



imageRUNNER ADVANCE Document Distribution Solutions

Automate Hard-Copy Document Processing



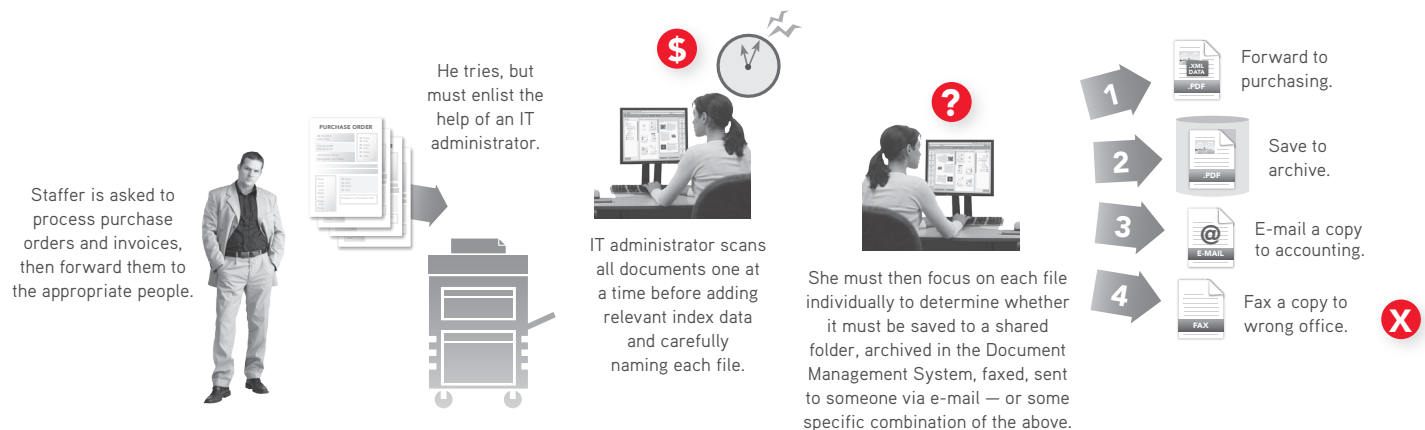
imageRUNNER
ADVANCE

Capturing and Integrating Paper Document Information Can Require Many Steps and Several People—Resulting in Errors and Delays

Processing Forms and Documents Requires Too Many Manual Steps

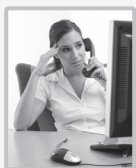


Inefficient Forms Processing Leads to Errors and Delays



Many Staffers and Business Processes Are Adversely Affected:

INCREASED ERRORS



- Support issues go unresolved.
- Errors are introduced into system records.
- Misfiling causes customer records to become lost.

LONGER DELAYS



- Invoices are processed slowly.
- Customers are not served quickly.
- Patients wait longer for treatment.
- Employee pay or benefits are delayed.

BUSINESS PROBLEMS



- Deadlines are missed.
- Company remains exposed to security risks.
- Front-line employees must handle more complaints.

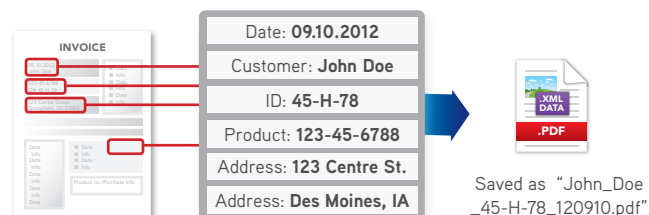
Document Processing Can Be Made Simple, Intelligent, and Efficient

Scan and Process Hard-Copy Documents through Simple, One-Touch Buttons



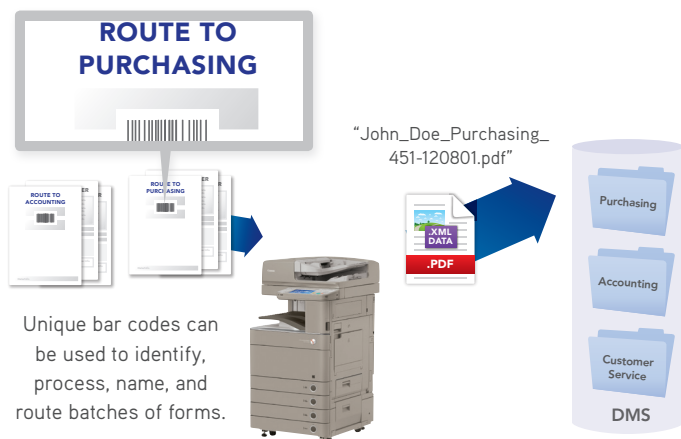
Why not go beyond simple hard-copy document scanning? Now you can also process information captured from your hard-copy documents and connect it to your back-end systems—automatically and through one simple MFP button.

