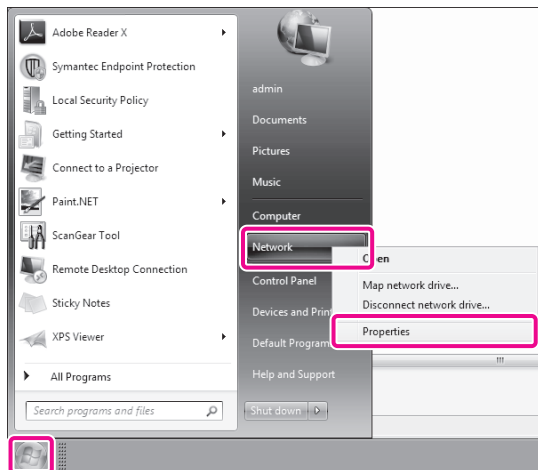
Setting a Computer

Data scanned with the machine can be saved to a shared folder. The shared folder can be set from your computer. The following example describes the procedure for setting a shared folder with Windows 7:

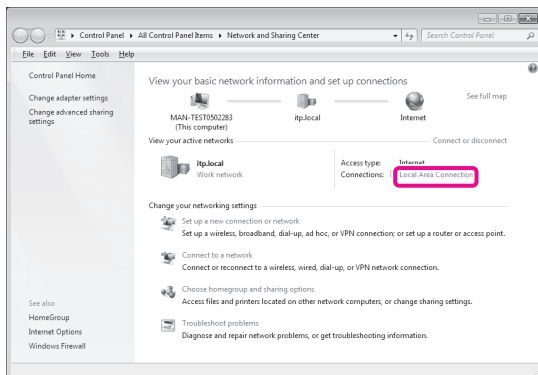
- 1 Log on to Windows with administrator privileges.
- 2 Click  (Start) → right-click [Computer].
- 3 Click [Properties] → check the computer name.



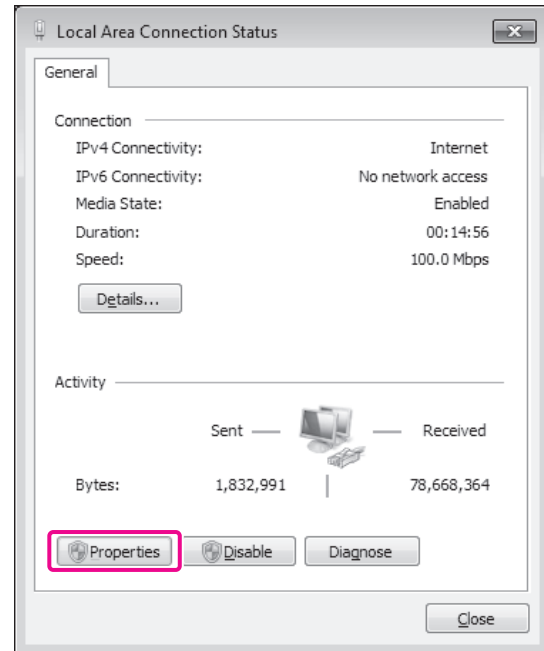
- 4 From the [Start] menu, right-click [Network] → select [Properties].



- 5 Click [View your active networks] for [Local Area Connection].

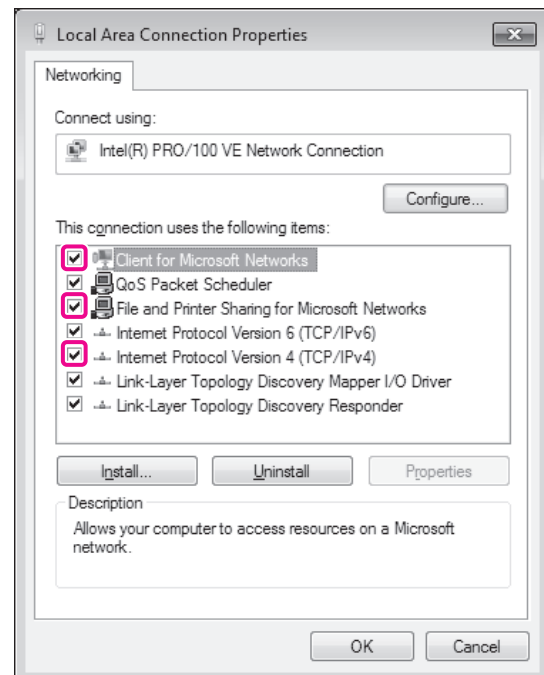


- 6 Click [Properties].

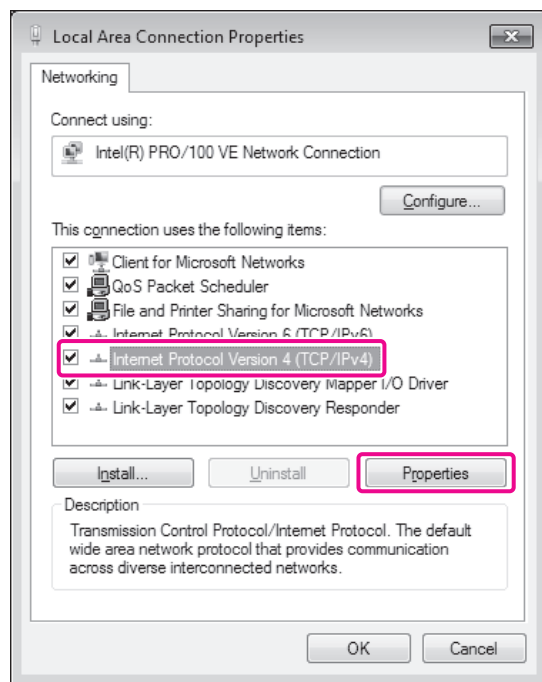


- 7 Select the following items.

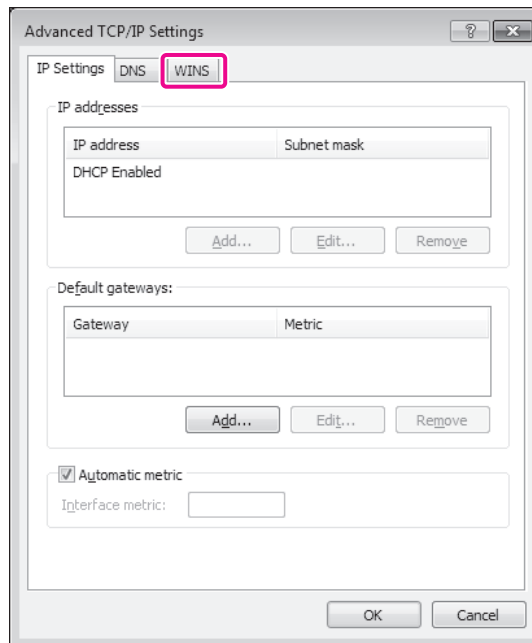
- [Client for Microsoft Networks]
- [File and Printer Sharing for Microsoft Networks]
- [Internet Protocol Version 4 (TCP/IPv4)]



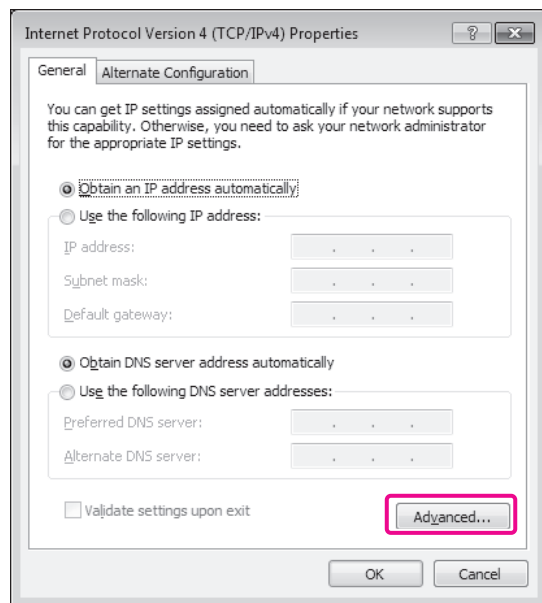
- 8 Select [Internet Protocol Version 4 (TCP/IPv4)] → click [Properties].



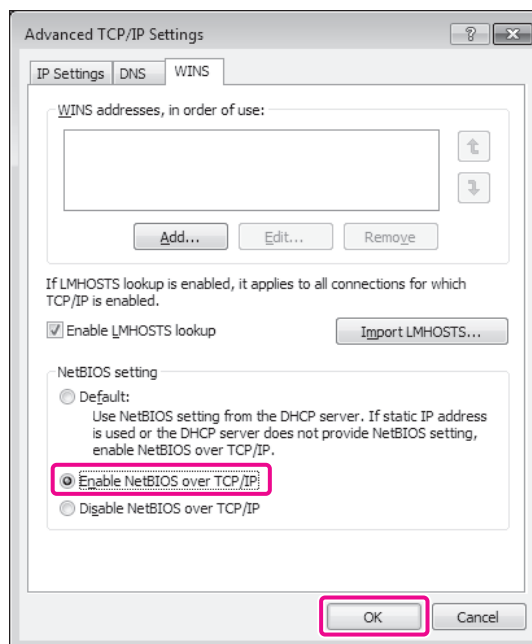
- 10 Click the [WINS] tab.



- 9 Click [Advanced] on the [General] tab.



- 11 Select [Enable NetBIOS over TCP/IP] → click [OK].

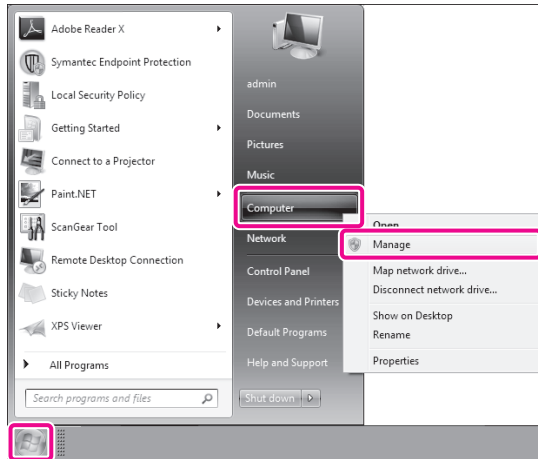


12 Restart the computer.

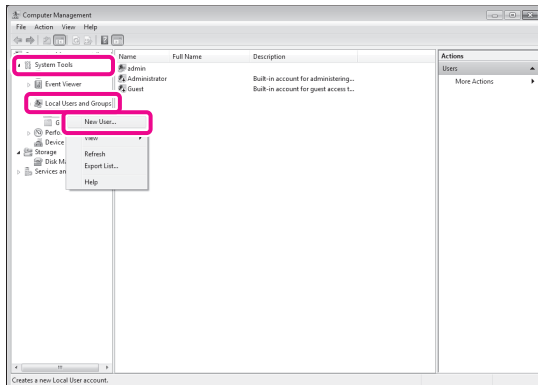
The network settings are now specified.

Next, create a user for accessing the shared folder from the machine.

13 From the [Start] menu, right-click [Computer] → select [Manage].



14 Click [Local Users and Groups] in [System Tools] → right-click the [Users] folder → select [New User] from the pop-up menu.



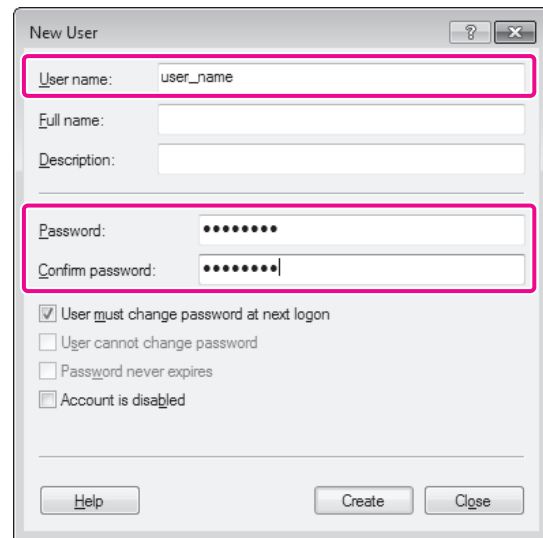
15 Specify the following settings → click [Create] → [Close].

In this example, the following values are entered:

[User Name]: user_name

[Password]: password

[Confirm password]: password

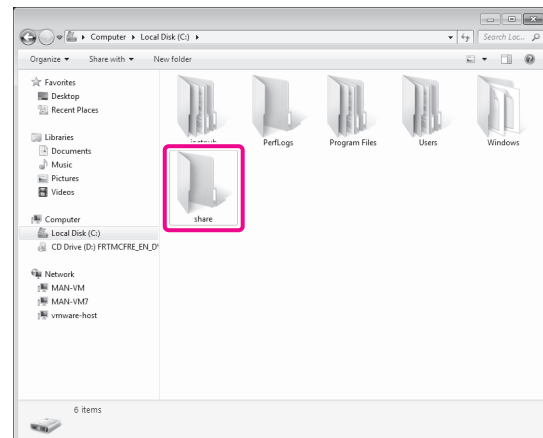


The user is now created.

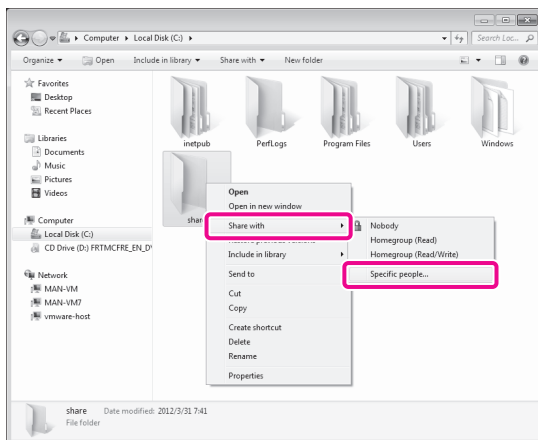
Next, create a folder for sending data from the machine.

16 Create the folder to save the data to in a location of your choice.

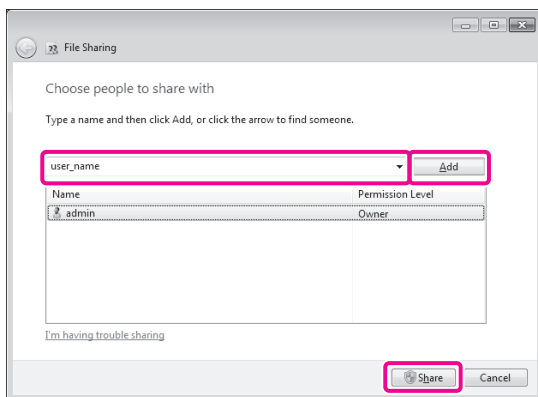
In this example, a folder named 'share' is created.



- 17 Right-click the folder → select [Share with] → [Specific people...] from the menu that appears.



- 18 Select the user to perform sharing with → click [Add] → [Share].



- 19 Click [Exit].

The setting of the computer are now specified.

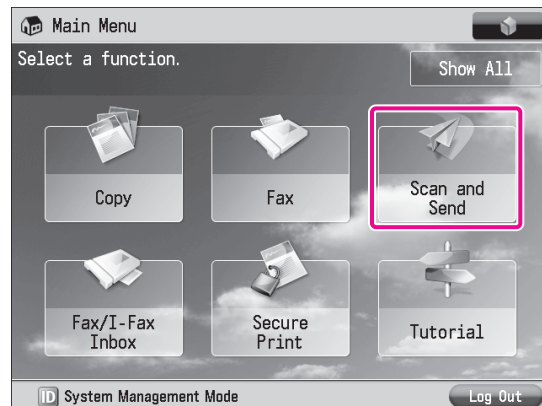
Sending to a Computer

You can send data scanned with the machine to the shared folder.

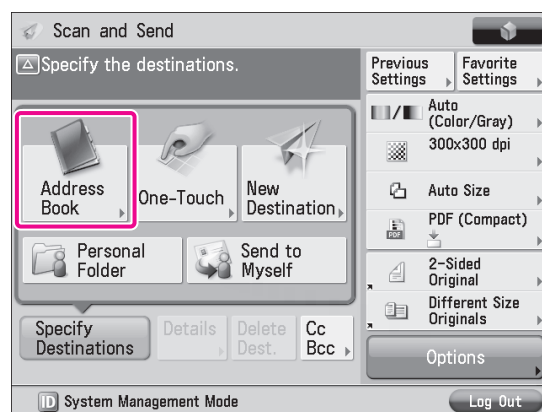
Storing New Addresses

Register the information for the shared folder created in "Setting a Computer," on p. 30 to the Address Book of the machine.

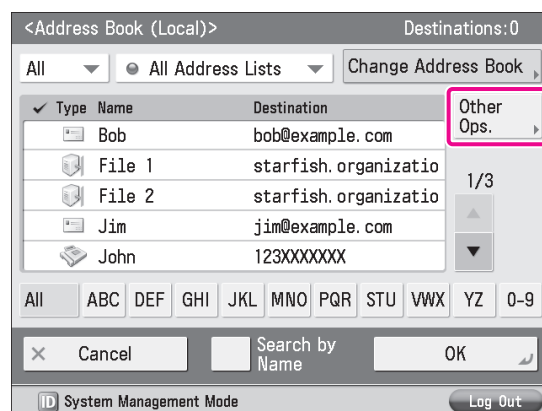
- 1 Press [Scan and Send].



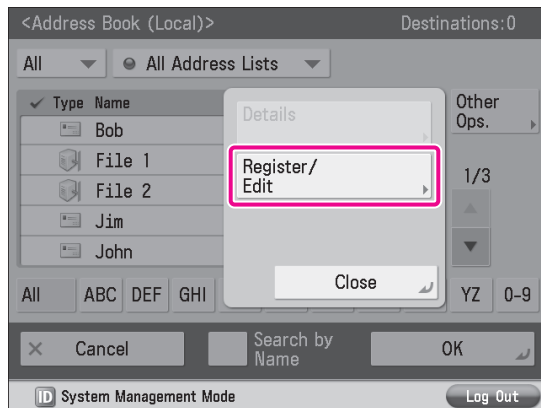
- 2 Press [Address Book].



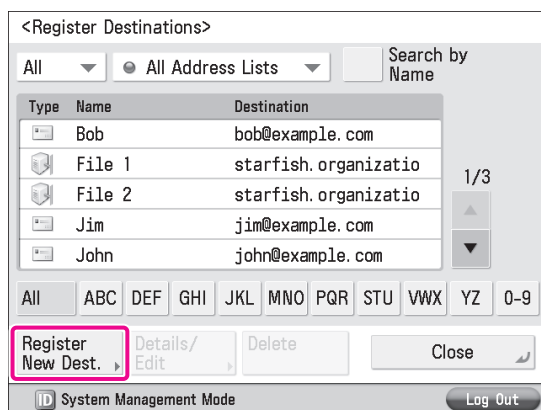
- 3 Press [Other Ops.].



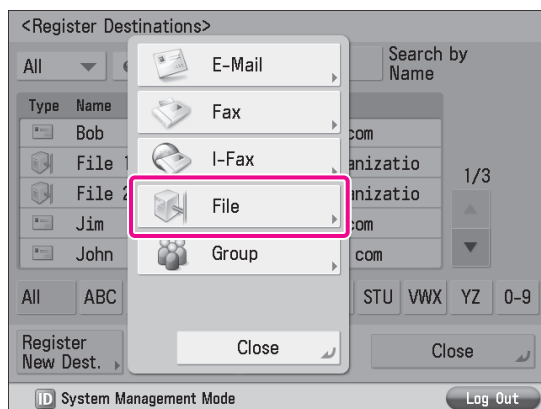
4 Press [Register/Edit].



5 Press [Register New Dest.].

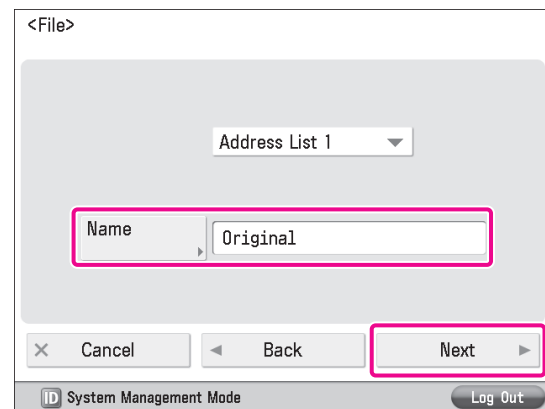


6 Press [File].



7 Enter a name → press [Next].

In this example, <Original> is entered.



8 Specify the following settings → press [OK].

In this example, the following settings are specified:

<Protocol>: [Windows (SMB)]

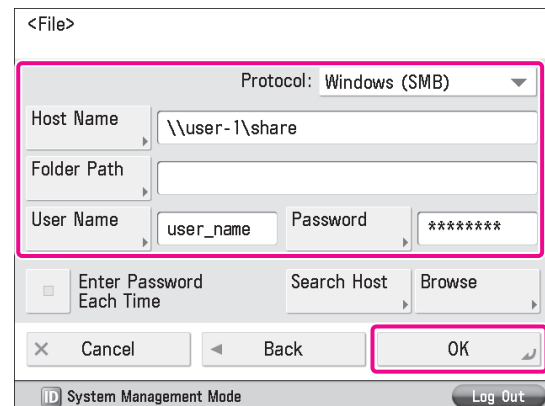
[Host Name]: \\user-1\share

[User Name]: user_name

[Password]: password

- For [Host Name], enter <\\<name of your computer>\<name of the shared folder>>.

- For [Folder Path], enter <\\<name of a folder inside the shared folder>>. This can be omitted as necessary.



9 Press [Close].

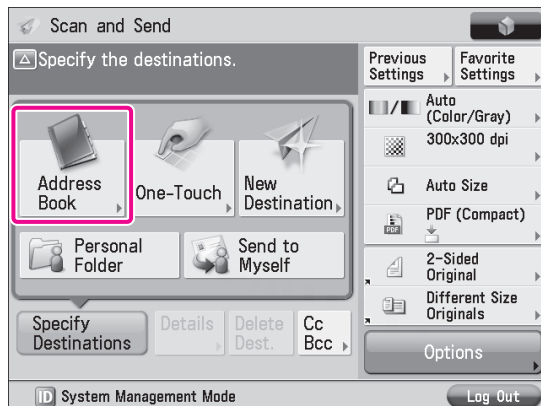
10 Press [OK].

Sending Data to a Computer

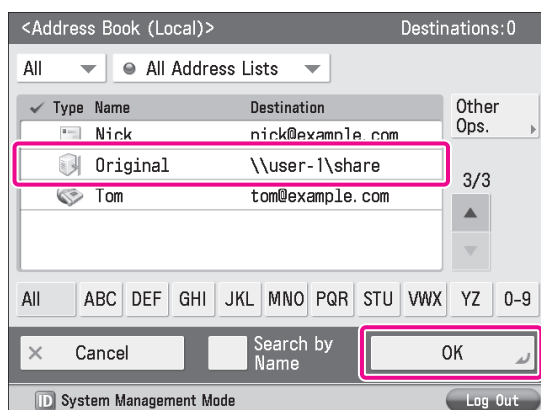
Send a scanned original to the shared folder registered in "Storing New Addresses," on p. 34.

1 Place your originals.

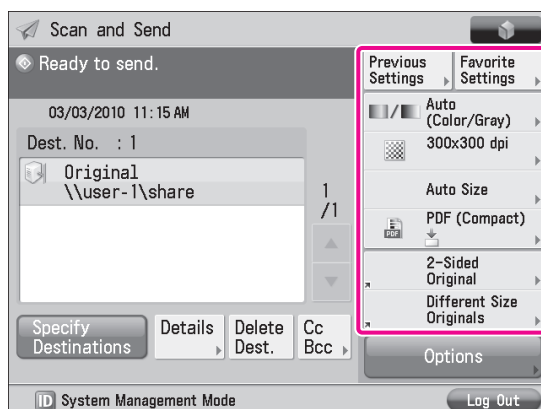
2 Press [Address Book].



3 Select [Original] → press [OK].



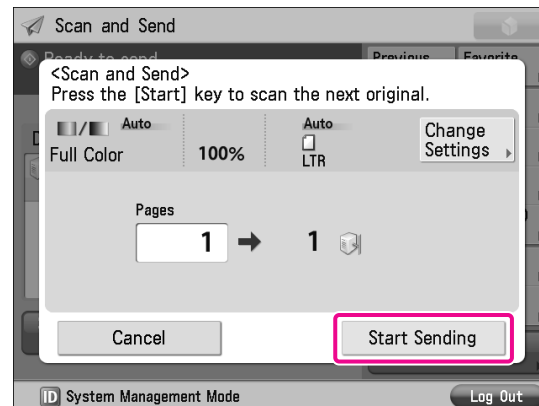
4 Change the settings as necessary.



5 Press ⏻ (Start).

If the <Original Size> screen is displayed, specify the size of the original → press [OK].

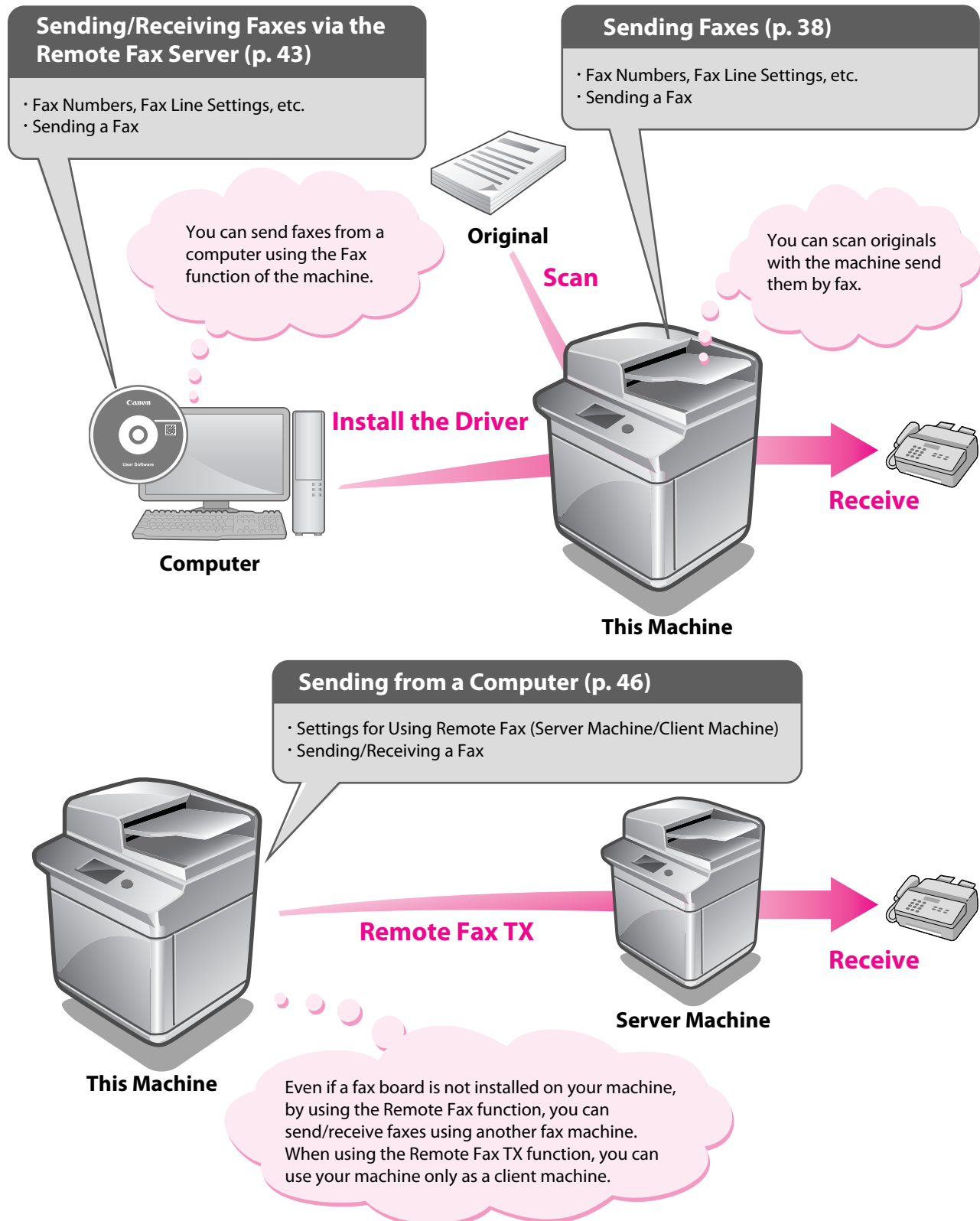
6 Press [Start Sending].



The scanned original is sent to the shared folder.

Sending a Fax

Originals scanned with the machine can be sent by fax. In addition, you can send data stored in a computer using the Fax function of the machine.



Sending Faxes

This example describes the procedure for sending a fax.

Preparations for Sending a Fax

To send a fax, you must specify a fax number, unit name, and other settings.

In this example, the following settings are specified:

Fax Number
012XXXXXXX

Unit Name
sales dept.

Line Type
Tone

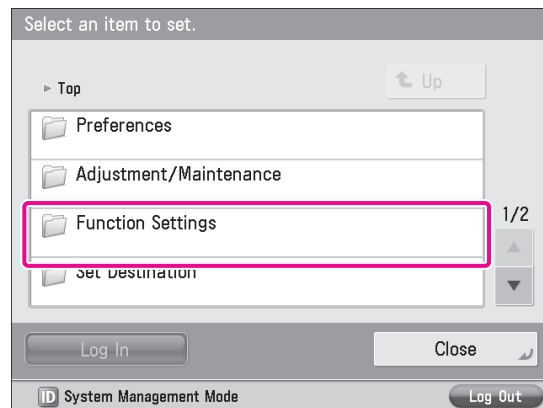
TX Terminal ID
Print

Registering User Data

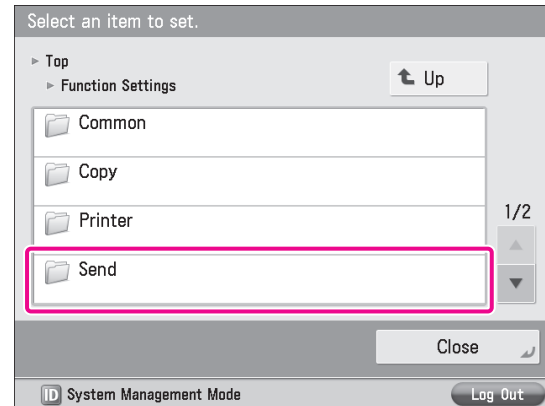
Register the fax number and unit name displayed/printed on the destination machine. Set the line type to 'Tone'.

1 Press  (Settings/Registration).

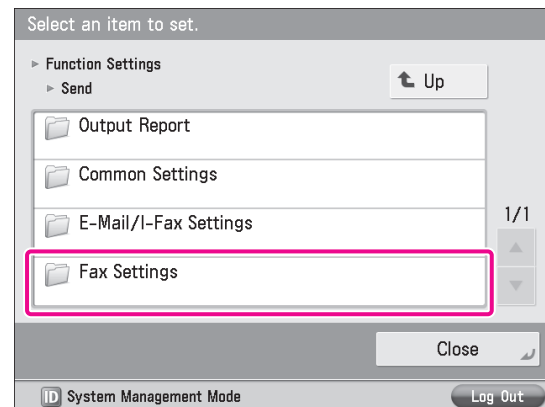
2 Press [Function Settings].



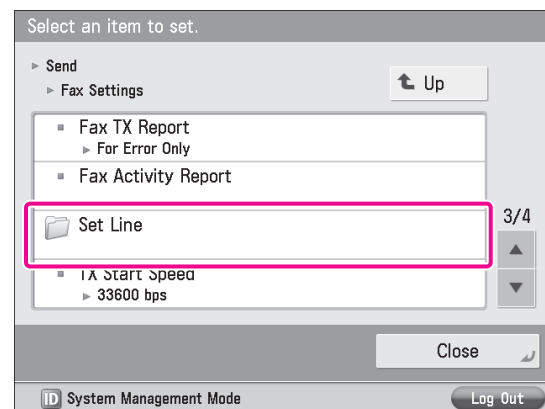
3 Press [Send].



4 Press [Fax Settings].

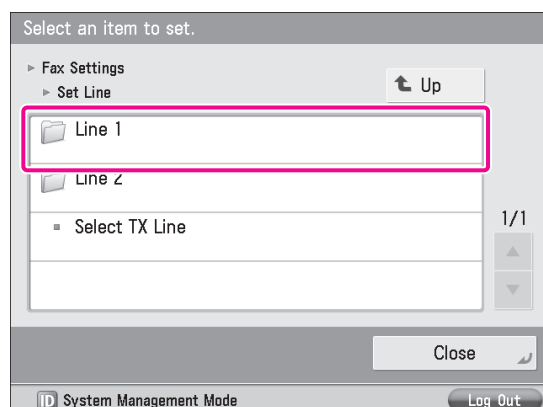


5 Press [Set Line].

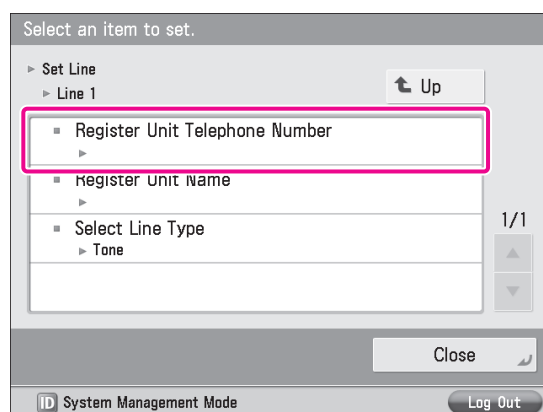


6 Select the desired line.

The number of lines that appear depends on the optional equipment attached to the machine. In this example, [Line 1] is pressed.

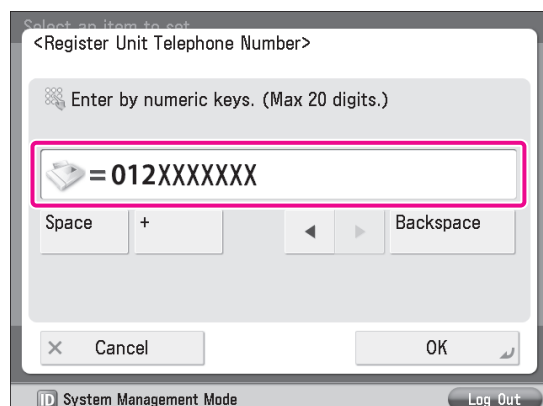


7 Press [Register Unit Telephone Number].



8 Enter the sender's fax number using 0 - 9 (numeric keys).

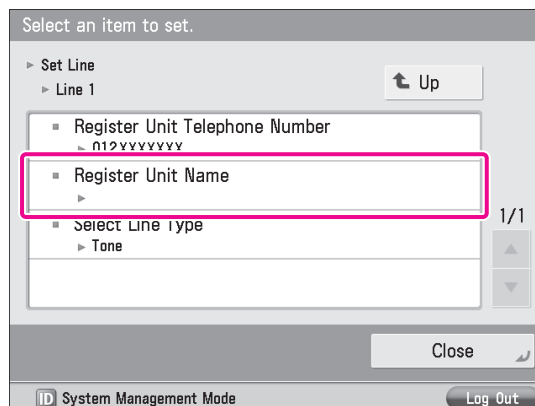
In this example, <012XXXXXXX> is entered.



9 Press [OK].

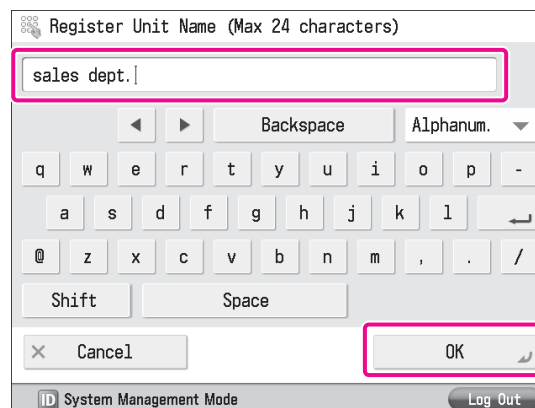
The fax number is now registered. Next, register the unit name.

10 Press [Register Unit Name].



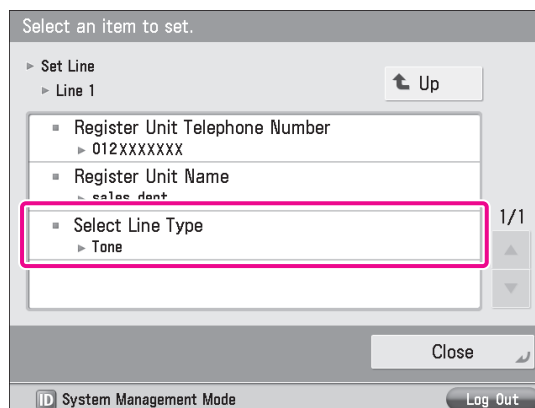
11 Enter a name → press [OK].

In this example, <sales dept.> is entered.

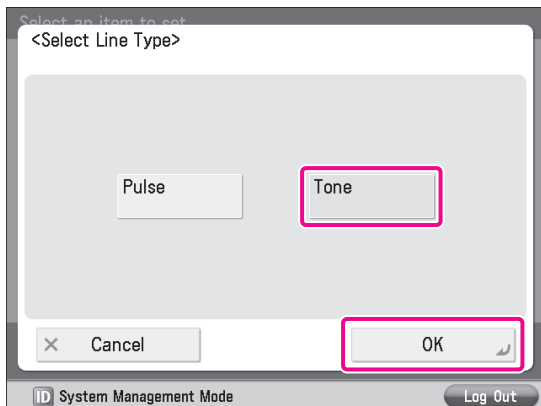


The unit name is now registered. Next, select the line type.

12 Press [Select Line Type].



13 Press [Tone] → [OK].



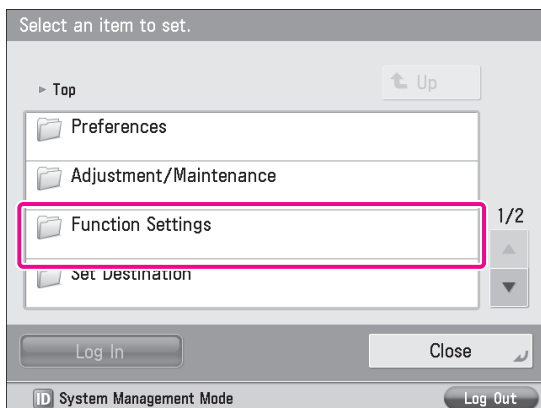
14 Press [Close].

Printing the TX Terminal ID

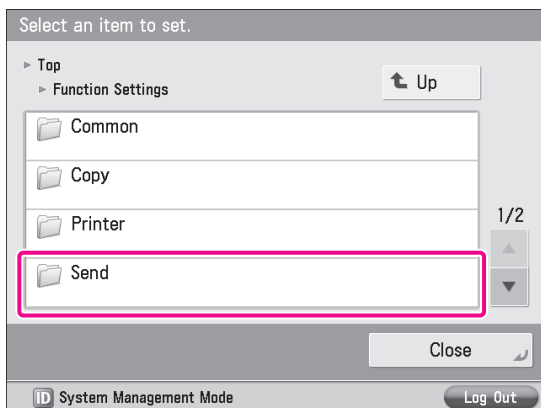
Set the machine so that information for the sender appears on sent documents.

1 Press (Settings/Registration).

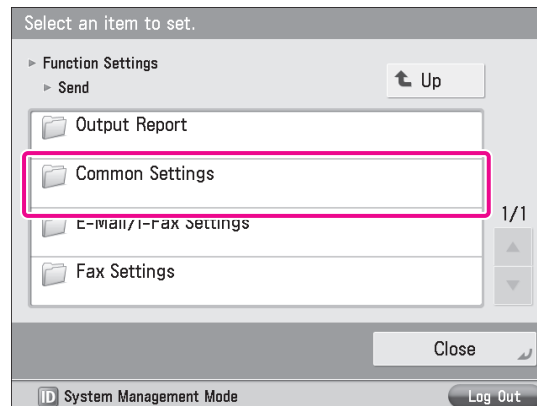
2 Press [Function Settings].



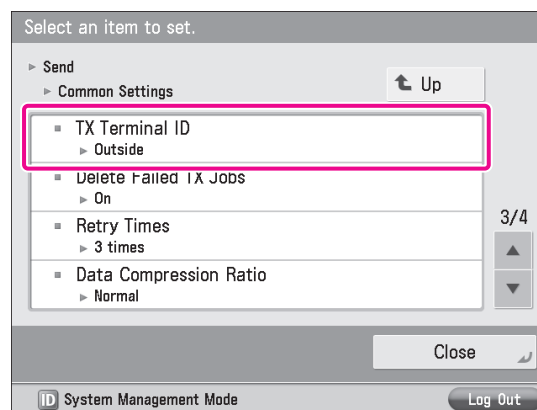
3 Press [Send].



4 Press [Common Settings].



5 Press [TX Terminal ID].



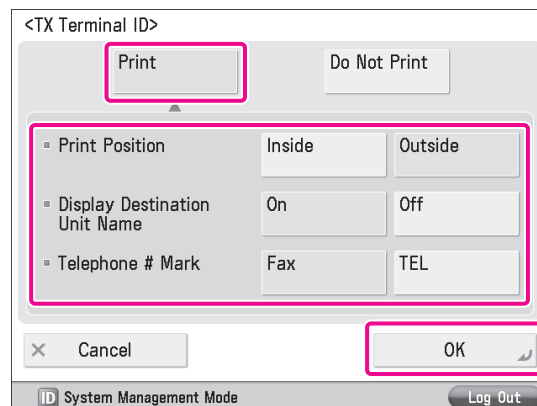
6 Press [Print] → specify the following settings → press [OK].

In this example, the following settings are specified:

[Print Position]: [Outside]

[Display Destination Unit Name]: [On]

[Telephone # Mark]: [Fax]



7 Press [Close].

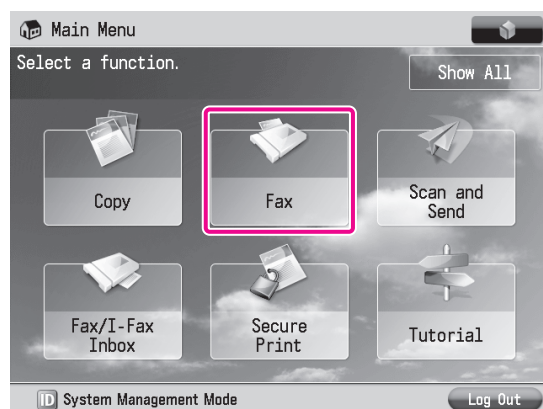
Sending Faxes

Register the destination in the Address Book to send faxes to.

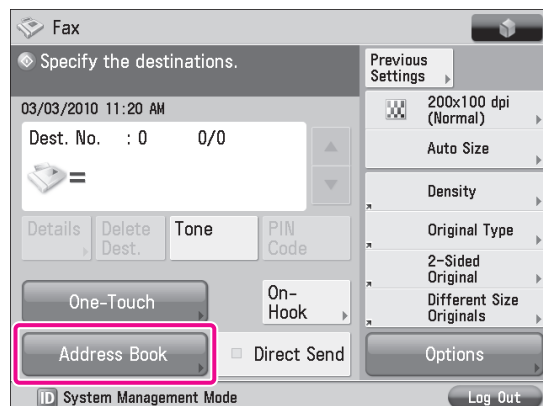
Storing New Addresses

Register the information for the destination in the Address Book. In this example, information for the "central sales dept." is registered in the Address Book.