Capture and Process Forms Data Accurately and Efficiently



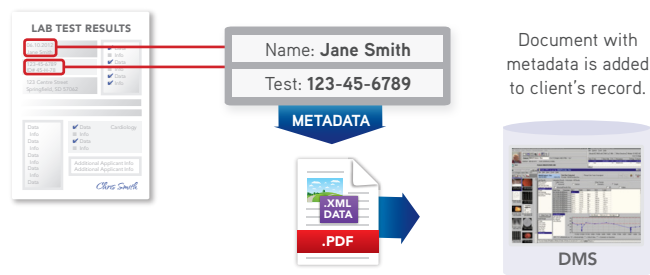
Want to unlock useful data more easily? As hard-copy document pages are scanned, the Canon solution can be set to recognize different types of forms, then locate and capture isolated information through zonal OCR. That information can be added to the document as metadata, and the resulting file can be automatically named according to specific, captured data fields.

Route Electronic Files Based on Bar Codes or Document Data



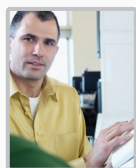
Unique bar codes can be used to identify, process, name, and route batches of forms.

Update Back-end System Records Based on Document Data



As hard-copy document pages are scanned, the Canon solution can be set to recognize specific zones on forms. That information can be added to the document as metadata and also added to an existing record in a database.

BOOST PRODUCTIVITY



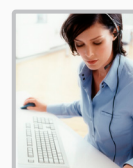
- Quickly transform paper-based information into editable, digital data.
- Fewer steps and less manual intervention required.
- Reduce the time it takes to route, approve, and process documents.

CUT COSTS



- Staff can process paper documents when convenient—on an ad hoc basis as they work.
- Improve accuracy and reduce errors.
- No need for an extra, dedicated forms processing station and specialist.

IMPROVE BUSINESS



- Improve collaboration and access to information.
- Safeguard data as it's processed.
- Accelerate business processes.

Canon Solutions to Streamline and Expedite Your Forms Processing

eCopy ShareScan



With eCopy ShareScan, office workers can use their Canon imageRUNNER ADVANCE system to scan documents securely, kick off workflows that seamlessly integrate into their business applications, and improve access to information.



Image Enhancement Extender

The Image Enhancement Extender will help improve information capture by preprocessing scanned documents. This results in a “clean” image, free of imperfections. It de-speckles, de-skews, color corrects, and creates a clear scanned image for improved OCR accuracy.



Forms Processing Extender

The Forms Processing Extender helps automate processing of structured documents. It uses zonal OCR to hone in on predefined form fields, extract data, and then can pass it along to a back-end application or data repository. This enables users to capture and validate field-specific data right at the MFP. It's a more accurate, efficient way to populate back-end enterprise applications and initiate powerful workflows.



Barcode Recognition Extender

The Barcode Recognition Extender reads barcode information from hard-copy document pages, then uses that data to name and route files as part of the process. It enables users to automate and expedite repetitive, error-prone tasks such as naming, batching, splitting, filing, and indexing scanned documents.

Get the Most from Your Office Technology Investment

To help maximize the potential of your investment, Canon Information & Imaging Solutions offers Professional Services: an expert team of engineers, project managers, and solutions consultants who can help your organization implement the right technology to meet your business goals.

The Professional Services team partners with you to examine your current business situation and make specific recommendations for improving your document and business processes. Once plans are approved, the Professional Services team ensures effective deployment and optimization of the right software and hardware for your business.

eCopy PDF Pro Office



eCopy PDF Pro Office can be used as an enterprise-wide desktop software solution. It enables office workers to create, convert, and collaborate with PDF files. With eCopy PDF Pro Office you can instantly create universally viewable PDF files, including PDF and PDF/A versions, or convert static PDF documents into editable files and useful information.

uniFLOW v5 Scanning



uniFLOW is another extremely powerful scan processing solution that can efficiently and cost-effectively automate a wide range of image processing and data capture tasks. The uniFLOW v5 Scanning solution will easily integrate with as many Canon imageRUNNER ADVANCE devices as you have and can be configured to handle as many specific workflows as needed.

uniFLOW Scanning Offers the Following:

- Image Preprocessing: De-skew and De-speckle
- OCR in 137 languages
- iHQC™ (High Compression)
- Options to scan and save as PDF, PDF/A, XPS, Word, ODT, Open XML, RTF, and more
- Barcode separation and indexing
- Zonal OCR: « extract text zones »
 - Microsoft Exchange Integration
 - Microsoft SharePoint Integration
 - Database Validation

LET YOUR
BUSINESS
RUN



CANON and IMAGERUNNER are registered trademarks of Canon Inc. in the United States and may also be registered trademarks or trademarks in other countries. IMAGEANYWARE is a trademark of Canon. All other referenced product names and marks are trademarks of their respective owners and are hereby acknowledged.
Products shown with optional accessories/equipment.
Specifications and availability subject to change without notice.
©2012 Canon U.S.A., Inc. All rights reserved.

0212-DOCMGMT1-2M-SC

Canon
*image*ANYWARE

1-800-OK-CANON
www.usa.canon.com

Canon U.S.A., Inc.
One Canon Plaza
Lake Success, NY 11042