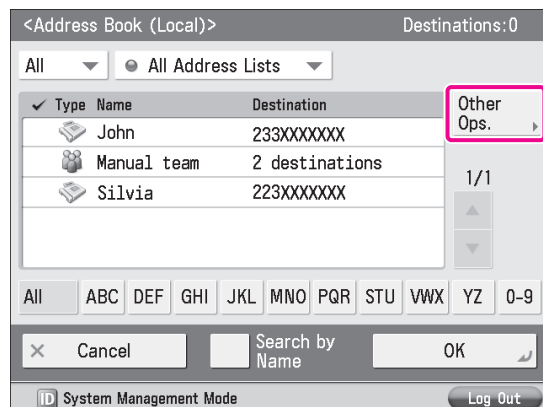
1 Press [Fax].



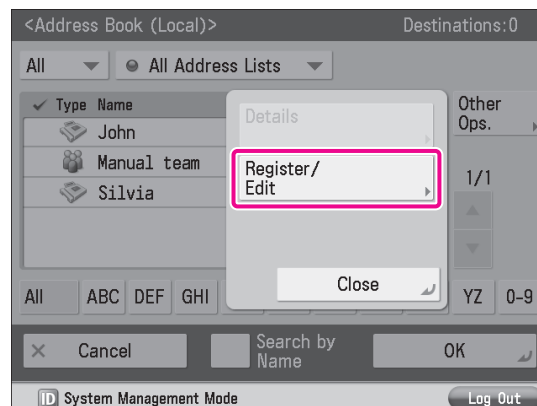
2 Press [Address Book].



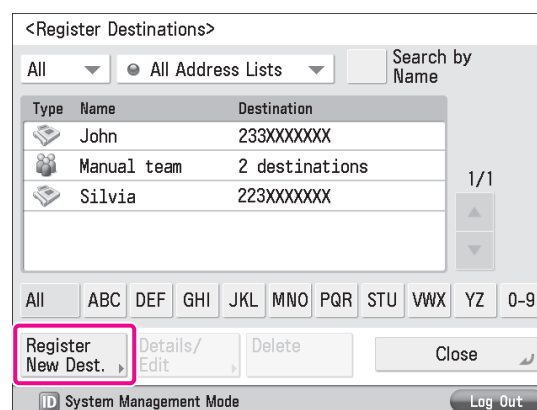
3 Press [Other Ops.].



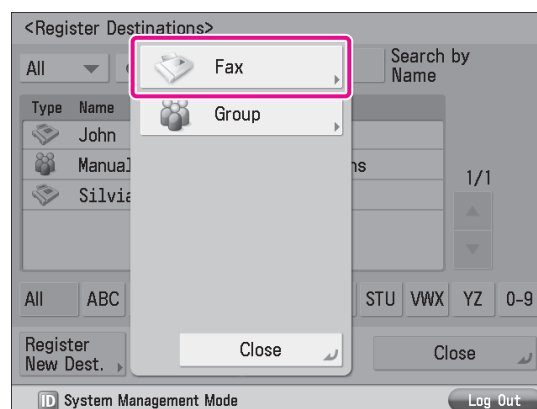
4 Press [Register/Edit].



5 Press [Register New Dest.].



6 Press [Fax].



7 Enter a name → press [Next].

In this example, <central sales dept.> is entered.

<Fax>

Address List 1

Name central sales dept.

Cancel Back Next

ID System Management Mode Log Out

8 Specify the following settings → press [OK].

In this example, the following setting is specified:
Fax Number: 123XXXXXXX

<Fax>

Enter by the numeric keys. (Max 120 digits.)

= 123XXXXXXX

Pause Tone Backspace

Space +

R Set Details

Cancel Back OK

ID System Management Mode Log Out

9 Press [OK] → [Close].

10 Press [OK].

Sending Faxes

Send a fax to the destination registered in "Storing New Addresses," on p. 41.

1 Place your originals.

2 Press [Address Book].

Fax

Specify the destinations.

03/03/2010 12:39 AM

Dest. No. : 0 0/0

Details Delete Dest. Tone PIN Code

One-Touch On-Hook

Address Book Direct Send

Previous Settings

200x100 dpi (Normal)

Auto Size

Density

Original Type

2-Sided Original

Different Size Originals

Options

ID System Management Mode Log Out

3 Select [central sales dept.].

<Address Book (Local)> Destinations:0

All All Address Lists

Tune	Name	Destination	Other Ops.
[Fax]	central sales de	123XXXXXXX	1/1
[Fax]	John	233XXXXXXX	
[Fax]	Manual team	2 destinations	
[Fax]	Silvia	223XXXXXXX	

All ABC DEF GHI JKL MNO PQR STU VWX YZ 0-9

Cancel Search by Name OK

ID System Management Mode Log Out

4 Press (Start).

If the <Original Size> screen is displayed, specify the size of the original → press [OK].

5 Press [Start Sending].

Fax

<Fax>

Press the [Start] key to scan the next original.

Black 100% Auto LTR Change Settings

Pages 1 → 1

Cancel Start Sending

ID System Management Mode Log Out

The fax is sent.

Sending/Receiving Faxes via the Remote Fax Server

This example describes the procedures for setting the machine that forwards the fax, the "server," and the machine from/to which the fax is sent, the "client."

Preparations for Sending a Remote Fax

To send a remote fax, it is necessary to specify the following settings.

- **Server Settings**
[Remote Fax Settings]
[Use Remote Fax]: [On]
- **Client Settings**
[Remote Fax TX Settings]
[Remote Fax Server Address]: 192.168.1.24 (IP address of the server)

Setting the Server Machine

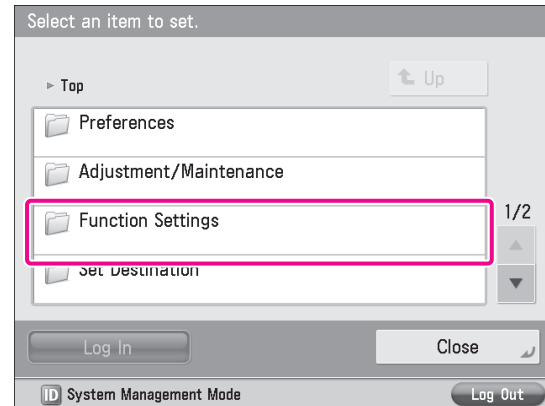
To use another imageRUNNER ADVANCE series machine with a fax board as a server, you must specify the Remote Fax TX settings on that machine.
For more information, see user manuals for other imageRUNNER ADVANCE series machines.

Setting the Client Machine

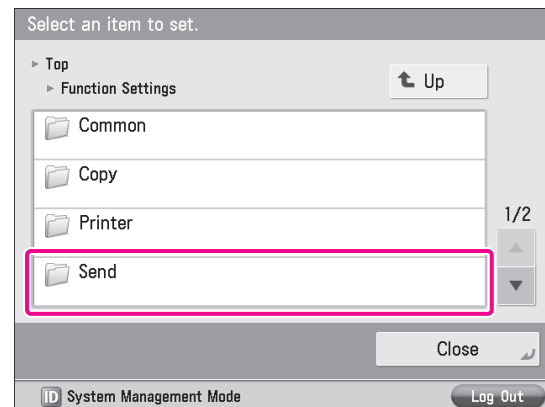
Set the IP address of the server to send using in the client machine.

1 Press  (Settings/Registration).

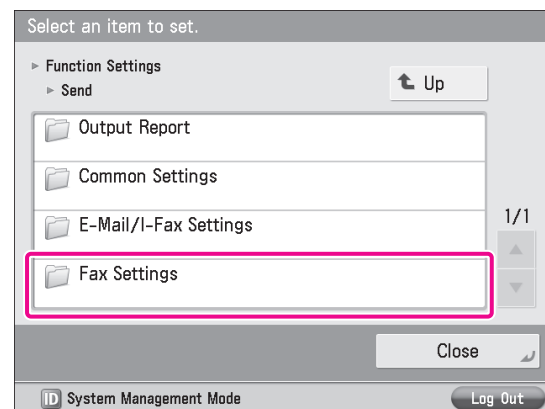
2 Press [Function Settings].



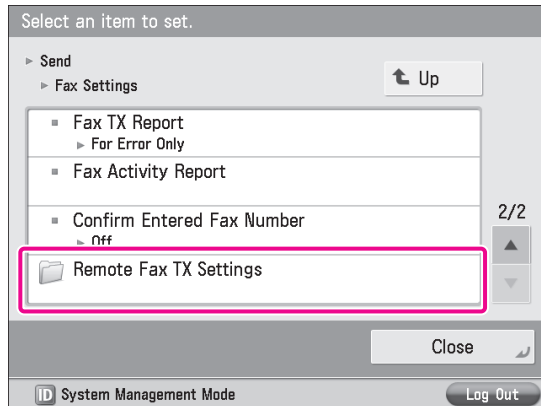
3 Press [Send].



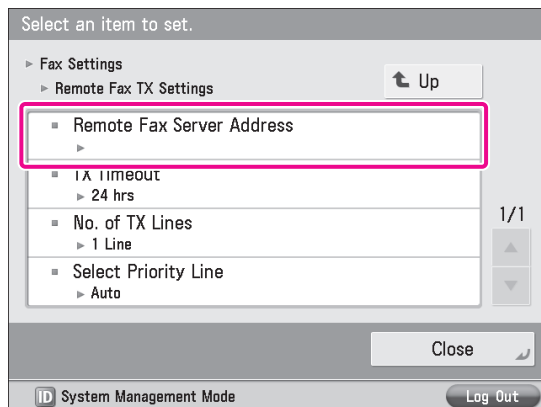
4 Press [Fax Settings].



5 Press [Remote Fax TX Settings].

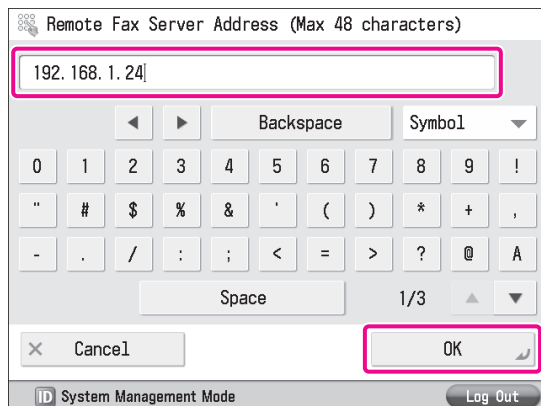


6 Press [Remote Fax Server Address].



7 Enter the IP address → press [OK].

In this example, <192.168.1.24> is entered for the IP address of the server.



8 Press [Close].

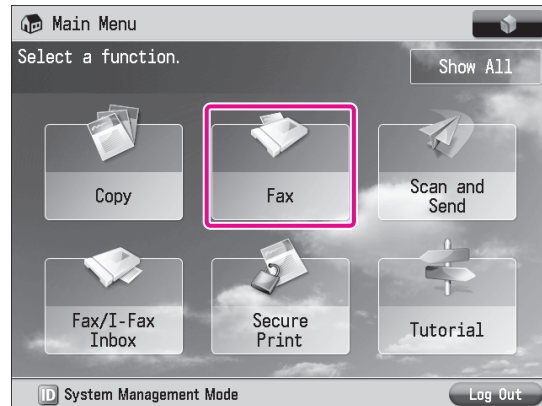
The client settings are now specified.

Sending Faxes via the Remote Fax Server

Send faxes using the remote fax server.

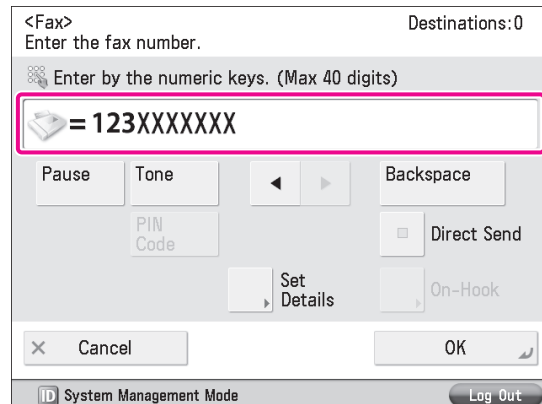
1 Place your originals.

2 Press [Fax].



3 Enter the destination's fax number using 0 - 9 (numeric keys).

In this example, <123XXXXXXX> is entered.



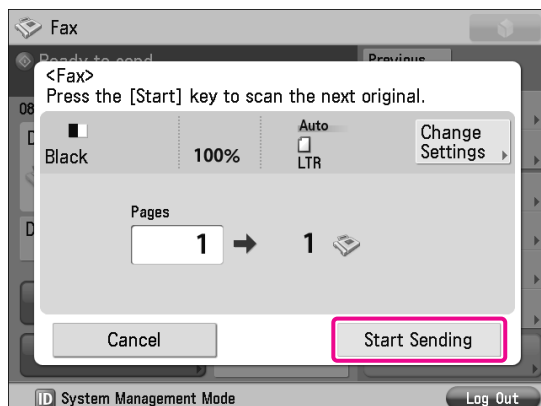
NOTE

You can also specify a destination from the Address Book. For more information, see "Sending Faxes," on p. 41.

4 Press 0 (Start).

If the <Original Size> screen is displayed, specify the size of the original → press [OK].

5 Press [Start Sending].



The fax is sent.

Preparations for Receiving a Remote Fax

To receive a remote fax using the Remote Fax server, you must specify the following settings for the server machine and client machine respectively.

● Server Settings

Register Destinations

[I-Fax Address]: xxx01@example.com

Forwarding Settings

● Client Settings

Communications Settings

<Use SMTP RX>: [On]

[E-Mail Address]: xxx01@example.com



NOTE

Press to specify a destination not stored in the Address Book.

Setting the Server Machine

To receive a remote fax via the Remote Fax server, you must specify the settings on the server machine so that the received fax data is forwarded to the client machine as an I-fax.

To forward fax data, you must register the client machine's I-fax address as a forwarding destination on the server machine, and specify the forwarding conditions as necessary.

For more information on forwarding settings, see e-Manual > Settings/Registration.

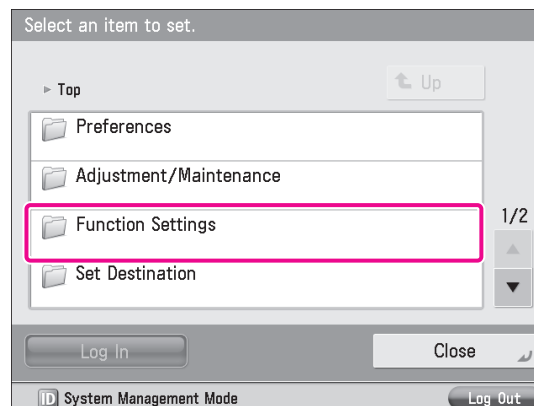
Setting the Client Machine

You must specify the settings on the client machine for it to receive I-fax data forwarded from the server machine.

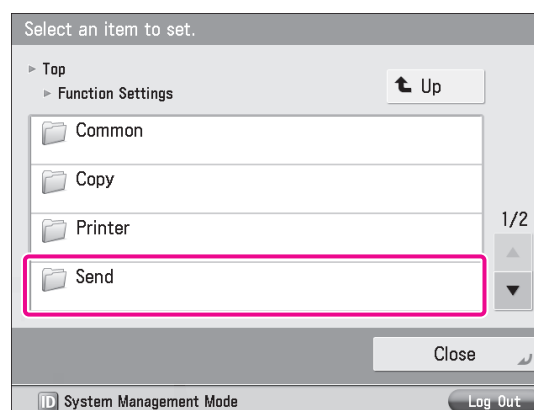
In this example, SMTP server receive is set.

1 Press (Settings/Registration).

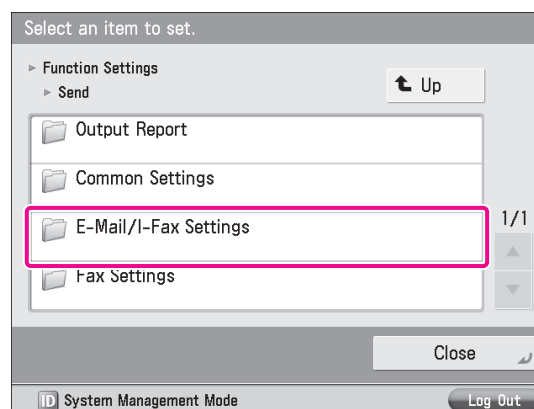
2 Press [Function Settings].



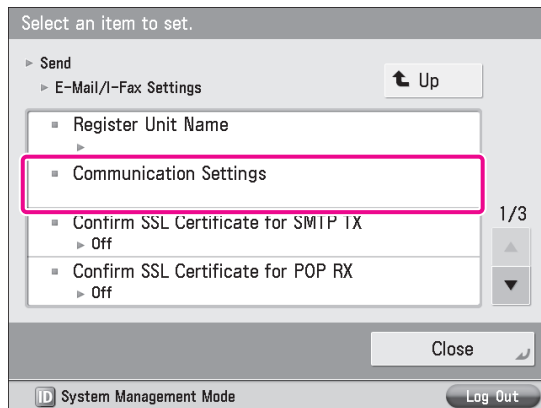
3 Press [Send].



4 Press [E-Mail/I-Fax Settings].

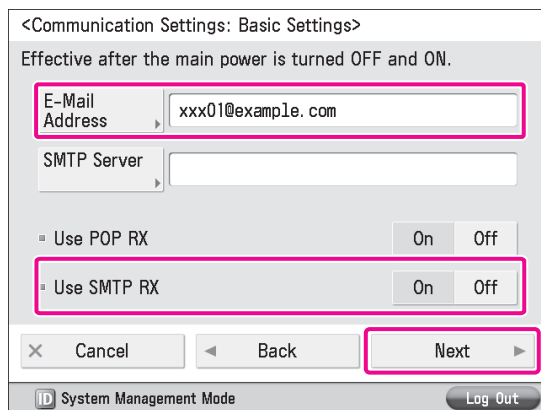


5 Press [Communication Settings].



6 Specify the following settings → press [Next].

In this example, the following settings are specified:
[E-Mail Address]: xxx01@example.com
<Use SMTP RX>: [On]



7 Press [Next] → [Next] → [OK].

NOTE

To use the SMTP receiving function, it is necessary to register the host name for the machine to the DNS server. For more information, see e-Manual > Network.

Sending from a Computer

This example describes the procedure for sending a document created on a computer as a fax using the machine.

NOTE

- The procedure for displaying the fax driver screen may differ depending on the applications you are using. For details, see the instruction manuals provided with the application software.
- The display may differ according to the operating system and version of the fax driver.

Preparations for Sending

To send a fax from your computer using the machine, you must install the fax driver in your computer. After installing the fax driver, specify the fax settings.

Installing the Fax Driver

This example describes the procedure for installing the fax driver for Windows 7.

1 Insert the CD-ROM (the CD-ROM that contains the fax driver) into your computer.

In this example, the Windows fax driver is used.

2 On the CD-ROM Menu screen, click [Installation].

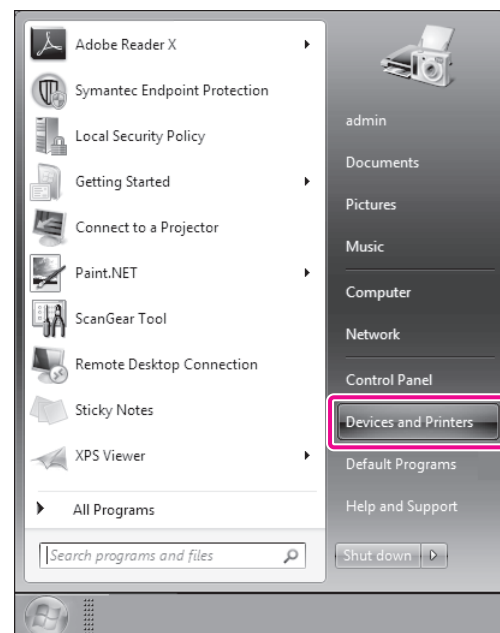


To browse the Fax Driver Installation Guide, click [Display Manuals] before you click [Installation].

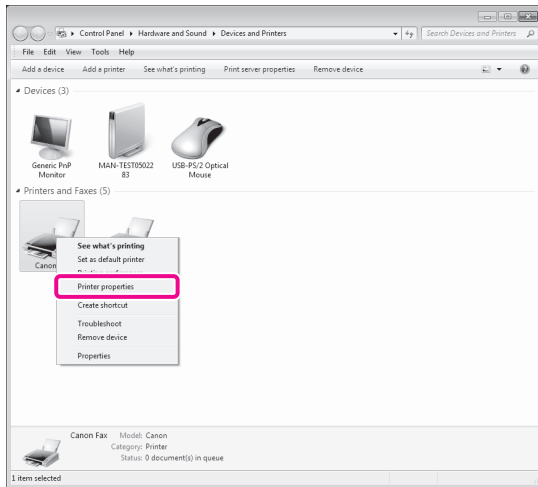
3 Follow the instructions on the screen to complete the installation.

The fax driver is now installed.
Next, set the fax environment.

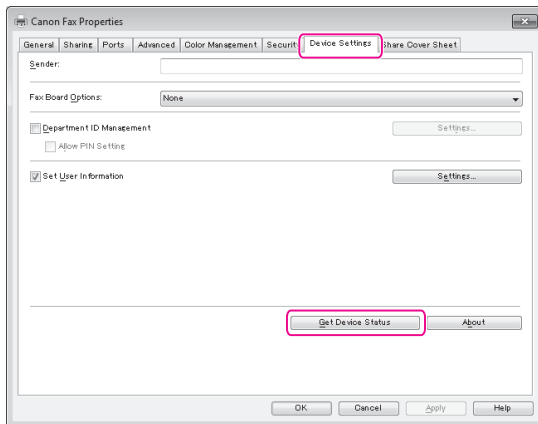
4 Click (Start) → [Devices and Printers] in Windows.



- 5 Right-click the icon of the fax you use → select [Printer properties].



- 6 Click the [Device Settings] tab → [Get Device Status].



- 7 Click [OK].

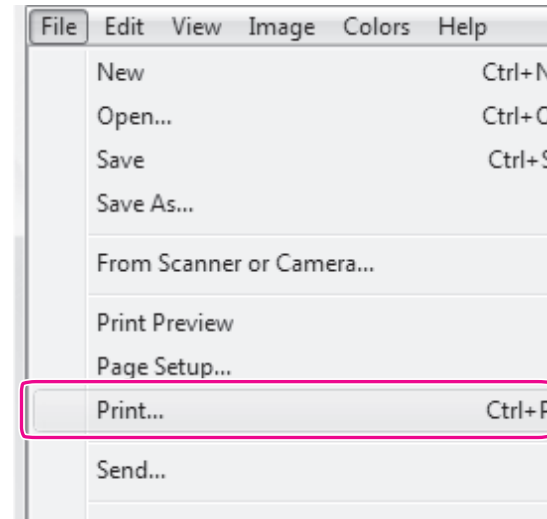
The fax environment settings are now specified.

Sending Faxes from a Computer

Specify a destination and send a fax. The following example describes the procedure for sending a document, created using Microsoft Office Word 2007.

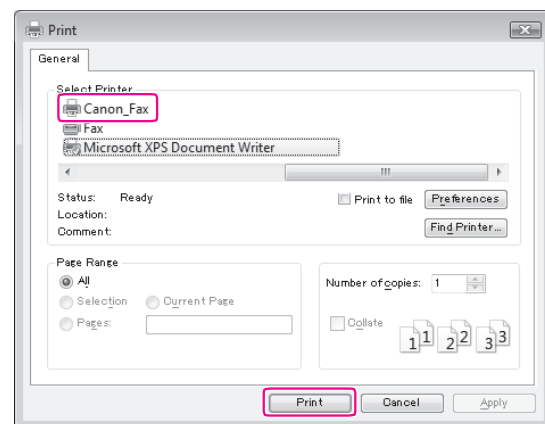
- 1 On your computer, open the document to send using the fax function.

- 2 Select [Print] from the menu.



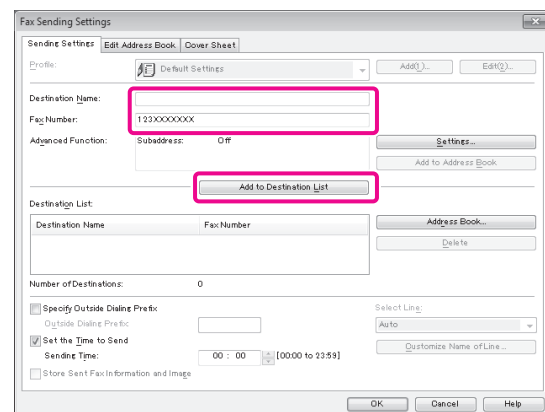
The [Print] dialog box is displayed.

- 3 Select the fax name to use → click [Print].

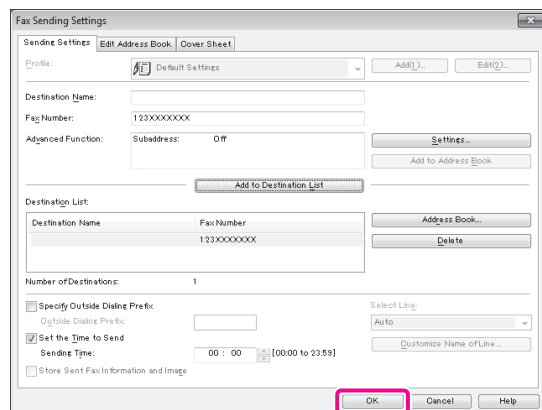


The [Fax Sending Settings] dialog box is displayed.

- 4 On the [Sending Settings] sheet, enter the recipient's name and fax number → click [Add to Destination List].



5 Click [OK].



The image shows a 'Fax Sending Settings' dialog box with three tabs: 'Sending Settings', 'Edit Address Book', and 'Cover Sheet'. The 'Sending Settings' tab is active. It contains the following fields and controls:

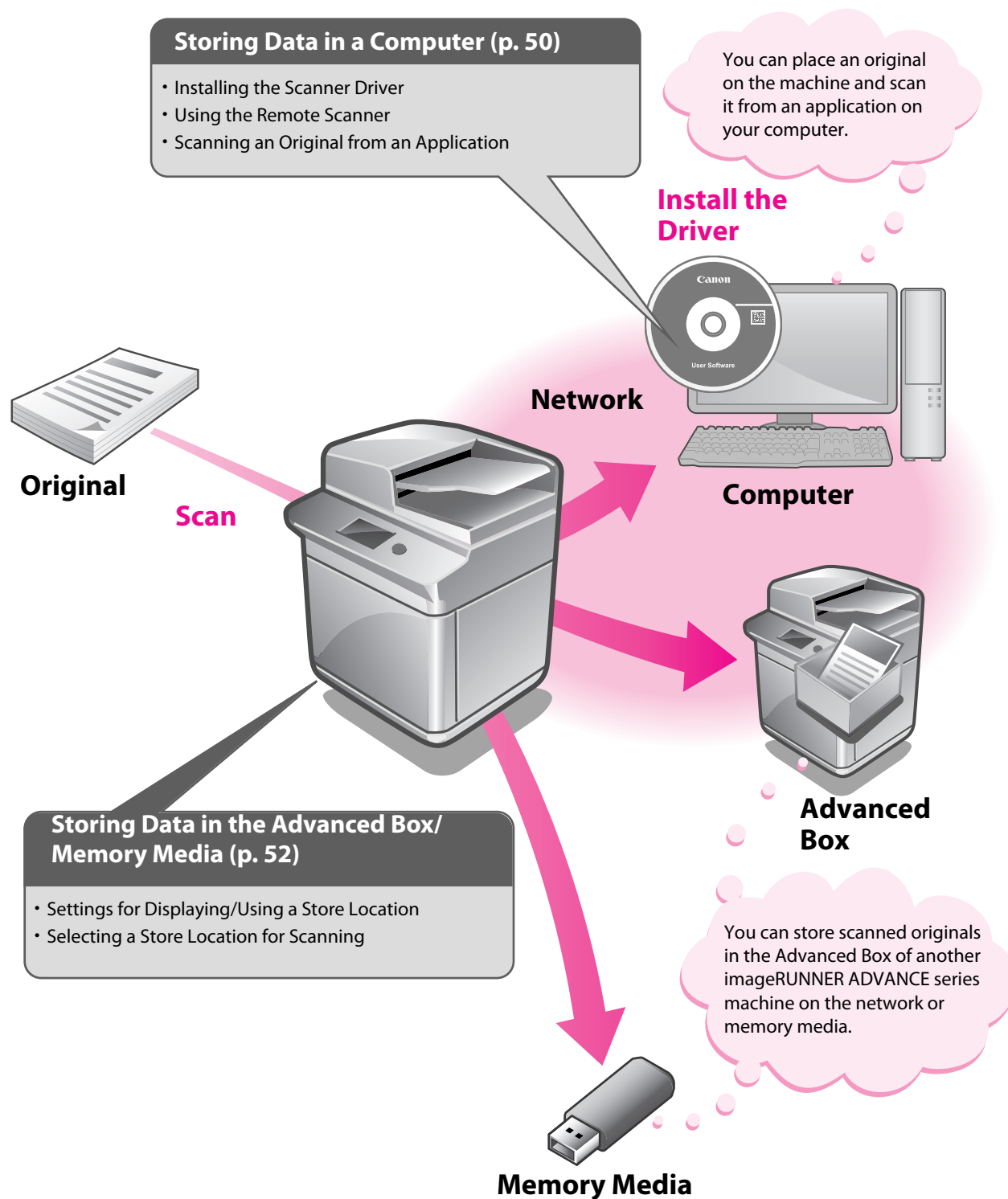
- Profile:** A dropdown menu showing 'Default Settings' with 'Add()' and 'Edit()' buttons.
- Destination Name:** An empty text field.
- Fax Number:** A text field containing '123XXXXXXX'.
- Advanced Function:** A section with a 'Subaddress' field containing 'Off' and a 'Settings...' button.
- Add to Address Book:** A button.
- Add to Destination List:** A button.
- Destination List:** A table with two columns: 'Destination Name' and 'Fax Number'. It contains one entry: '123XXXXXXX'.
- Address Book...** and **Delete** buttons.
- Number of Destinations:** A label showing '1'.
- Specify Outside Dialing Prefix:** A checkbox that is unchecked.
- Outside Dialing Prefix:** An empty text field.
- Select Line:** A dropdown menu showing 'Auto'.
- Customize Name of Line...** button.
- Set the Time to Send:** A checkbox that is checked.
- Sending Time:** A time selection field showing '00 : 00' and a range '[00:00 to 23:59]'.
- Store Sent Fax Information and Image:** An unchecked checkbox.
- OK**, **Cancel**, and **Help** buttons at the bottom.

2

The fax is sent.

Scanning an Original

You can use the machine as a scanner. Scanned data can be stored in a computer, memory media, and the Advanced Box of another imageRUNNER ADVANCE series machine that is accessible on the same network.



Storing Data in a Computer

This example describes the procedure for specifying the settings required to scan and scanning an original into a computer.

NOTE

- Remote scanning methods may differ depending on the applications you are using. For details, see the instruction manuals provided with the application software.
- The window displayed may differ according to the operating system etc.

Preparations for Scanning

To use the Scan function of the machine, it is necessary to install the scanner driver (software for specifying scanner settings).
The scanner driver can be installed from the same User Software CD-ROM used for installing the printer driver.
After that, specify the settings to use the remote scanner on the machine.
In this example, the following settings are specified:

[Scanner] screen of the machine:
[Online]

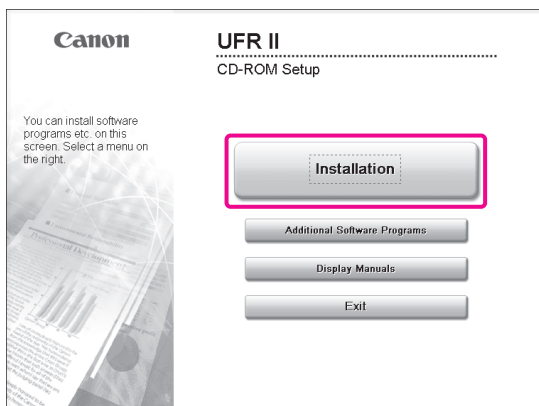
[ScanGear Tool] on your computer:
The name of your scanner

Installing the Printer Driver

This example describes the procedure for installing the scanner driver for Windows 7.

- 1 Insert the CD-ROM in your computer.
Color Network ScanGear is used here.

- 2 On the CD-ROM Menu screen, click [Installation].



To browse the Network ScanGear User's Guide, click [Display Manuals] before you click [Installation].

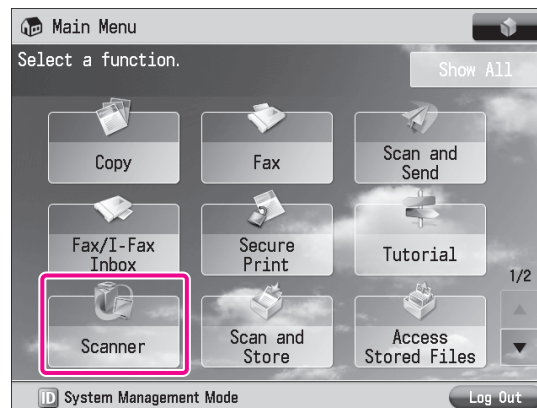
- 3 Follow the instructions on the screen to complete the installation.

The scanner driver is now installed.
Next, enable remote scanning.

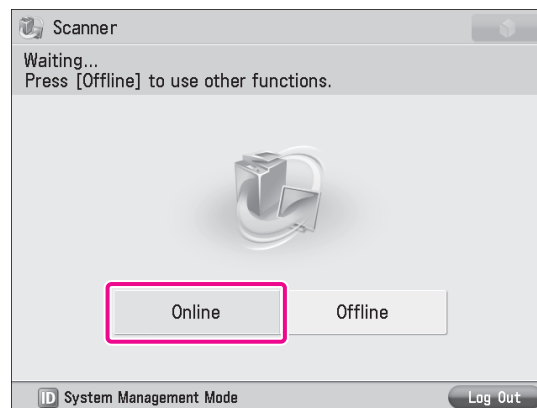
Setting Scanning Online

To use the Scan function, it is necessary to enable remote scanning on the machine and enable the network scanner to use on your computer.

- 1 Press [Scanner].



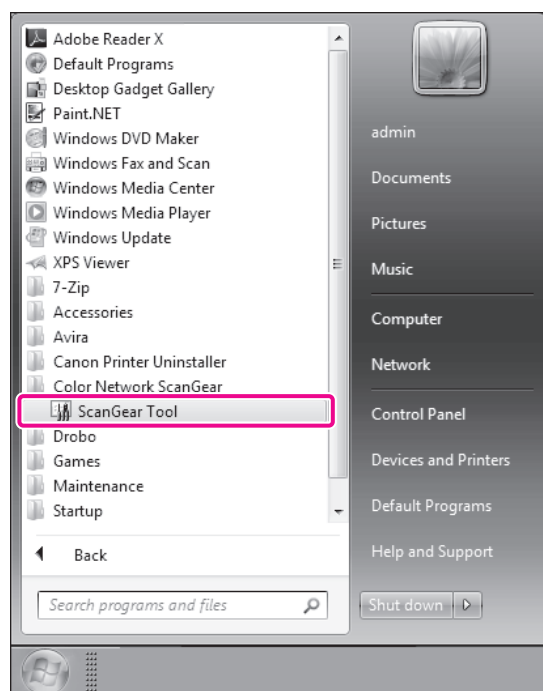
- 2 On the [Scanner] screen, press [Online].



The scanner is now online.

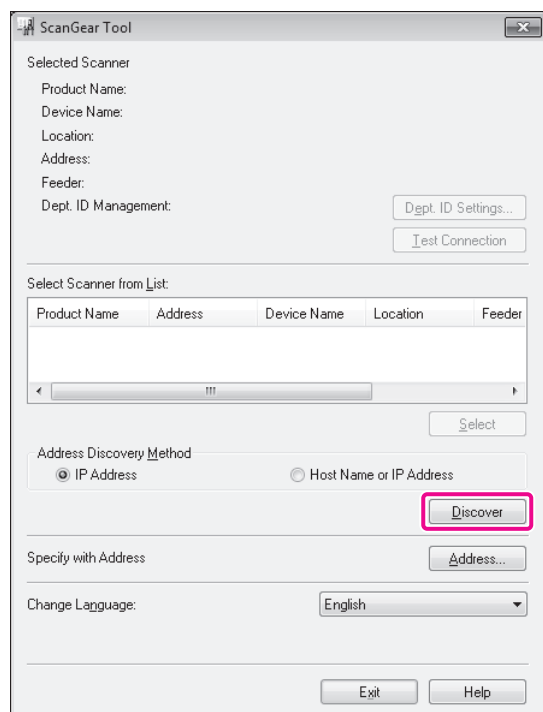
Scanned data from your computer can now be received.
Next, set the scanner to use on your computer.

- 3 Click (Start) → [Programs] → [Color Network ScanGear] → [ScanGear Tool].



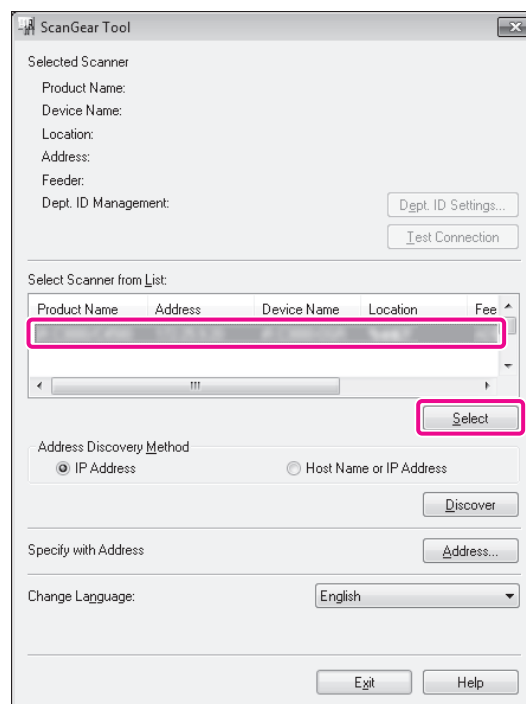
ScanGear Tool is started.

- 4 Click [Discover].



Scanners on the network are automatically discovered, and the searched scanners are displayed in [Select Scanner from List].

- 5 Select the scanner to use → click [Select].



- 6 Click [Exit].

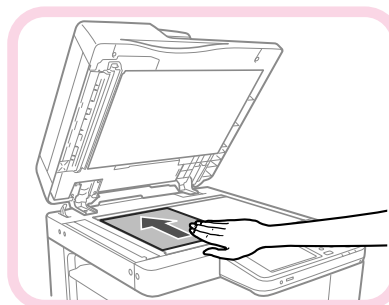
ScanGear Tool is closed.

Remote scanning is now enabled.

Scanning an Original

The following example describes the procedure for placing an original on the platen glass of the machine, and using remote scanning from your computer to paste the data into a Microsoft Office Word 2007 document.

- 1 Confirm that remote scanning is online.
- 2 Place the original on the platen glass.

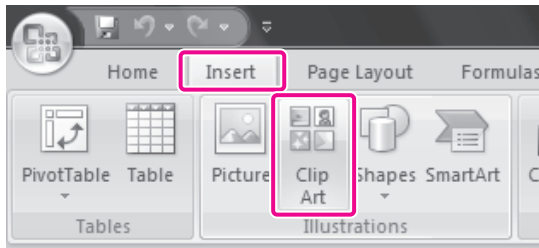


- 3 Start Microsoft Office Word 2007.

2

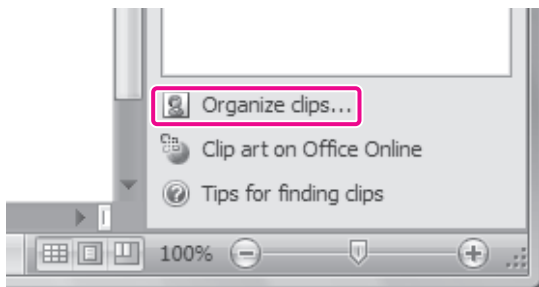
Starting to Use the Various Functions of the Machine

- 4 Click the [Insert] tab → [Clip Art].



The [Clip Art] pane is displayed.

- 5 Click [Organize clips].

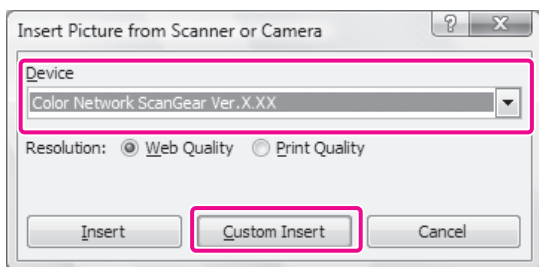


Microsoft Clip Organizer is started.

- 6 Select [File] → [Add Clips to Organizer] → [From Scanner or Camera].

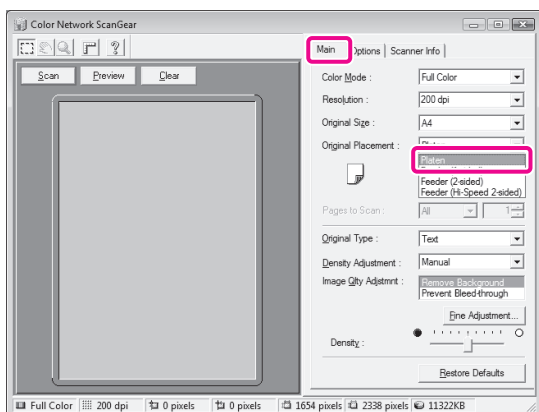
The [Insert Picture from Scanner or Camera] dialog box is displayed.

- 7 From the [Device] drop-down list, select Color Network ScanGear → click [Custom Insert].



Color Network ScanGear screen is displayed.

- 8 Click the [Main] tab → select [Platen] for <Original Placement>.



- 9 Specify the scanning conditions, such as color mode and resolution.

Click [Preview] to view a preview.

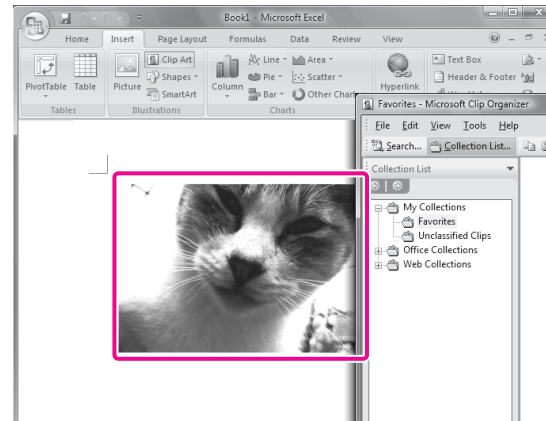
- 10 Click [Scan].

Scanning starts.

When scanning is complete, the Color Network ScanGear screen closes and the scanned image is transferred to [Color Network ScanGear Vx.xx] in [My Collections] in Microsoft Clip Organizer.

- 11 Open a document using Microsoft Office Word 2007.

- 12 Drag the image scanned using Microsoft Clip Organizer, and drop it into the area where you want to add the image.



The image is added to the area where drag-and-drop was performed.

Storing Data in the Advanced Box/Memory Media

This section describes the procedure for storing data in the Advanced Box of another machine on the same network, and memory media (hereinafter referred to as "storage locations").

Preparations for Scanning

To store scanned data in a storage location, you must specify the following settings:

● Network

Server Settings

- Making the Advanced Box Accessible on the Network as an SMB Server
- Specifying the SMB Server Settings

Client Settings
 [Store Location Display Settings]
 <Network>: [On]
 [Network Place Settings]
 [Name]: images
 <Protocol>: [SMB]
 [Location]: \\192.168.1.23\share
 [Protocol for External Reference]
 <SMB>: [On]

● Memory Media

[Store Location Display Settings]
 <Memory Media>: [On]
 [Use MEAP Driver for External USB Device]: [Off]

Setting Up an Advanced Box on the Network

To use the network from the machine, you must specify the settings for the server machine and client machine respectively. On the server machine, set the Open to Public settings and SMB server settings. On the client machine, set the Store Location Display settings, Network Place settings, and Protocol for External Reference settings.

● Setting the Server Machine

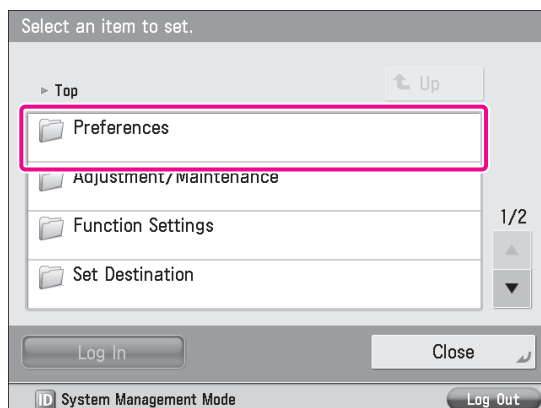
To use another imageRUNNER ADVANCE series machine as a server, you must specify Advanced Box settings on the other machine.

For more information on setting the Advanced Box to open externally as an SMB server, and for SMB server settings, see the user manuals for the imageRUNNER ADVANCE series machines that are to be opened externally.

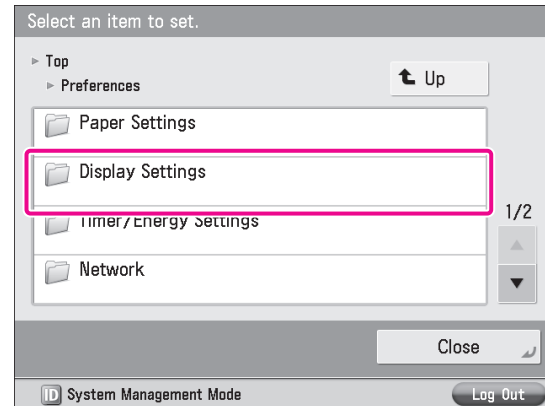
● Setting the Client Machine

1 Press  (Settings/Registration).

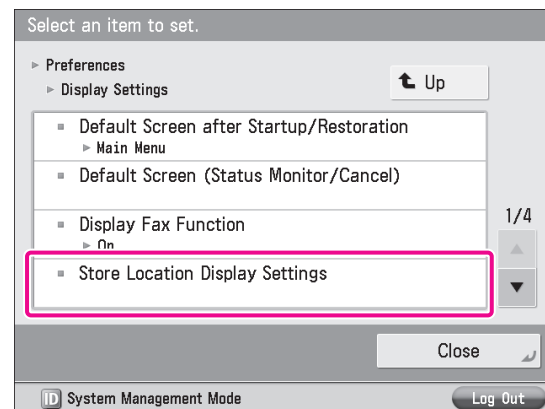
2 Press [Preferences].



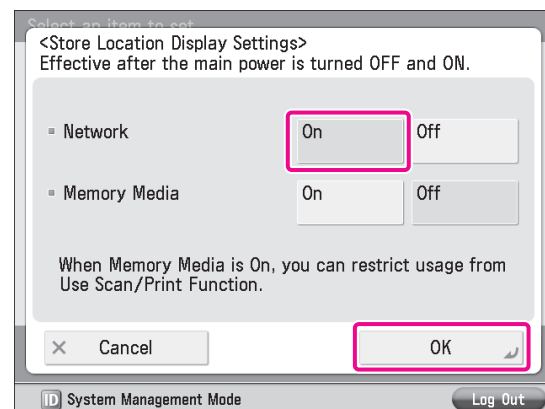
3 Press [Display Settings].



4 Press [Store Location Display Settings].



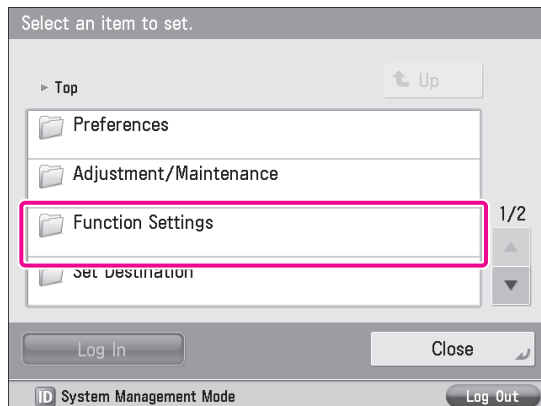
5 Set <Network> to 'On' → press [OK].



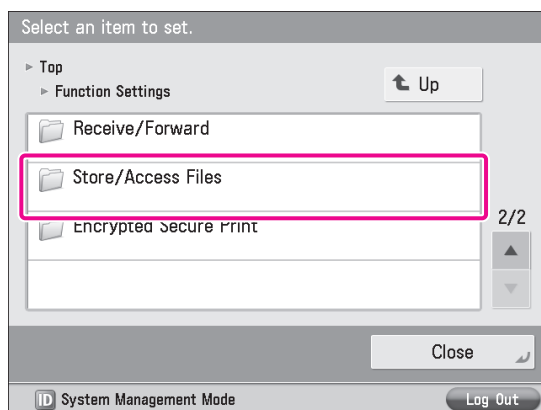
6 Press [Close].

Next, specify the Network Place and Protocol for External Reference settings.

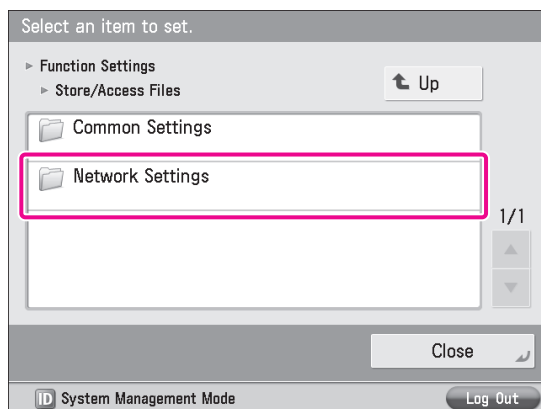
7 Press [Function Settings].



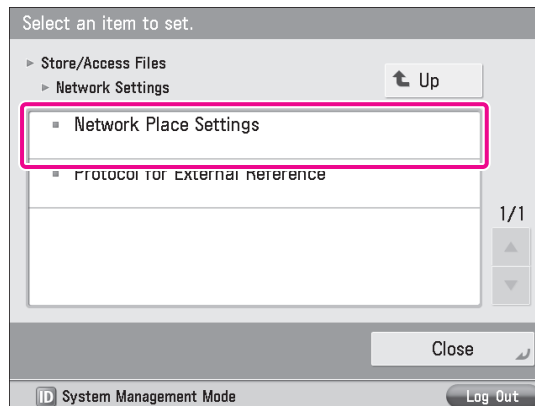
8 Press [Store/Access Files].



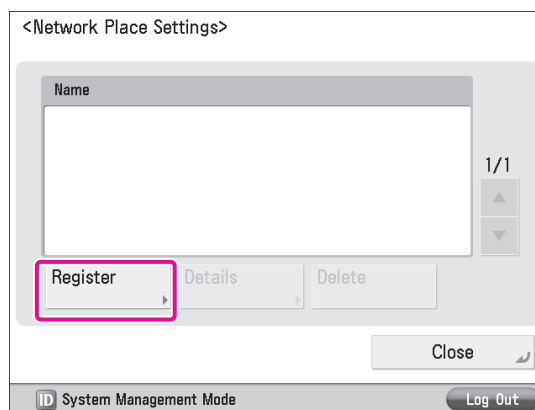
9 Press [Network Settings].



10 Press [Network Place Settings].

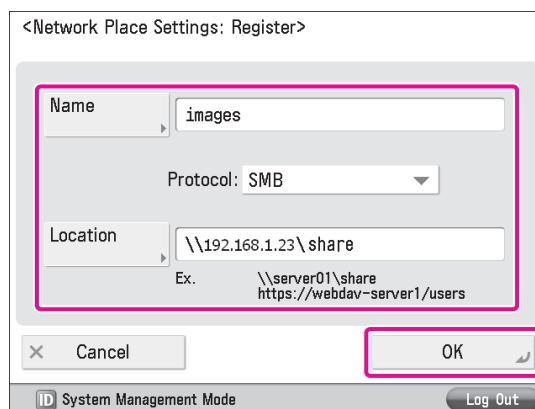


11 Press [Register].



12 Specify the following settings → press [OK].

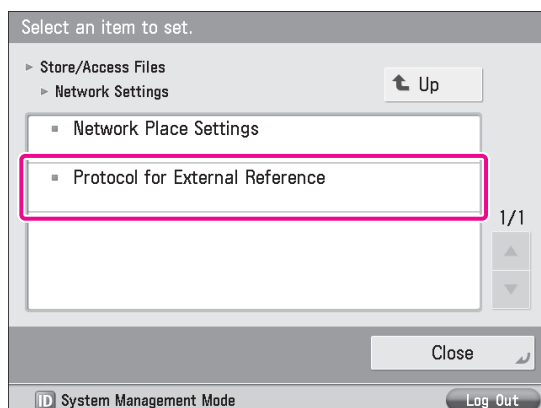
In this example, the following settings are specified:
 [Name]: images
 <Protocol>: [SMB]
 [Location]: \\192.168.1.23\share



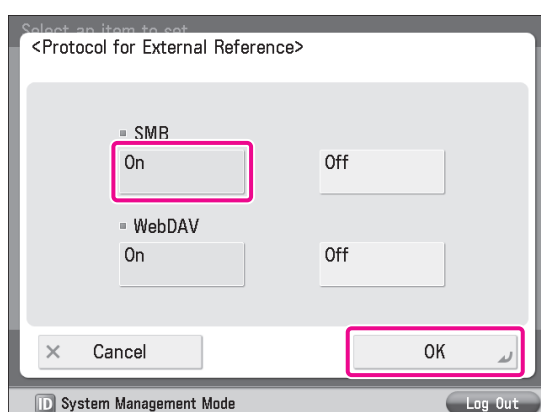
13 Press [Close].

The Network Place Settings are now set.
 Next, specify the Protocol for External Reference settings.

14 Press [Protocol for External Reference].



15 Set <SMB> to 'On' → press [OK].



16 Press [Close].

17 Turn OFF the main power of the machine, and then turn ON the main power again.

[Store Location Display Settings] is only effective after you restart the machine.

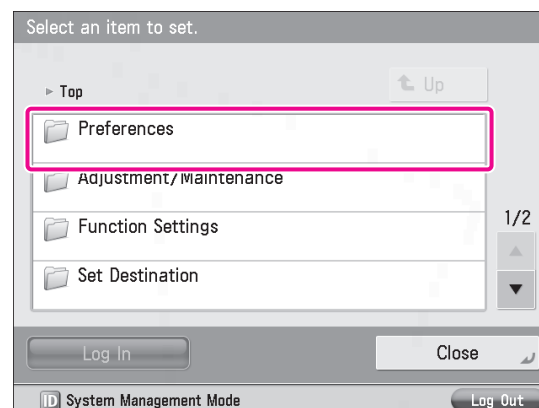
Using Memory Media

To use memory media, specify Store Location Display Settings and the USB settings.

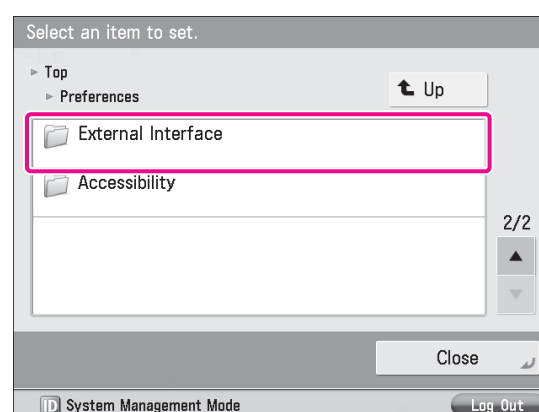
1 Set <Memory Media> to 'On' in [Store Location Display Settings].

To display memory media, set <Memory Media> to 'On' in step 5 of "Setting Up an Advanced Box on the Network," on p. 53. Next, specify the USB settings.

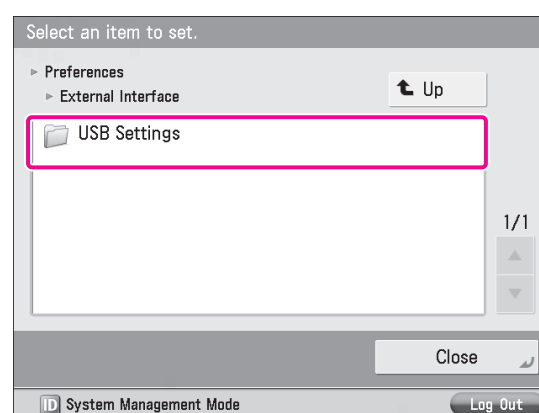
2 Press [Preferences].



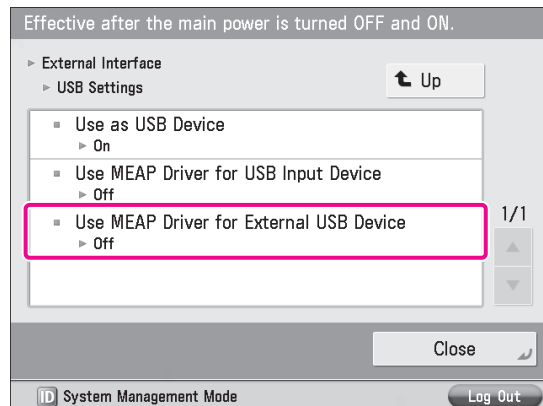
3 Press [External Interface].



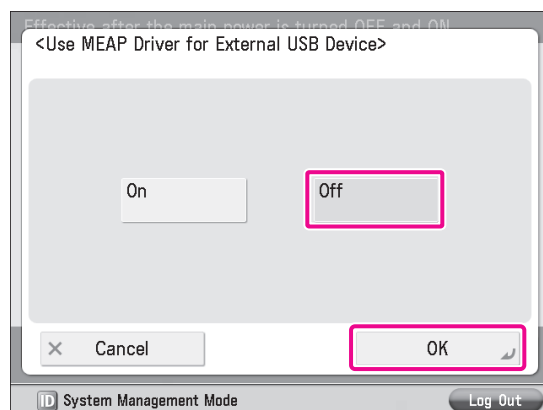
4 Press [USB Settings].



5 Press [Use MEAP Driver for External USB Device].



6 Press [Off] → [OK].



7 Press [Close].

8 Turn OFF the main power of the machine, and then turn ON the main power again.

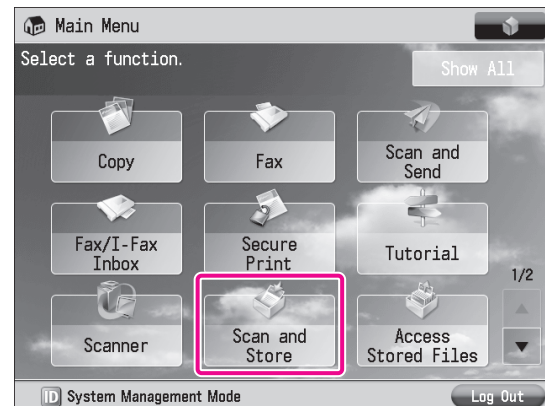
The [Use MEAP Driver for External USB Device] setting becomes effective only after turning the machine's main power OFF, and then ON.

Scanning an Original

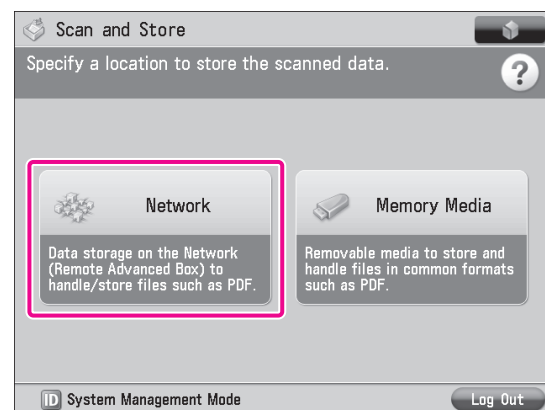
You can store data scanned with the machine in a storage location. This section describes the procedure for storing data in the Advanced Box of another imageRUNNER ADVANCE series machine on the network.

1 Place your original on the machine.

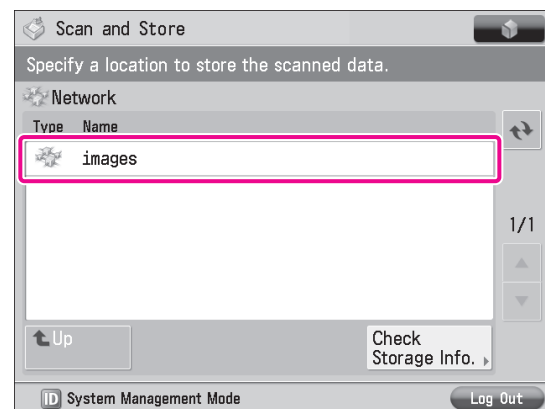
2 Press [Scan and Store].



3 Press [Network].

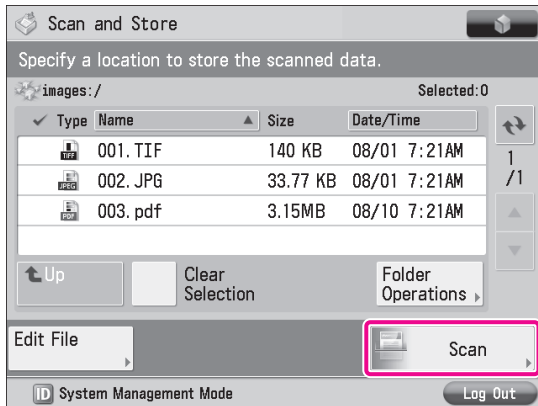


4 Select the desired storage location.

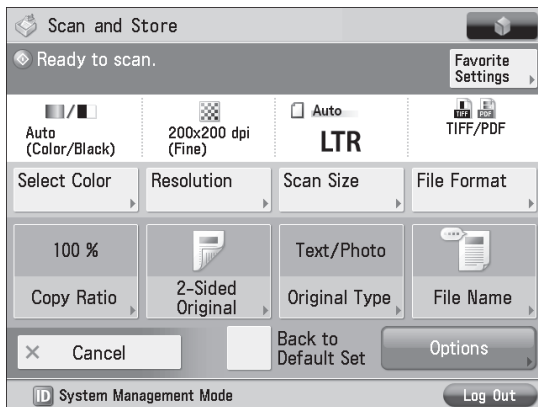


If an authentication screen is displayed, enter the user name and password to log in.

5 Press [Scan].



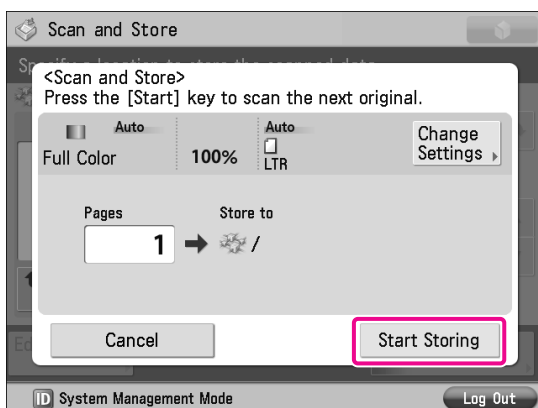
6 Change the settings as necessary.



7 Press (Start).

If the <Scan Size> screen is displayed, specify the scan size → press [OK].

8 Press [Start Storing].



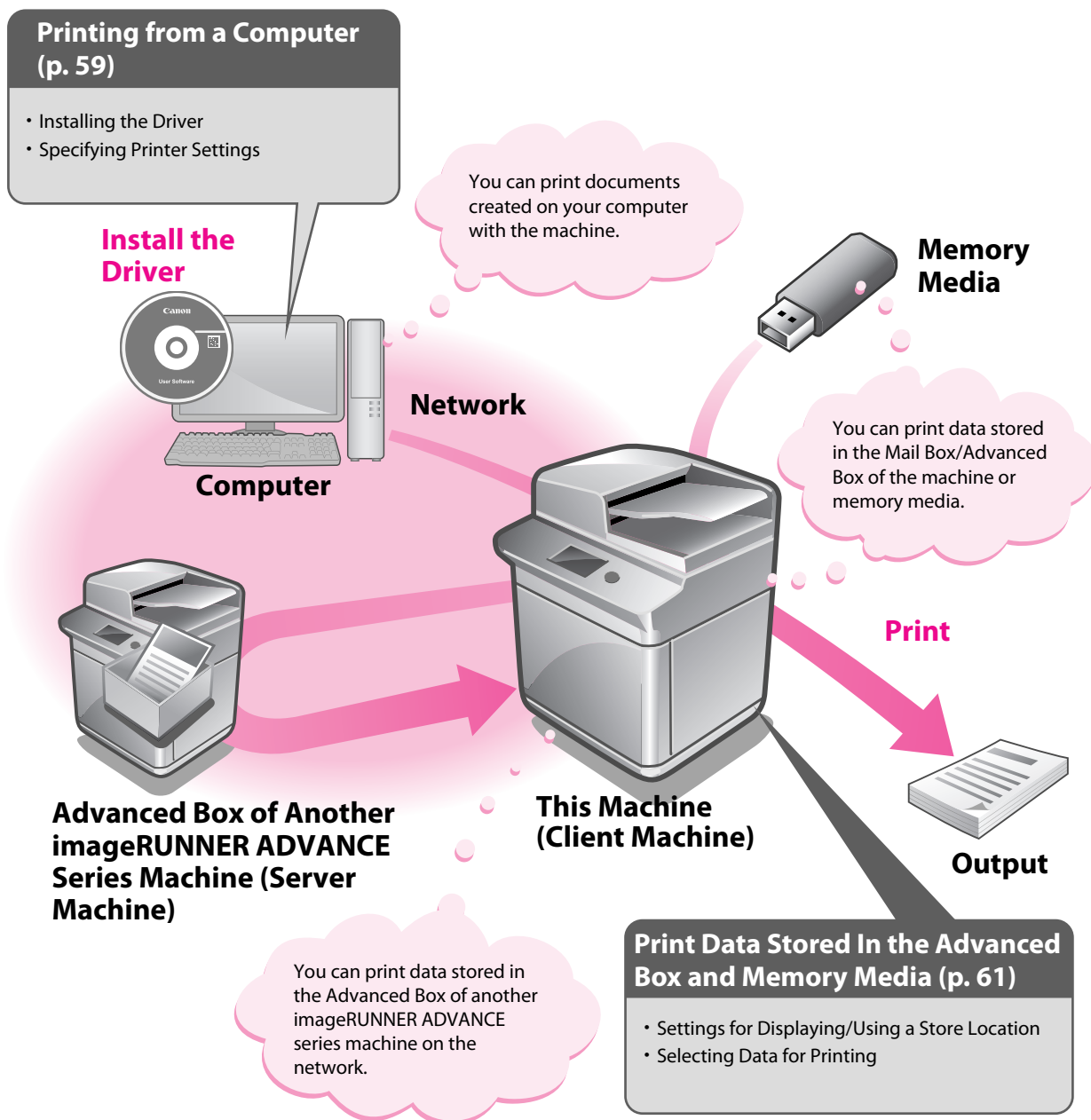
The scanned original is stored in the Advanced Box of another imageRUNNER ADVANCE series machine on the network.

9 Press [Close].

Printing an Original

You can print data stored in the memory media or the Advanced Box of another imageRUNNER ADVANCE series machine on the network, and data created using a computer.

This section describes the procedure for printing files stored in the Advanced Box of another imageRUNNER ADVANCE series machine on the network, as an example.



Printing from a Computer

To perform printing, it is necessary to install the printer driver in a computer.

NOTE

- Printing methods may differ depending on the applications you are using. For details, see the instruction manuals provided with the application software.
- The screens may differ, depending on the operating system, and the type and version of the printer driver you are using.

Preparations for Printing

A printer driver is software required for printing from application software. It is necessary to install a printer driver in a computer to use the Print function.

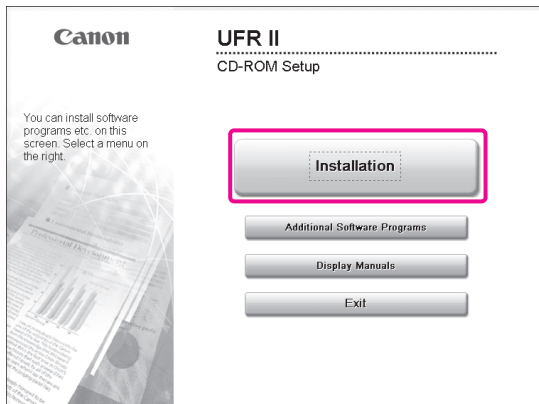
Installing the Printer Driver

This example describes the procedure for installing the printer driver for Windows 7.

- 1 Insert the CD-ROM (the CD-ROM that contains the printer driver) into your computer.

In this example, the LIPS LX printer driver for Windows is used.


- 2 On the CD-ROM Menu screen, click [Installation].

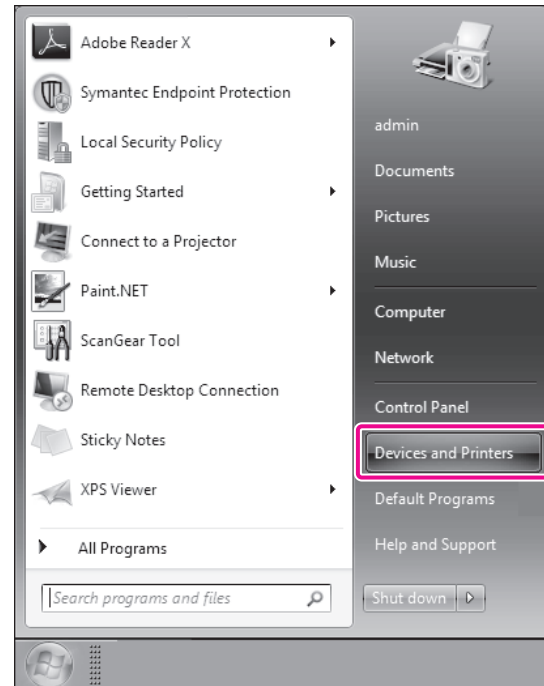


To browse the Printer Driver Installation Guide, click [Display Manuals] before you click [Installation].

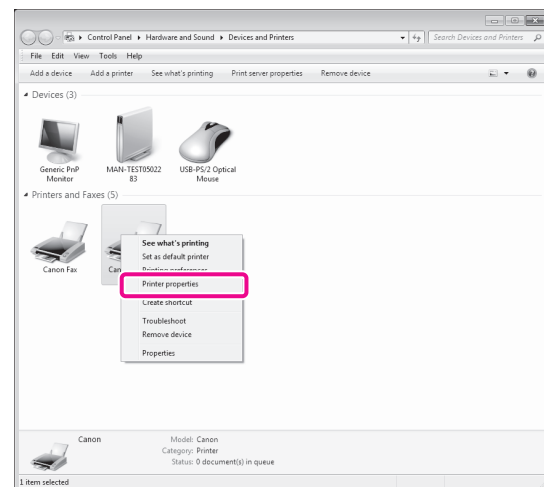
- 3 Follow the instructions on the screen to complete the installation.

The printer driver is now installed.
Next, set the printer environment.

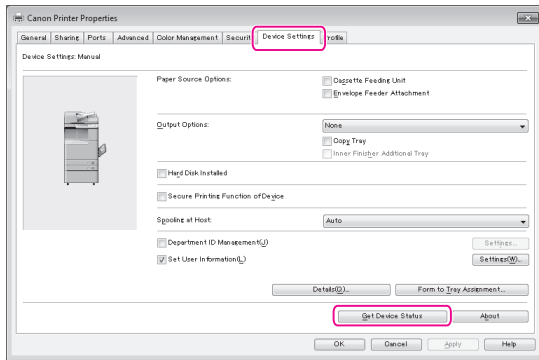
- 4 Click  (Start) → [Devices and Printers] in Windows.



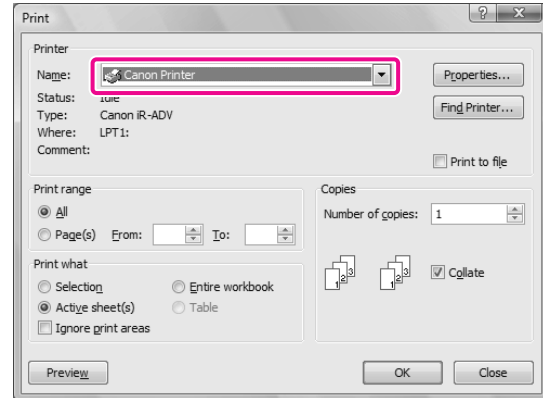
- 5 Right-click the icon of the printer → select [Printer properties].



- 6 Click the [Device Settings] tab → [Get Device Status].



- 2 Select the printer you use for [Name].



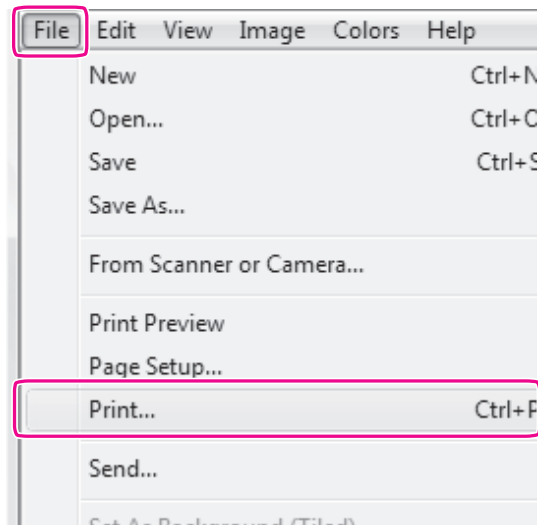
- 7 Click [OK].

The printer environment settings are now specified.

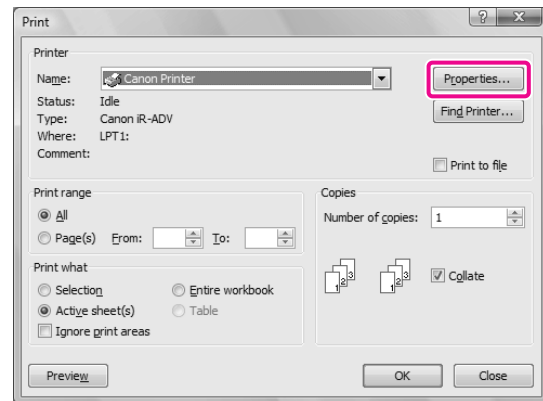
Printing from a Computer

Print documents created on your computer with the machine. The following example describes the procedure for printing a document, created using Microsoft Office Word 2007:

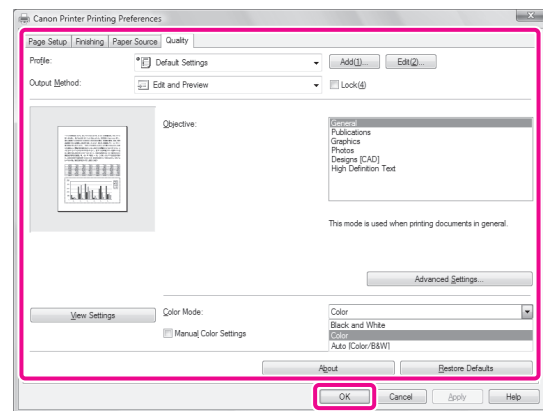
- 1 Open the Word document you want to print → click [File] → [Print].



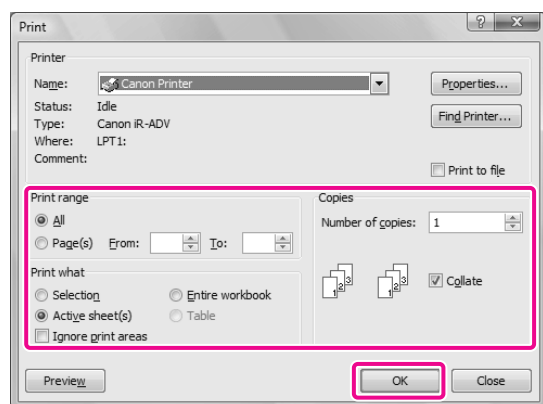
- 3 Click [Properties].



- 4 Specify the page settings, finishing modes, etc. → click [OK].



- 5 Set the range to print and the number of copies → click [OK].



The document is printed.

Print Data Stored In the Advanced Box and Memory Media

This section describes the procedure for printing files that are stored in the Advanced Box of another imageRUNNER ADVANCE series machine on the network.

Preparations for Printing

To print stored files, you must specify the following settings:

● Network

Server Settings

- Making the Advanced Box Accessible on the Network as an SMB Server
- Specifying the SMB Server Settings

Client Settings

[Store Location Display Settings]

<Network>: [On]

[Network Place Settings]

[Name]: images

<Protocol>: [SMB]

[Location]: \\192.168.1.23\share

[Protocol for External Reference]

<SMB>: [On]

● Memory Media

[Store Location Display Settings]

<Memory Media>: [On]

[Use MEAP Driver for External USB Device]: [Off]

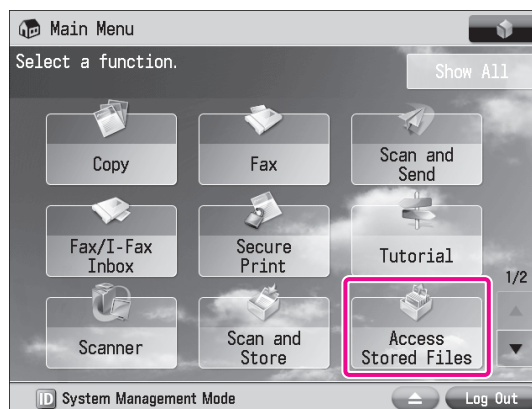
NOTE

For more information on the settings required when preparing for printing, see "Preparations for Scanning," on p. 52.

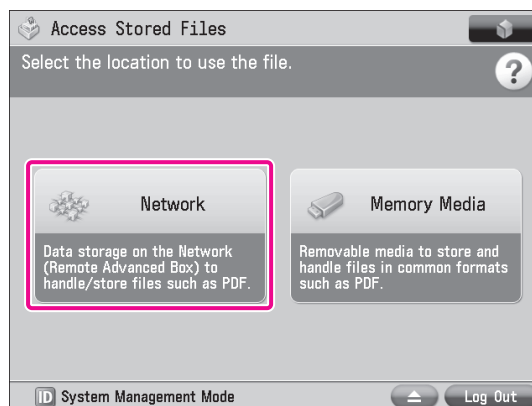
Printing Stored Data

You can print files stored in the Advanced Box of another imageRUNNER ADVANCE series machine on the network.

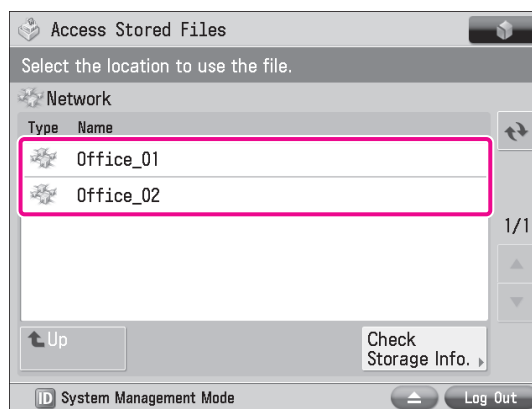
- 1 Press [Access Stored Files].



- 2 Press [Network].



- 3 Select the desired storage location.

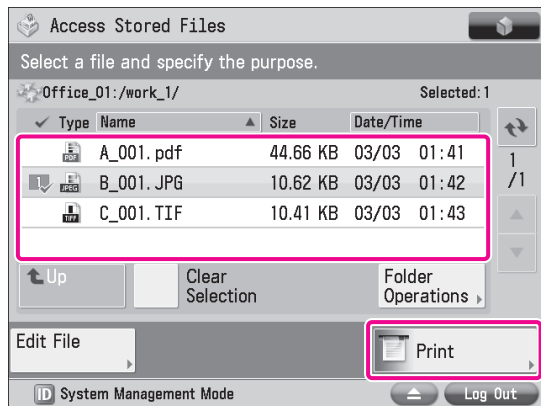


If an authentication screen is displayed, enter the user name and password to log in.

2

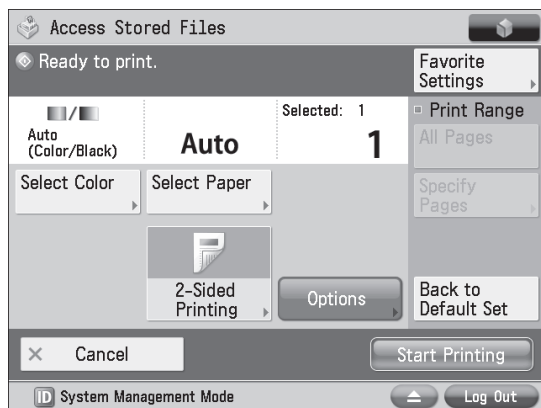
Starting to Use the Various Functions of the Machine

4 Select a file → press [Print].

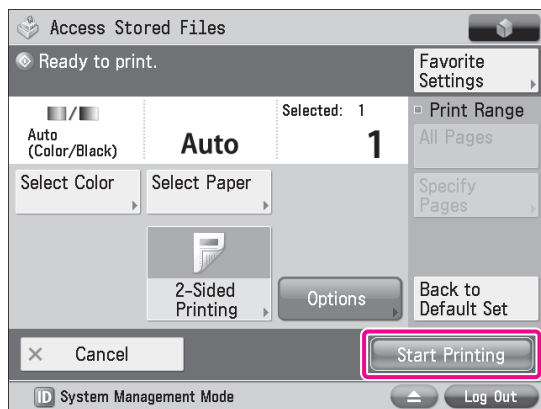


If the Select Paper screen is displayed, select the paper source.

5 Specify the settings on the Print Settings screen, as necessary.



6 Press [Start Printing].



The selected file is printed.

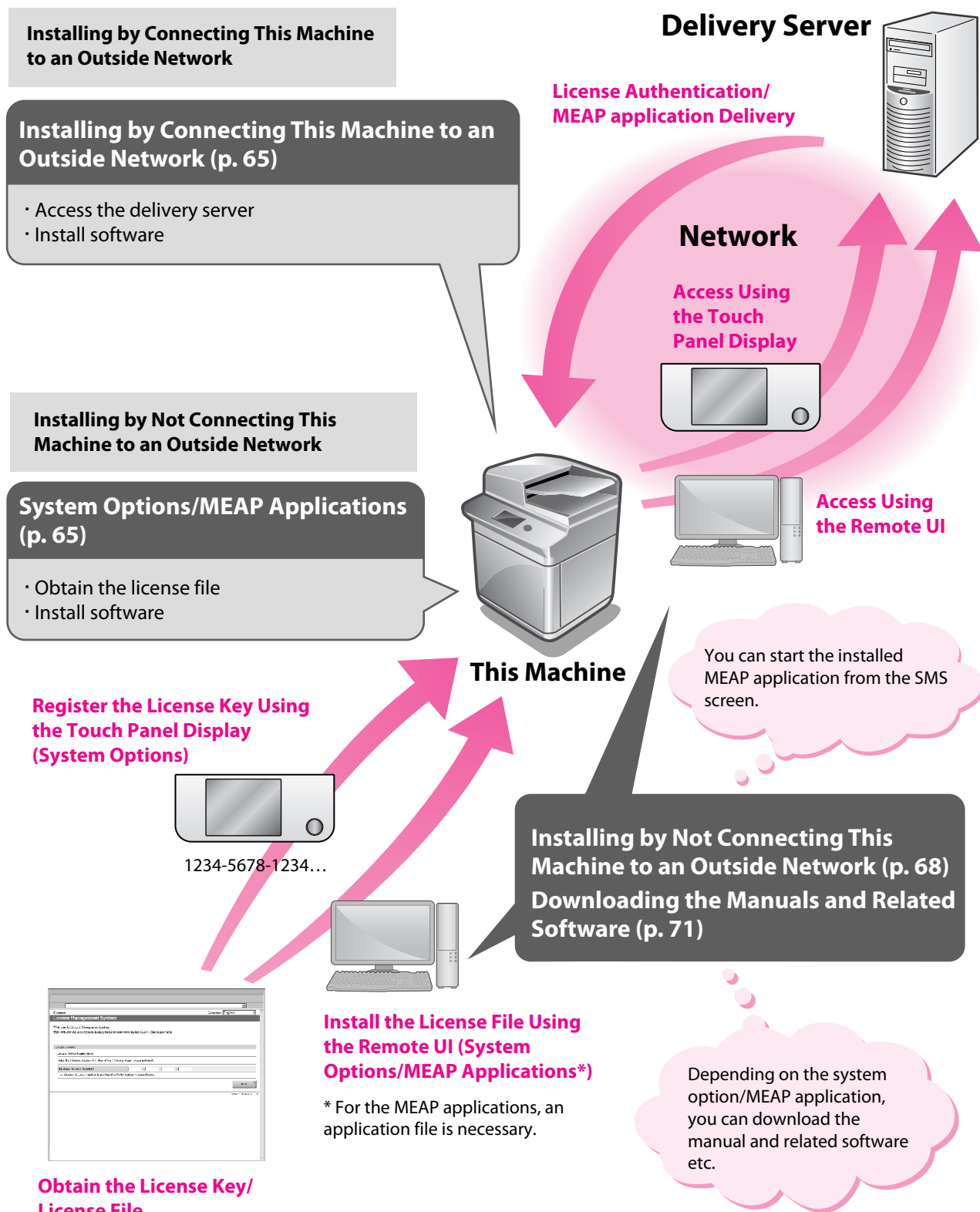
Using the System Options/MEAP Applications

3

Installing the System Options/MEAP Applications	64
System Options/MEAP Applications	65
Installing by Connecting This Machine to an Outside Network	65
Installing by Not Connecting This Machine to an Outside Network	68
Starting the MEAP Applications	70
Downloading the Manuals and Related Software	71
Managing Register/Update Software	72
Managing by Using the Touch Panel Display	73
Managing by Using the Remote UI	74
Updating the Firmware	76
Using the Remote UI to Update (Delivery)	77

Installing the System Options/MEAP Applications

Using the Register/Update Software function, you can install the System Options/MEAP Applications to the machine. You can use this function from both the touch panel display and the computer (Remote UI).



System Options/MEAP Applications

You can enhance the functions of the machine by installing various system options and MEAP applications.

● System Options

The following are the system options you can install on this machine.

- PCL Printer Kit
- PS Printer Kit
- Direct Print Kit (for PDF/XPS)
- Barcode Printing Kit
- Remote Fax Kit
- Universal Send Advanced Feature Set
- Universal Send Security Feature Set
- Universal Send Digital User Signature Kit
- Encrypted Secure Print Software
- Secure Watermark
- Document Scan Lock Kit
- Web Access Software
- Remote Operator's Software Kit

● MEAP applications

To enhance the functions of the machine without using the above system options, install the MEAP applications.

NOTE

- License registration may be required, depending on the System Options/MEAP Applications that you are using.
- If you want to perform MEAP applications management, such as the ones shown below, use SMS (Service Management Service). (See e-Manual > MEAP.)
 - Checking the MEAP applications installed on this machine
 - Checking the memory used by MEAP applications
 - Adding a license to an installed MEAP application

Installing the System Options/MEAP Applications

The procedures to install the system options or MEAP applications on the machine differ, depending on whether the machine is connected or not to an outside network. Select the procedure that matches your conditions using the references below.

- See "Installing by Connecting This Machine to an Outside Network," on p. 65.
- See "Installing by Not Connecting This Machine to an Outside Network," on p. 68.

NOTE

- For instructions on connecting to an external network, see "Connecting to the Network," on p. 13.
- Multiple users cannot use the Register/Update Software function at the same time.
- If another user is logged in to SMS (Service Management Service), you cannot use the Register/Update Software function from the Remote UI.
- If you perform one of the following operations, you cannot use "Register/Update Software" from the Remote UI for a certain period of time:
 - If you close the Web browser without pressing [Portal] or [Log Out], when the Remote Login Service for SMS is set.
 - If you close the Web browser without pressing [Portal], when the Remote Login Service for SMS is not set.
 - If you close the Web browser without pressing [Log Out from SMS], [To Remote UI], or [Log Out] for SMS.

Installing by Connecting This Machine to an Outside Network

If the machine is connected to an external network, you can install system options/MEAP applications via a delivery server.

Install using one of the following procedures.

Using the touch panel display to install

See "Using the Touch Panel Display to Install (Delivery)," on p. 66.

Using the Remote UI to install

See "Using the Remote UI to Install (Delivery)," on p. 67.

NOTE


- To check that the transmission with the delivery server is properly operating, if necessary, perform a transmission test before installation. (See "Using the Touch Panel Display," on p. 73, and "Using the Remote UI," on p. 75.)
- Prepare the License Access Number certificate that was included in the package.
When installing a MEAP application, it is necessary to start the MEAP application before using it. (See "Starting the MEAP Applications," on p. 70.)

Using the Touch Panel Display to Install (Delivery)

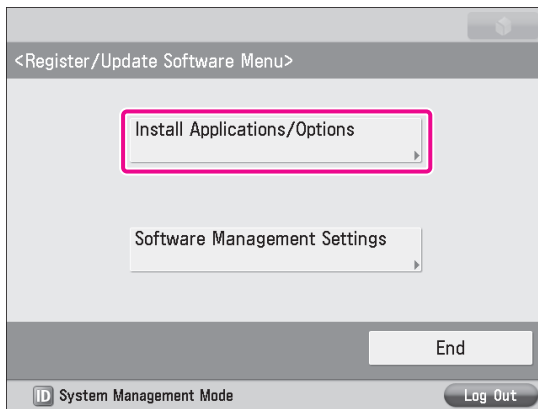
You can install system options/MEAP applications in the machine using the touch panel display.

NOTE

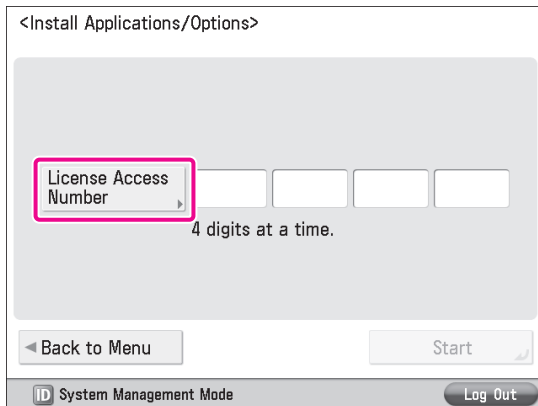
- The maximum number of MEAP applications that can be installed is 19.
- The maximum amount of memory that MEAP applications can use is approximately 1 GB.
- There may be other system requirements for installation, depending on the MEAP application. For more information, see the manual provided with each MEAP application.

1 Press  (Settings/Registration) → [Management Settings] → [License/Other] → [Register/Update Software].

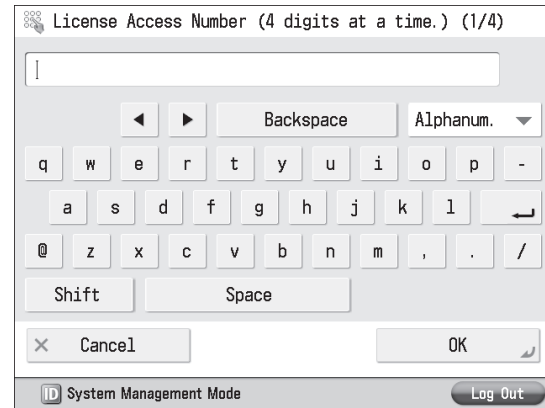
2 Press [Install Applications/Options].



3 Press [License Access Number].

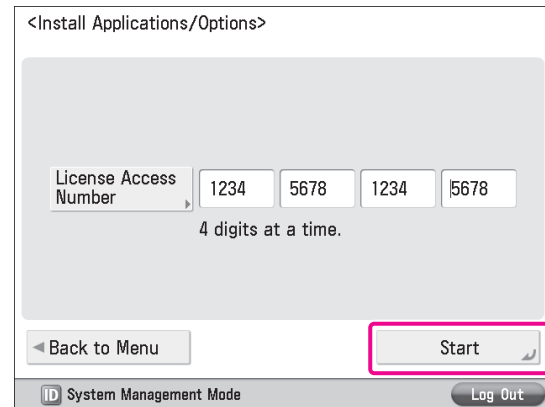


4 Enter the license access number four digits at a time.

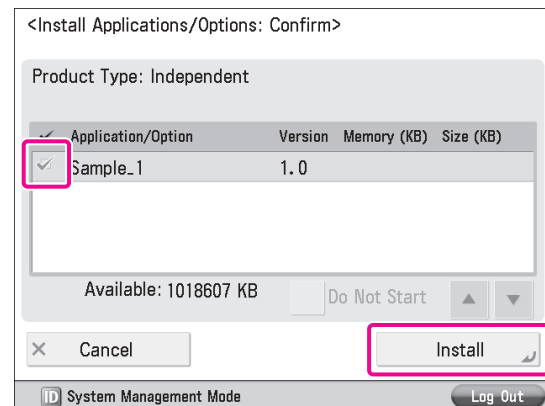


Enter four digits of the license access number → press [OK]. Repeat this step four times to enter a total of 16 digits for the License Access Number.

5 Press [Start].



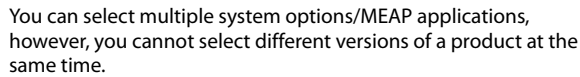
6 Select the system options and MEAP applications → press [Install].



[Do Not Start]: Press to only install the MEAP application and not start the application.

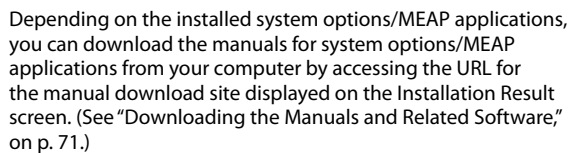
IMPORTANT

If [Do Not Start] is selected when installing MEAP applications, you must start the application before using the MEAP application. (See "Starting the MEAP Applications," on p. 70.)



7 Check the Installation Result screen.

When the installation of the system options is completed, the message <Enable Aft. Rest.> appears on the Installation Result screen. Restart the machine to activate the function.



You can install system options/MEAP applications in the machine using the Remote UI.

- 1 From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].

The screenshot displays the IBM i5/OS Administration Center interface. The top navigation bar includes the text 'i5/OS RUNNER ADVANCE', user details ('To Profile Login User: 0000001 Logout'), and a 'Go' button. The left sidebar features a tree view with the following structure:

- Environment Settings
 - Paper Settings
 - Time/Energy Settings
 - Network Settings
 - External Interface
 - Volume Settings
- Function Settings
 - Common Settings
 - Copy
 - Printer
 - Send
 - ReceiverFax
 - Store/Access Files
- Management Settings
 - User Management
 - License/Others (highlighted with a red rectangle)

The main content area is titled 'Settings-Registration' and contains the following elements:

- A 'Restart Device' button.
- A sub-header 'Settings-Registration : Management Settings : License/Others'.
- A sub-header 'Management Settings : License/Others'.
- A list of links: 'Support Link', 'Remove UI Settings', 'Remove Creation Settings', and 'Register/Unregister Software' (highlighted with a red rectangle).
- A 'Register' button.


At the bottom right, the copyright notice 'Copyright © 2009 IBM. All Rights Reserved.' is visible.

-
- imageRUNNER ADVANCE
- To Portal | Login User : 0000001 | Log Out
- ## Register/Update Software
- Device Serial Number
- Install Application/Option
- ☒ Delivered Installation

☐ Delivery Center
- Confirm Delivery Center
- ☐ Display Logo/Communication Text
- Install Application/Option > Manual Installation
- ### Manual Installation
- Next >
- License File Path:
- Application File Path:
- Version 3.0.1.19W Copyright CANON INC. 2009 All Rights Reserved

-
- The screenshot shows the 'Register/Update Software' interface for the imageRUNNER ADVANCE. The top navigation bar includes 'To Portal', 'Login User: 00000001', and 'Log Out'. The main content area is divided into two columns. The left column contains a 'Basic Setup Wizard' section with 'Install Application/Option' (sub-options: Manual Installation, Delivered Installation) and 'Update Firmware' (sub-option: Manual Update). The right column shows the 'Delivered Installation' step, which includes a message: 'Enter the license access number to install WEAP application/Option through the internet, and then click "Next".' Below this message is a 'License Access Number:' label followed by a four-digit input field. A red box highlights the 'Next >' button, and another red box highlights the license access number input field. At the bottom right, the version 'Version 3.0.1.19' and copyright 'Copyright © 2009 All Rights Reserved' are displayed.
- imageRUNNER ADVANCE
- To Portal Login User: 00000001 Log Out
- ## Register/Update Software
- Basic Setup Wizard
- Install Application/Option
 - Manual Installation
 - Delivered Installation**
 - Update Firmware
 - Manual Update
- Confirm Delivery Server
- Display Logo/Communication Text
- Install Application/Option > Delivered Installation
- ### Delivered Installation
- Enter the license access number to install WEAP application/Option through the internet, and then click "Next"
- License Access Number:
- Next >**
- Version 3.0.1.19 Copyright © 2009 All Rights Reserved

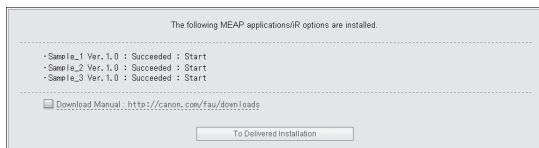
If an incorrect license access number is entered, an error page appears.

-
- Select  the status after installation.
-
- Operational Settings**
- Status after installation: # Start
☒ Start
☐ Stop
- Installable Applications/Options**
- Available Storage Space: 1019340-B
- | Application/Option Name | Memory (KB) | Size (KB) |
|-------------------------|-------------|-----------|
| Sample_1 | 10 | 10 |
| Sample_2 | 10 | 10 |
| Sample_3 | 10 | 10 |
- 10

If [Stop] is selected when installing MEAP applications, you must start the application before using the MEAP application. (See “Starting the MEAP Applications,” on p. 70.)

Using the System Options/MEAP Applications

5 Check the Installation Result screen.



When the installation of the system options is completed, the message <Restart the device.> appears. Restart the machine to activate the function.
To return to the Delivered Installation screen, click [To Delivered Installation].

NOTE

Depending on the installed system options/MEAP applications, you can download the manuals for system options/MEAP applications from your computer by accessing the URL for the manual download site displayed on the Installation Result screen. (See "Downloading the Manuals and Related Software," on p. 71.)

Installing by Not Connecting This Machine to an Outside Network

This section describes the procedure for installing system options/MEAP applications without connecting the machine to an external network. If using the machine without connecting to an external network, you must first obtain the license key or license file.

● License key:

Obtain a license key if you want to install a system option using the touch panel display.

● License File:

Obtain a license file if you want to install a system option/MEAP application using the Remote UI.

NOTE

- Prepare the License Access Number certificate that was included in the package.
- If your MEAP application does not come with a License Access Number, your license file will be provided by your MEAP Application provider. The license key and license file described in this section are not required. For more information, see the manual provided with each MEAP application.

1 Check the management number you need to obtain the license key or the license file.

To obtain the license key or the license file, the following management number is required.

- License Access Number: Check the license access number certificate.
- Device Serial Number: Check and note the serial number which is displayed at the bottom left of the screen when you press [Counter Check] on the machine.

2 Access <http://www.canon.com/lms/license/>.

3 Follow the instructions on the screen and obtain the license key/license file.

After obtaining the license key or license file, install the system option or MEAP application using one of the following methods:

See "Installing a System Option Using the Touch Panel Display," on p. 68.

See "Installing the System Options Using the Remote UI (Manual)," on p. 69.

See "Installing the MEAP Applications Using the Remote UI (Manual)," on p. 69.

NOTE

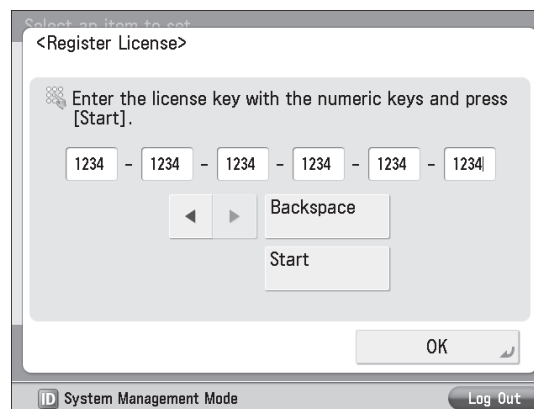
- It is recommended that you use the Remote UI to install multiple system options.
- When installing a MEAP application, it is necessary to start the MEAP application before using it. (See "Starting the MEAP Applications," on p. 70.)

Installing a System Option Using the Touch Panel Display

You can register a license key and install a system option in the machine using the touch panel display.

1 Press (Settings/Registration) → [Management Settings] → [License/Other] → [Register License].

2 Enter the license key using - (numeric keys).



Details of each item are shown below.

: Press to move the position of the cursor.

[Backspace]: Press when you enter an incorrect number. The last number entered is deleted, enabling you to enter the correct number.

If the message <The value of the license key is incorrect. Check the license key.> appears, press [OK] → enter the correct license key.

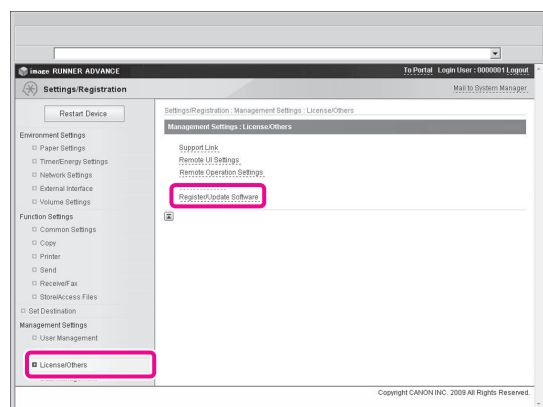
If the message <The feature required for installation is not present.> is displayed, you cannot register the license key. Press [OK] → cancel the registration.

- 3 Press [Start] → [OK].
- The registered function becomes available after you restart the machine.

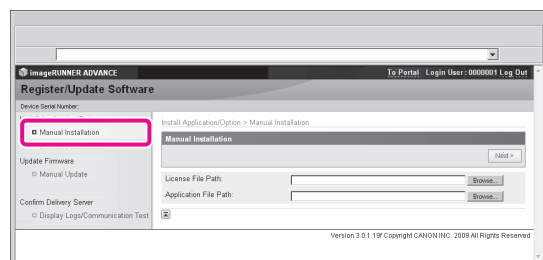
Installing the System Options Using the Remote UI (Manual)

You can install system options in the machine using the Remote UI.

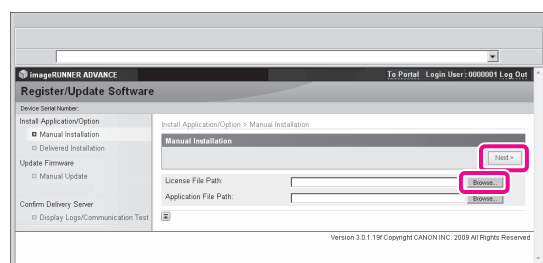
- 1 From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].



- 2 Click [Manual Installation].



- 3 Click [Browse] → select the license file to install → click [Next].



License File: A file with the 'lic' extension.

NOTE

- The file path for the application file is not used in the above procedure.
- You can also specify the file path by entering it directly.

- 4 Check the contents that will be installed on the confirmation screen → click [Install].

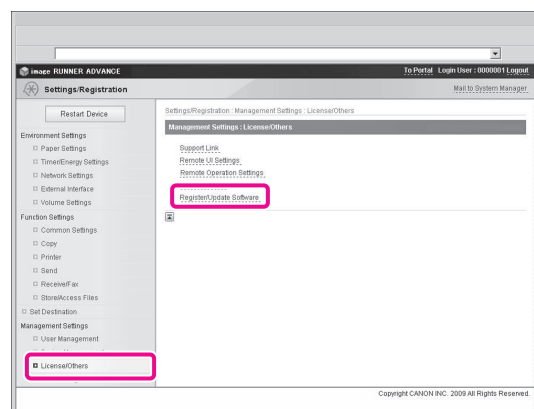
Installing the MEAP Applications Using the Remote UI (Manual)

You can install MEAP applications in the machine using the Remote UI.

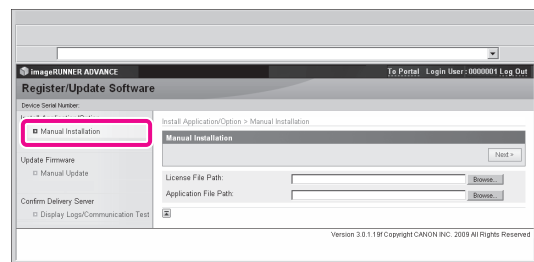
NOTE

- The maximum number of MEAP applications that can be installed is 19.
- The maximum amount of memory allocated to install MEAP applications is 1 GB.
- There may be other system requirements for installation, depending on the MEAP application. For more information, see the manual provided with each MEAP application.

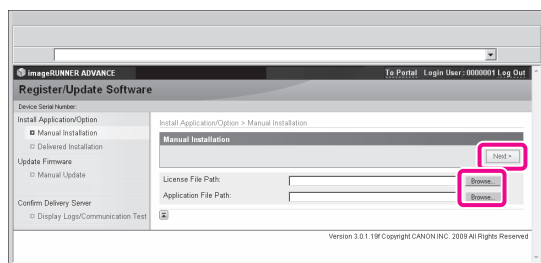
- 1 From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].



- 2 Click [Manual Installation].



- 3 Click [Browse] → select the license file and the application file to install → click [Next].



License File: A file with the 'lic' extension.
Application File: A file with the 'jar' extension.

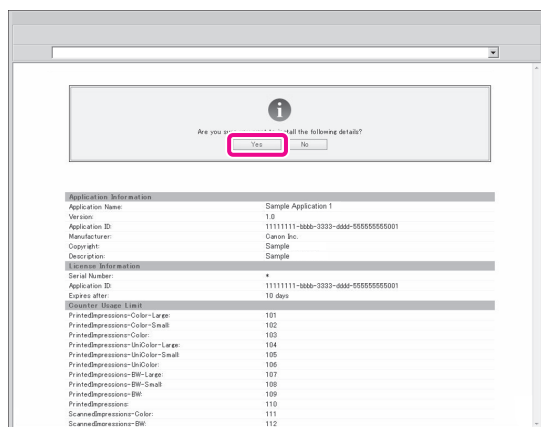
IMPORTANT

- You cannot install only license files.
- When installing a MEAP application, make sure you specify the license file. You cannot install the application without specifying the license file.

NOTE

You can also specify the file path by entering it directly.

- 4 Confirm the information displayed on the install confirmation page → click [Yes].



Depending on the MEAP application, a software license agreement screen may be displayed. Confirm the information displayed on the screen → click [OK].
If you are installing a new MEAP application, the following information is displayed on the screen.

- Application Information
- License Information

The following information is displayed when you overwrite a MEAP application.

- Current Application Information

- Application Information after Overwrite

Installation will start after the message <Installing... Please wait.> appears again. After the installation, click [To Manual Installation] to display the Manual Installation screen.

IMPORTANT

To use the installed MEAP application, you must start the MEAP application. (See "Starting the MEAP Applications," on p. 70.)

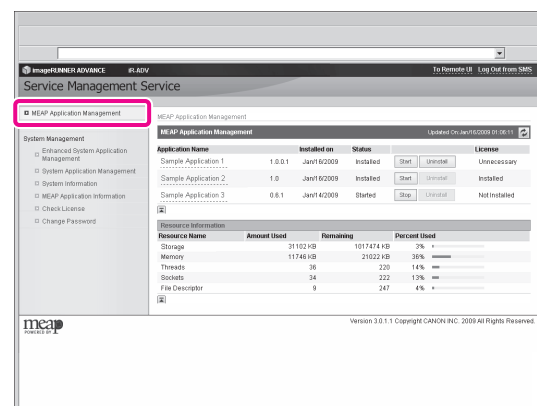
Starting the MEAP Applications

This section describes how to start the installed MEAP application from the SMS screen.

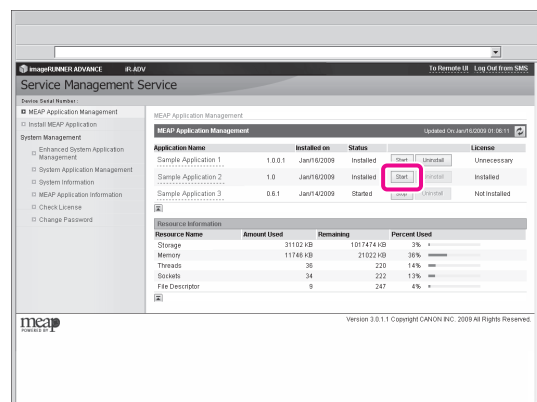
NOTE

For more information on SMS, see e-Manual > MEAP.

- 1 From the top page of the SMS, click [MEAP Application Management].



- 2 Click [Start] for the application to start.



Downloading the Manuals and Related Software

Depending on the installed system options/MEAP applications, you can download manuals and related software for system options/MEAP applications from the following URL.

<http://canon.com/fau/downloads>

NOTE

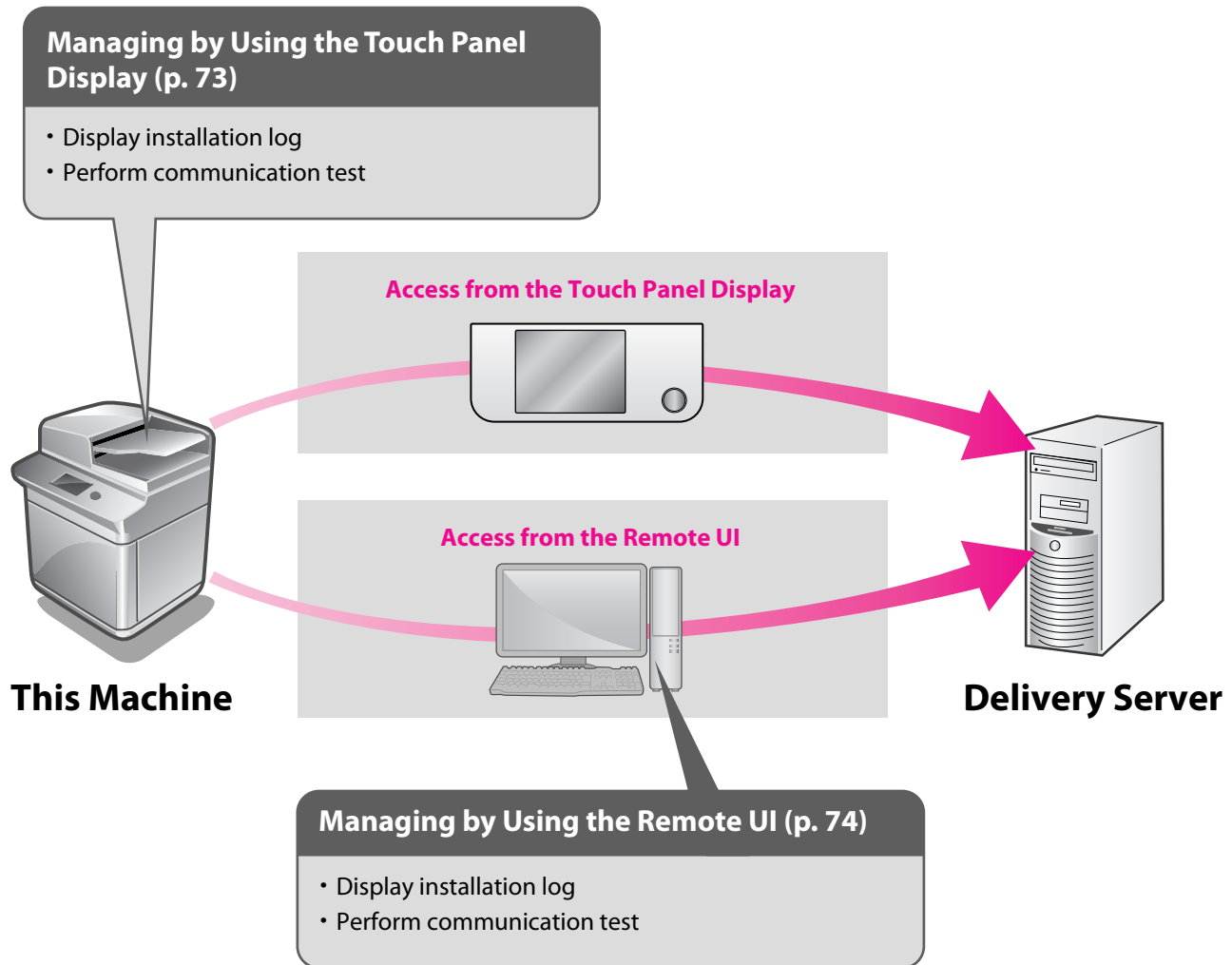
- Prepare the License Access Number certificate that was included in the package.
- If you cannot find a manual to download, see the function descriptions in the e-Manual included with this machine.
- If you installed from the Remote UI, you can jump to the above URL from the link displayed on the Installation Result screen. If you do so, the license access number is entered automatically.

- 1 **Start the Web browser on your computer.**
- 2 **Enter the URL in [Address].**
- 3 **After entering the license access number, follow the instructions on the screen to download the manuals and related software.**

If software is downloaded, refer to the manual of that software to install.

Managing Register/Update Software

Using the Register/Update Software function, you can check the installation log for system options/MEAP applications and perform communication tests with the delivery server. You can use this function from both the touch panel display and the computer (Remote UI).



Managing by Using the Touch Panel Display

You can display the installation logs and test communication using the touch panel display.



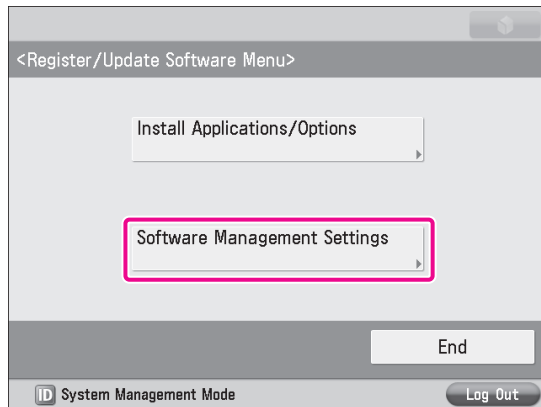
NOTE

Multiple users cannot use the Register/Update Software function at the same time.

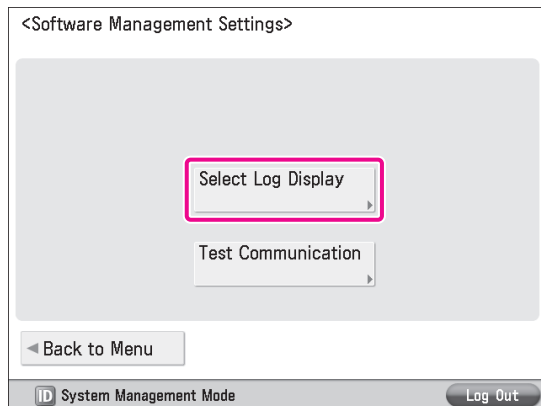
Displaying the Installation/Update Log Using the Touch Panel Display

You can check the installation logs of the system options/MEAP applications and the update log of the firmware.

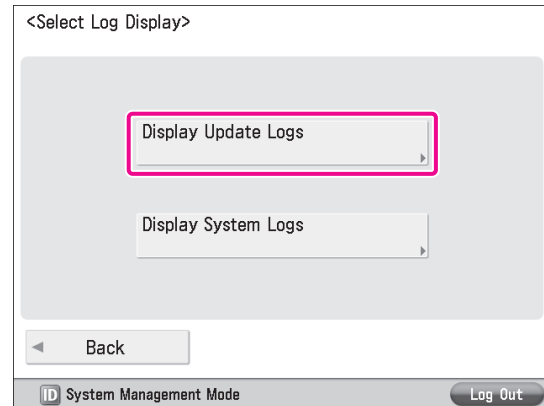
- 1 Press (Settings/Registration) → [Management Settings] → [License/Other] → [Register/Update Software].
- 2 Press [Software Management Settings].



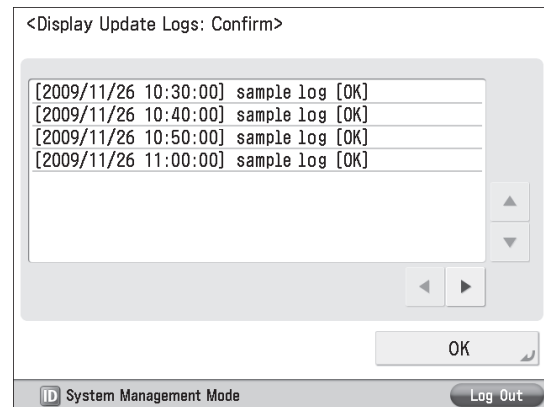
- 3 Press [Select Log Display].



- 4 Press [Display Update Logs].



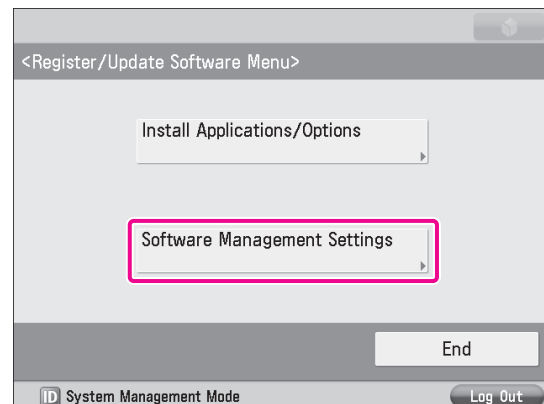
The installation logs of the system options and MEAP applications are displayed.



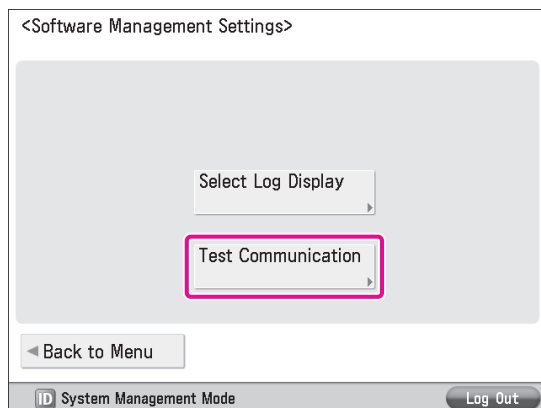
Using the Touch Panel Display

You can check whether the machine can properly communicate with the delivery server.

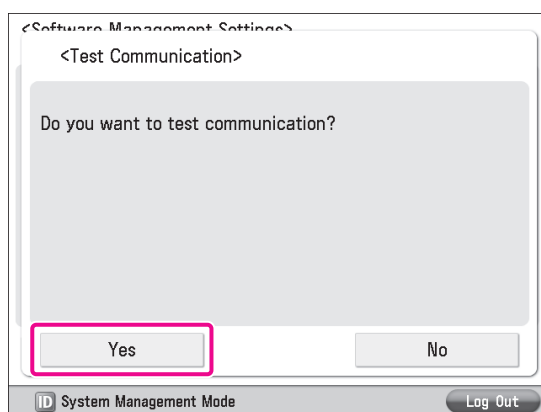
- 1 Press (Settings/Registration) → [Management Settings] → [License/Other] → [Register/Update Software].
- 2 Press [Software Management Settings].



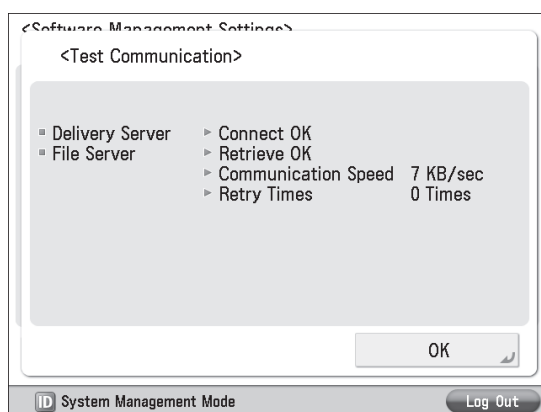
3 Press [Test Communication].



4 Press [Yes].



Contents for the test are downloaded from the delivery server. When the communication test is completed, the communication test result screen is displayed.



NOTE

If 'Failed' is displayed on the communication test result screen, check that the network cable is connected and that the network settings are correct. If the problem is not resolved, contact your local authorized Canon dealer.

Managing by Using the Remote UI

You can display the installation logs and test communication using the Remote UI.

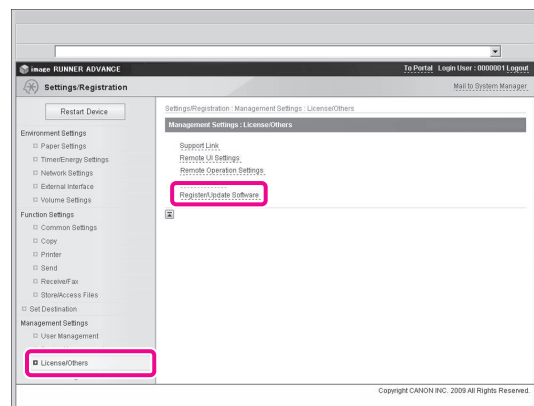
NOTE

- Multiple users cannot use the Register/Update Software function at the same time.
- If another user is logged in to SMS (Service Management Service), you cannot use the Register/Update Software function from the Remote UI.
- If you perform one of the following operations, you cannot use "Register/Update Software" from the Remote UI for a certain period of time:
 - If you close the Web browser without pressing [Portal] or [Log Out], when the Remote Login Service for SMS is set.
 - If you close the Web browser without pressing [Portal], when the Remote Login Service for SMS is not set.
 - If you close the Web browser without pressing [Log Out from SMS], [To Remote UI], or [Log Out] for SMS.

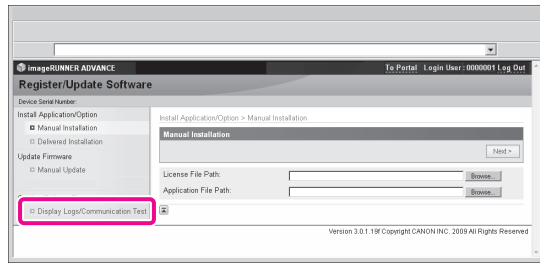
Displaying the Installation/Update Log Using the Remote UI

You can check the installation logs of the system options/MEAP applications and the update log of the firmware.

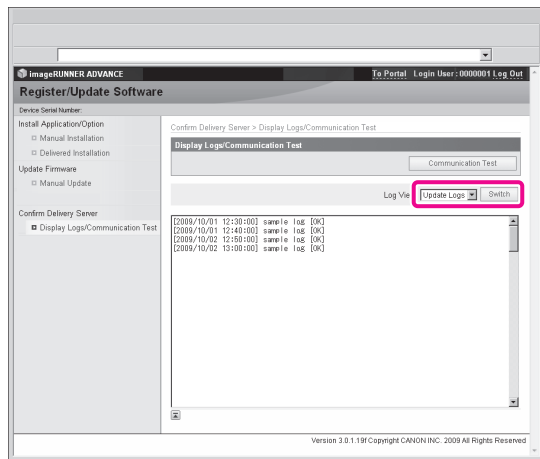
- 1 From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].



2 Click [Display Logs/Communication Test].



3 From the Log View drop-down list, select [Update Logs] → click [Switch].

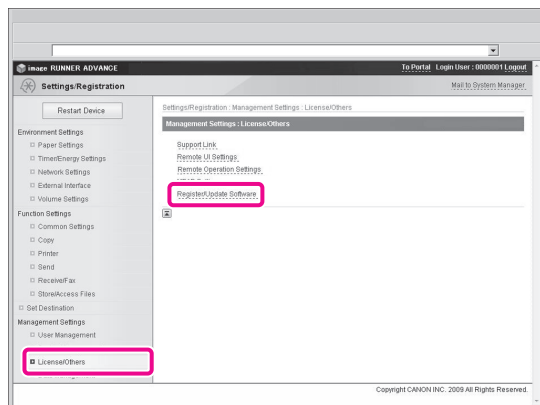


The installation logs of the system options and MEAP applications are displayed.

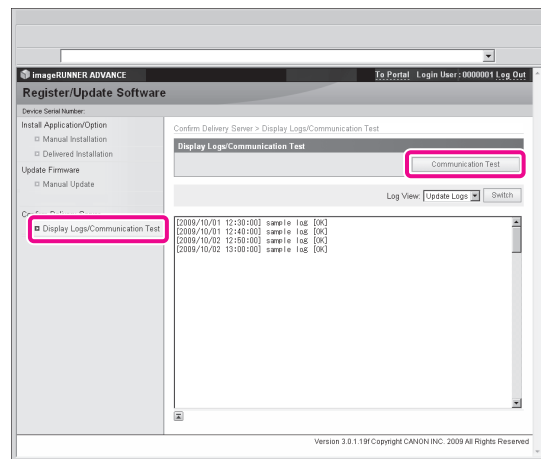
Using the Remote UI

You can check whether the machine can properly communicate with the delivery server.

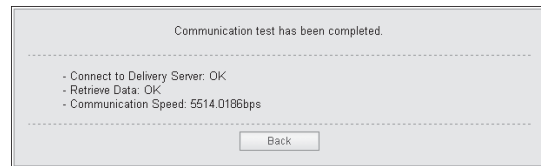
1 From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].



2 Click [Display Logs/Communication Test] → [Communication Test].



When the confirmation dialog is displayed, click [Yes]. Contents for the test are downloaded from the delivery server. When the communication test is completed, the communication test result screen is displayed.



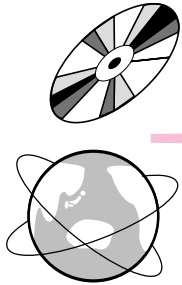
NOTE

If 'Failed' is displayed on the communication test result screen, check that the network cable is connected and that the network settings are correct. If the problem is not resolved, contact your local authorized Canon dealer.

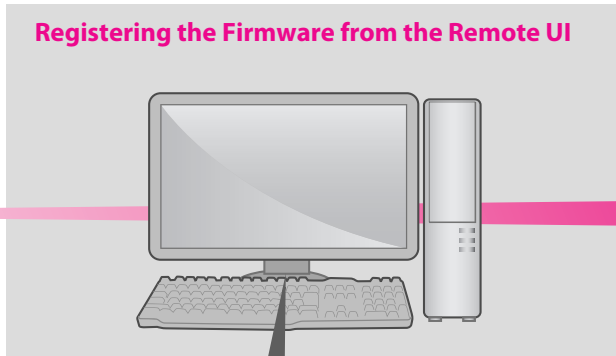
Updating the Firmware

You can update the firmware of the machine to the most recent version using the "Register/Update Software."

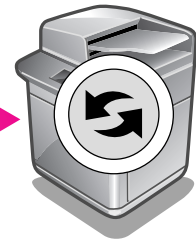
Obtaining the Firmware



Registering the Firmware from the Remote UI



Updating the Firmware



This Machine

Using the Remote UI to Update (Delivery) (p. 77)

- Access the Remote UI
- Update firmware

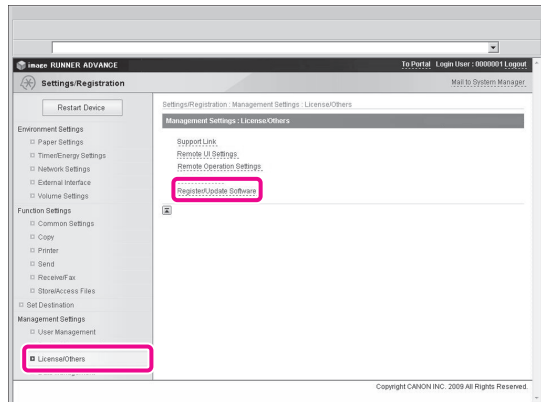
Using the Remote UI to Update (Delivery)

You can update the firmware of the machine from the Remote UI.

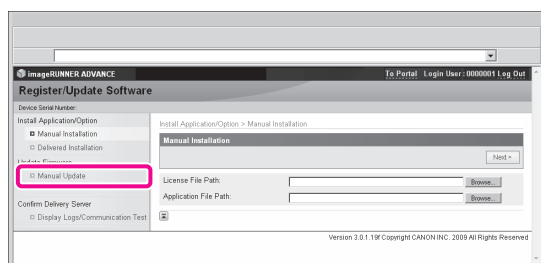
NOTE

- To perform this procedure, you need the firmware data that is distributed separately.
- Multiple users cannot use the Register/Update Software function at the same time.
- If another user is logged in to SMS (Service Management Service), you cannot use the Register/Update Software function from the Remote UI.
- If you perform one of the following operations, you cannot use "Register/Update Software" from the Remote UI for a certain period of time:
 - If you close the Web browser without pressing [Portal] or [Log Out], when the Remote Login Service for SMS is set.
 - If you close the Web browser without pressing [Portal], when the Remote Login Service for SMS is not set.
 - If you close the Web browser without pressing [Log Out from SMS], [To Remote UI], or [Log Out] for SMS.

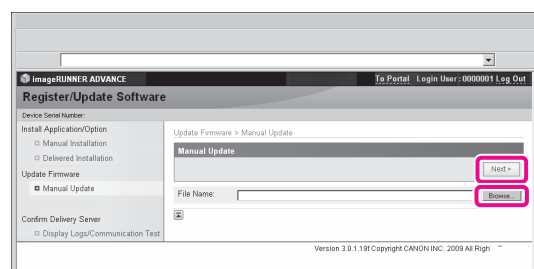
- From the portal page of the Remote UI, click [Settings/Registration] → [License/Other] → [Register/Update Software].



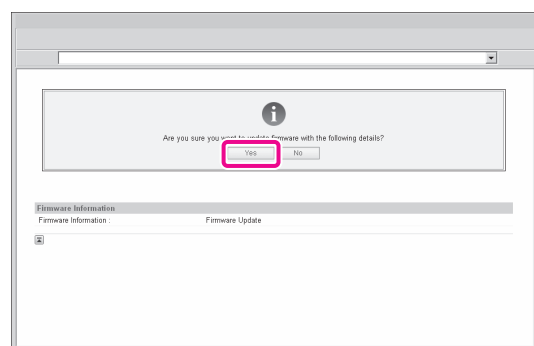
- Click [Manual Update].



- Click [Browse] → select the firmware to use for the update → click [Next].



- Confirm the information displayed on the update confirmation page → click [Yes].



The machine now has the latest firmware applied. When the message <The firmware is updated. Restart the device.> appears, restart the machine.



CANON INC.

30-2, Shimomaruko 3-chome, Ohta-ku, Tokyo 146-8501, Japan

CANON U.S.A., INC.

One Canon Plaza, Lake Success, NY 11042, U.S.A.

CANON CANADA INC.

6390 Dixie Road Mississauga, Ontario L5T 1P7, Canada

CANON EUROPA N.V.

Bovenkerkerweg 59-61 1185 XB Amstelveen, The Netherlands

(See <http://www.canon-europe.com/> for details on your regional dealer)

CANON LATIN AMERICA, INC.

703 Waterford Way Suite 400 Miami, Florida 33126 U.S.A.

CANON AUSTRALIA PTY. LTD

1 Thomas Holt Drive, North Ryde, Sydney, N.S.W. 2113, Australia

CANON CHINA CO., LTD

15F Jinbao Building No.89 Jinbao Street, Dongcheng District, Beijing 100005, China

CANON SINGAPORE PTE. LTD.

1 HarbourFront Avenue #04-01 Keppel Bay Tower, Singapore 098632

CANON HONGKONG CO., LTD

19/F., The Metropolis Tower, 10 Metropolis Drive, Hungghom, Kowloon, Hong Kong

